



BUTLER COUNTY COMMUNITY COLLEGE

MASSAGE THERAPY PROGRAM COVER PAGE

AUGUST 2017

Thank you for applying to the BC3 Massage Therapy (MT) Program for the Fall 2017 class! To be considered for admission into the Massage Therapy Program, a complete application packet must be submitted by **Friday, July 14th, 2017**.

A complete application packet will consist of:

1. BC3 Application for Admission (even if previously completed) and MT Application
2. \$25.00 one-time, non-refundable application fee. Returning students **do not** pay the application fee.
3. Official High School Transcript (required) & GED/HSE test scores (if applicable)
4. Official College Transcript from institutions attended other than BC3 (if applicable)

If you have additional questions, feel free to call the Admissions Office at 724-287-8711 ext. 8346 or email us at admissions@bc3.edu.

Only complete application packets will be considered for admission. It is the student's responsibility to submit all required documentation and confirm receipt. Application packets may be dropped off in person to the Admissions Office during business hours or mailed to the following address:

Butler County Community College
Attn: Admissions Office
P.O. Box 1203
Butler, PA 16003-1203

Application for Admission

BC3 USE ONLY

ID _____

TEST SESSION _____

Please complete the following information as accurately as possible. This information is required for admission.

SOCIAL SECURITY NUMBER : _____

Your Social Security number is required for financial aid eligibility, scholarships, veterans benefits, and IRS tax reporting purposes. To protect your privacy, it will not be used as your student identification number. You will be given a BC3 student ID number for identification.

NAME : _____
Last First Middle

PERMANENT LEGAL ADDRESS : _____

CITY : _____ STATE : _____ ZIP CODE : _____ COUNTY OF RESIDENCE : _____

I acknowledge that I have lived in the state of Pennsylvania for the past 12 months

HOME PHONE NUMBER : () _____ CELL PHONE NUMBER : () _____

GENDER : _____ DATE OF BIRTH : _____ / _____ / _____

In order to gather information required by state and federal agencies, we are requesting that you provide the following information. Your answer to these questions will in no way affect your admission status. Further, this information will be held confidential and used only for statistical purposes.

DO YOU CONSIDER YOURSELF TO BE HISPANIC / LATINO? YES / NO
Circle One

IN ADDITION, SELECT ONE OR MORE OF THE FOLLOWING RACIAL CATEGORIES TO DESCRIBE YOURSELF:

- AMERICAN INDIAN / ALASKAN NATIVE
- ASIAN
- BLACK / AFRICAN AMERICAN
- NATIVE AMERICAN / OTHER PACIFIC ISLANDER
- WHITE

PERSONAL E-MAIL ADDRESS _____

Be sure to activate your MyBC3 e-mail account. Once accepted as a BC3 student, the College will communicate with you through your student e-mail address.

APPLICATION YEAR : 2017 TERM : 2-Fall / 3-Spring / 4-Summer
Circle One

PROGRAM CODE FOR WHICH YOU ARE APPLYING: 050/314D PROGRAM OF STUDY: Massage Therapy
(See codes on page 4)

- IF YOU SELECTED GENERAL STUDIES (100A), DESIGNATE YOUR SPECIFIC AREA OF INTEREST:
- GENERAL
 - UNDECIDED
 - NATURAL SCIENCE AND TECHNOLOGY
 - PRE-MASSAGE THERAPY
 - PRE-MEDICAL ASSISTANT
 - PRE-NURSING
 - PRE-PHYSICAL THERAPIST ASSISTANT

YOUR COLLEGE EXPERIENCE:

- NEW, NEVER ATTENDED COLLEGE BEFORE
- TRANSFER FROM ANOTHER COLLEGE TO BC3
- GUEST STUDENT VISITING FROM ANOTHER COLLEGE
- PREVIOUSLY APPLIED TO BC3
- I HAVE A COLLEGE LEVEL MATH CLASS PASSED WITH A GRADE OF "C" OR HIGHER*
- I HAVE A COLLEGE LEVEL WRITING CLASS PASSED WITH A GRADE OF "C" OR HIGHER*

* Must submit an official transcript

BC3 EDUCATIONAL GOAL: (Select only one)

- COMPLETE ASSOCIATE DEGREE WITH THE INTENT TO TRANSFER
- COMPLETE ASSOCIATE DEGREE WITH THE INTENT TO SEEK EMPLOYMENT
- COMPLETE WORKPLACE CERTIFICATE
- ATTEND BC3 AS A GUEST STUDENT WHILE ENROLLED CONCURRENTLY AT ANOTHER INSTITUTION
- TAKE COURSES AT BC3 WITH THE INTENT TO TRANSFER TO A 4-YEAR INSTITUTION
- UNCERTAIN

I INTEND TO TAKE THE MAJORITY OF MY CLASSES AT:

- BC3 MAIN CAMPUS (BUTLER)
- BC3 @ ARMSTRONG (FORD CITY)
- BC3 @ BROCKWAY (BROCKWAY)
- BC3 @ CRANBERRY (CRANBERRY TOWNSHIP)
- BC3 @ LAWRENCE CROSSING (NEW CASTLE)
- BC3 @ LINDENPOINTE (HERMITAGE)
- ONLINE

ARE YOU A U.S. CITIZEN? _____ IF NO, PLEASE COMPLETE : I AM A PERMANENT RESIDENT
 PERMANENT RESIDENT CARD #: _____
 OTHER TYPE OF VISA: _____
 COUNTRY OF CITIZENSHIP: _____
 *Must produce documents for photocopy

ARE YOU OR HAVE YOU EVER BEEN A SERVICE MEMBER OF THE UNITED STATES MILITARY? _____ YES / NO
 Circle One

INTENDED STUDENT TYPE: _____ Full-Time / Part-Time
 Circle One

GRADUATED HIGH SCHOOL: _____ YES / NO HIGH SCHOOL GRADUATION YEAR: _____ HIGH SCHOOL EQUIVALENCY DIPLOMA: _____ YES / NO
 Circle One Circle One

NAME OF HIGH SCHOOL: _____ City: _____ State: _____

LIST ALL COLLEGES, BUSINESS OR TECHNICAL SCHOOLS ATTENDED:

Name of School	
1.	3.
2.	4.

WHY DID YOU CHOOSE BC3? _____ Pick One CLOSE TO HOME UNDECIDED MAJOR AFFORDABILITY
 CONVENIENT SCHEDULE PROGRAMMING DAY CARE

DO YOU HAVE AN INTEREST AS AN ACTIVE PARTICIPANT IN THE INTERCOLLEGIATE ATHLETIC PROGRAM? _____ YES / NO
 Circle One

ARE YOU INTERESTED IN LEARNING MORE ABOUT BC3'S SCHOLARS PROGRAM? _____ YES / NO
 Circle One

I understand that BC3 reserves the right to use photographs and video taken in the classroom and/or on campus for educational and promotional purposes of BC3 and its programs.

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

YOUR SIGNATURE : _____ DATE : _____ / _____ / _____

NONDISCRIMINATION POLICY

Butler County Community College is committed to providing equal opportunity in admissions and treatment of students, in educational programs for students, in employment opportunities and in governance of the College, without regard to race, color, religious creed, ancestry, national origin, handicap or disability, age, sex, sexual orientation, gender identity or expression, genetic information, veteran status, marital status, family status, or other classification protected by applicable law.

The College shall take affirmative action to ensure (1) that it does not discriminate against an employee or applicant for employment or another person because of race, color, religious creed, ancestry, national origin, handicap or disability, age, sex, sexual orientation, or gender identity or expression, genetic information, veteran status, marital status, family status, or other classification protected by applicable law; (2) that it does not subject students to unlawful discrimination in the admission process, take any action, direct or indirect, to segregate students in a classroom or course, or subject students to different or separate treatment in, nor restrict the enjoyment by a student of, a service, facility, activity or program at the College on the basis of race, color, religious creed, ancestry, national origin, handicap or disability, age, sex, sexual orientation, or gender identity or expression, genetic information, veteran status, marital status, family status, or other classification protected by applicable law; and (3) that it does not discriminate in the employment of administrators on the basis of race, color, religious creed, ancestry, national origin, handicap or disability, age, sex, sexual orientation, or gender identity or expression, genetic information, veteran status, marital status, family status, or other classification protected by applicable law and that its governance structure includes diverse membership broadly representative of the public interest as may be required by law or regulation.

There shall be no retaliation against any applicant, employee, or student for filing a harassment or discrimination complaint, or assisting, testifying, or participating in the investigation of such a complaint. Any applicant, employee, or student reporting sexual or other harassment or discrimination will also be protected from reprisals or retaliation by the College, any supervisors, and/or coworkers as a result of such complaint(s).

The College is committed to be in compliance with the Pennsylvania Human Relations Act (43 P. S. §§ 951-962.2) and the Pennsylvania Fair Educational opportunities Act (24 P. S. § 5001-5009). Employment and educational opportunities at Butler County Community College are available to all as required by Title VI, Title VII, Title IX, Section 504 of the Rehabilitation Act, the Pennsylvania Fair Educational opportunities Act, the Pennsylvania Human Relations Act, and all applicable laws and regulations.

For information regarding equal education and employment opportunity including services, activities and facilities that are usable and accessible to disabled persons, contact the Executive Director of Human Resources/Equal opportunity Compliance officer, Butler County Community College by telephone at (724) 287-8711, Ext. 8353, or in writing at 107 College Drive, Butler, PA 16002. If an applicant, employee, or student is physically or mentally disabled, he/she may request accommodations, academic adjustments, or auxiliary aids or services. Information on the College's services for disabled students may be obtained from the Academic Counselor and Disabilities Coordinator at Ext. 8327. Employees or applicants should contact the Executive Director of Human Resources/Equal opportunity Compliance officer at Ext. 8353 for more information.

For information regarding the College's Grievance Procedure, visit our website at www.bc3.edu/humanresources/grievanceprocedure.asp or contact the Executive Director of Human Resources/Equal opportunity Compliance officer, Butler County Community College by telephone at Ext. 8353 or in writing at the above address.

BC3 USE ONLY

RE-ADMIT : _____

NEW : _____ \$25 APP. FEE : _____

2017-2018 MASSAGE THERAPY PROGRAM APPLICATION

Institutions Attended: Official Transcript Requirement

ALL official transcripts must be turned in with your MT Application packet (except your BC3 transcript). Please contact the Admissions Office at 724-287-8711 ext. 8346 if other arrangements need to be made.

Name of High School	Dates Attended	Currently Enrolled (yes/no)
1.		
2.		

Name of Colleges Attended (Please list all colleges currently or previously attended including BC3.)	Dates Attended	Currently Enrolled (yes/no)
1.		
2.		
3.		
4.		

Biology Requirement

Applicants must have a high school Biology with a lab **OR** BIOL 115/AHEA 125: Basic Human Structure **OR** BIOL 101: Biology I with a grade of “C” or better within the last 10 years. Preference will be given to applicants who have completed BIOL 115/AHEA 125: Basic Human Structure or BIOL 131: Anatomy and Physiology I (degree requirement). Those with verifiable work experience in the medical field may be granted special permission by the Coordinator of the Massage Therapy program on a case-by-case basis.

Biology Course Number/Name (Comparable to BIOL 101/BIOL 115/AHEA 125 or high school Biology)	Institution where course was taken	Date course completed	Grade earned in course

GPA Requirement

Applicants to the Massage Therapy program must have a 2.50 cumulative GPA minimum from high school or college of most recent attendance if 12+ credits were completed there. They must also have a “C” or better in all Massage Therapy Certificate or Associate Degree coursework for acceptance and continuation in the program.

Please check the box below if this statement is true. If not, you will not be considered for admission.

Yes, I have a 2.50 cumulative GPA

Prospective students interested in the Massage Therapy program have two options:

- 1) A 32-credit Massage Therapy, Certificate of Achievement which is needed to sit for MBLEx licensure
- 2) A 63-credit Technical Trades: Massage Therapy Management Option, Associate of Applied Science degree which adds two additional semesters of general education and business courses.

Please review the curriculums and indicate here which you are interested in at this time. Check one box.

- Massage Therapy, Certificate of Achievement
- Technical Trades: Massage Therapy Management Option, A.A.S.

I understand it is my responsibility to submit all official transcripts from high school as well as previous college/university attendance and will communicate with the BC3 Admissions Office as necessary regarding my application. I also attest that the information provided on this application is accurate and completed to the best of my ability.

Name: _____

Phone Number: _____

Email Address: _____

Student Signature: _____ **Date:** _____

Massage Therapy @ BC3

Coordinator: Ms. Ashlee Esplen, PTA, MS, LMT
ashlee.esplen@bc3.edu
724-287-8711 Ext. 8381

We are pleased you are interested in the Massage Therapy Program at Butler County Community College (BC3)! Enclosed is the information you will need to complete the application.

Applications for the Fall 2017 class will be reviewed as soon as possible based upon the date of application and on a space available basis. There are 24 seats at the Main Campus in Butler, PA each year.

The MT Admissions Committee assumes the responsibility to review the data of all applicants and has the right to select the best-qualified individuals.

Butler County Community College is committed to providing equal opportunity in admissions and treatment of students, in educational programs for students, in employment opportunities and in governance of the College, without regard to race, color, religious creed, ancestry, national origin, handicap or disability, age, sex, sexual orientation, gender identity or expression, genetic information, veteran status, marital status, family status, or other classification protected by applicable law.

Requirements to Apply:

- High school diploma or successful completion of the GED/HSE. (High school seniors may apply).
- 2.50 cumulative GPA from high school or most recent college experience if 12+ college level credits completed.
- High School Biology with a lab - OR - College Biology with a lab passed with a “C” or better in the last 10 years (Acceptable BC3 courses include BIOL 101: Biology I, BIOL 115/AHEA 125: Basic Human Structure, or BIOL 131: A&P I).
- Preference will be given to applicants who have completed BIOL 115/AHEA 125: Basic Human Structure or BIOL 131: A&P I.
- “C” or higher in ENGL 029/030: Developmental or Preparatory Reading, ENGL 034/ENGL 035: Developmental or Preparatory English, ENGL 031: Reading, Writing, and Reasoning and/or MATH 090: Developmental Algebra based on placement test scores *if needed*.
- Applicants must have a “C” or better in all Massage Therapy Program courses for acceptance and continuation in the program.

Upon Acceptance:

- Successful completion of the American Heart Association CPR for the Healthcare Provider or American Red Cross Basic Life Support for the Professional Rescuer
- Act 34 PA State Police Criminal History and Act 151 PA Child Abuse History Clearance

Upon Completion:

- Students will have completed 630 clock hours of curriculum content which includes anatomy and physiology, pathology, treatment techniques, protocols following the standards of massage practice, ethics, communication skills, and business practice.
- BC3 is designated as an assigned school for Nationally Certified Massage Therapist and Bodyworks (NCBTMB).

- Completion of the program qualifies the graduate to sit for the Massage and Bodywork Licensing Exam (MBLEx).
- Completion of the program will also provide the educational requirement needed for graduates to later pursue the advanced credential certification through NCBTMB.
- Because certification and licensing requirements vary from state-to-state, students who plan to relocate after graduation are encouraged to verify these requirements in states other than Pennsylvania.

Overview of Occupation:

Massage Therapy is used as a means of treating painful ailments, decompressing tired and overworked muscles, reducing stress, rehabilitating sports injuries and promoting general health. Licensed Massage Therapists can specialize in many different types of massage, called modalities. Usually, the type of massage given depends on the client's needs and the client's physical condition. Therapists often specialize in several modalities.

Working Conditions:

Licensed Massage Therapists work in an array private and public settings such as chiropractic offices, studios, hospitals, nursing homes, and fitness centers. Most massages are given in dimly lit settings. Because of the physical nature of the work and the time needed in between sessions, Licensed Massage Therapists typically give massages less than 40 hours a week. Before beginning a session, therapists conduct an informal interview with the client to find out about the person's medical history and desired results from the massage. This allows the therapists a chance to discuss which techniques could be beneficial to the client and which could be harmful.

Where Graduates Work:

Licensed Massage Therapists held about 168,800 jobs in 2014 with approximately 50% of those being self-employed. Most own their own business or work as an independent contractor. Employment is concentrated in metropolitan areas, as well as, destination and resort locales.

Job Outlook:

Employment for Licensed Massage Therapists is expected to increase faster than average over the next decade at 22% as more people learn about the benefits of massage therapy. Referrals will continue to be an important source of work along with networking. Joining a state or local chapter of a professional association can help build strong contact and further increase the likelihood of steady work.

Additional Information:

Associated Bodywork & Massage Professionals (ABMP), 25188 Genesee Trail Road, Suite 200, Golden, CO 80401 Phone: 800-458-2267 Website: <https://www.abmp.com/>

Federation of State Massage Therapy Boards (FSMTB), 10801 Mastin Boulevard, Suite 420, Overland Park, KS 66210 Phone: 913-681-0380 Website: www.fsmtb.org

Pennsylvania State Board of Massage Therapy, P.O. Box 2649, Harrisburg, PA 17105-2649 Phone: 717-783-7155 Website:

<http://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/MassageTherapy/Pages/default.aspx>

Resource:

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Handbook*, 2016-17 Edition <http://www.bls.gov/ooh/healthcare/massage-therapists.htm>

BUTLER COUNTY COMMUNITY COLLEGE
Curriculum Planner

MESSAGE THERAPY PROGRAM No. 050
Certificate of Achievement

The Massage Therapy Program at Butler County Community College is an academically-based program that prepares the graduate for employment as a massage therapist. The Program focuses on massage theory, techniques, and practice.

Minimum 32 Credits

First Semester

* Introduction to Massage Therapy, Theory, Techniques, & Practice	MTPY 101	4
a+ Anatomy and Physiology I	BIOL 131	4
+ Business Mathematics or Intermediate Algebra	BUSN 121/MATH 100	3
+ College Writing or Workplace Communications	ENGL 101/ENGL 110	<u>3</u>
		14

Second Semester

* Intermediate Massage Therapy, Theory, Techniques, & Practice	MTPY102	5
b+*Anatomy and Physiology II	BIOL 132	4
+ Introduction to Microcomputing	COMP 210	3
+ Physical Fitness or Introduction to Yoga	PHED 102/PHED 128	<u>1</u>
		13

Summer Session

* Advanced Massage Therapy, Theory, Techniques, & Practice	MTPY103	<u>5</u>
		5

The Massage Therapy course work must be taken in sequence indicated.

Program Prerequisites:

Be certified in CPR in the American Heart Association: Basic Life Support for Health Care Providers or American Red Cross: Basic Life Support for The Professional Rescuer
High School graduate or GED
High School Biology or BIOL 115 or BIOL 101 with minimum grade of "C" within the last five years.

* Course has a prerequisite(s).

+ Course may be taken in advance of acceptance into the Massage Therapy Program, as a General Studies Student.

a Must be taken before or with MTPY 101.

b Must be taken before or with MTPY 102.

The student is encouraged to use the curriculum planner to keep track of courses taken and those still needed. In some cases one or more courses will be taken in a different order than indicated on the planner, but prerequisites must be observed.

Butler County Community College
Curriculum Planner

Technical Trades: Massage Therapy Management Option No. 314D
Associate in Applied Science Degree

This program prepares massage therapists for management careers in the Massage industry. The curriculum enables students to receive credit for their NCMTMB massage certification or completion of the BC3 Massage Therapy Program while being offered theoretical management and marketing skills required to successfully own and/or manage a massage therapy business. Courses provide skill development in all facets of managing a massage business and salesmanship, with emphasis in customer service and communication skills. Typical employment positions are massage/salon/spa owner, massage/salon/spa manager, sales consultant, manufacturer sales representative, or distributor’s sales representative. Student must be certified in CPR in the American Heart Association: Basic Life Support for Health Care Providers or American Red Cross: Basic Life Support for The Professional Rescuer

Courses listed in the first/third semester will be scheduled in the fall; second/fourth semester courses will be scheduled in the spring.

Program - Minimum 63 Credits

First Semester			
* Introduction to Massage Therapy, Theory, Techniques, & Practice	MTPY101	4	
a Anatomy and Physiology I	BIOL 131	4	
Business Mathematics or Intermediate Algebra	BUSN 121/MATH 100	3	
College Writing or Workplace Communications	ENG 101/ENG 110	<u>3</u>	
		14	
Second Semester			
* Intermediate Massage Therapy, Theory, Techniques, & Practice	MTPY102	5	MESSAGE THERAPY CERTIFICATE OF ACHIEVEMENT NO. 050
b*Anatomy and Physiology II	BIOL 132	4	
Introduction to Microcomputing	COMP 210	3	
Physical Fitness or Introduction to Yoga	PHED 102/PHED 128	<u>1</u>	
		13	
Summer Session			
* Advanced Massage Therapy, Theory, Techniques, & Practice	MTPY103	<u>5</u>	
		5	
The Massage Therapy course work must be taken in sequence indicated. NCBTMB Certification or completed program.			

Third Semester

Speech	COMM 201	3
Advertising	BUSN 134	3
Customer Service	BUSN 127	3
Marketing	BUSN 214	3
Principles of Management	BUSN 123	<u>3</u>
		15

Fourth Semester

General Psychology or Psychology of Human Relationships	PSYC 201 or PSYC 220	3
Web Marketing or Business Elective	BUSN 187 or 124 or 125 or 139 or 203	3
*Accounting for Managers or Financial Accounting	ACCT 110 or ACCT 203	3
Salesmanship	BUSN 113	3
Physical Wellness/Intro to Pilates	PHED 125 or PHED 129	2/1
Business Law	BUSN 102	<u>3</u>
		16/17

Program Prerequisites:

High School graduate or GED.

High School Biology or BIOL 115 or BIOL 101 with minimum grade of “C” within the last five years.

Massage Therapy courses can only be taken once accepted to the Massage Therapy Program.

a Must be taken before or with MTPY 101.

b Must be taken before or with MTPY 102.

* Indicates course has a prerequisite

c Business Math must be taken PRIOR to or concurrently with Accounting for Managers.

The student is encouraged to use the curriculum planner to keep track of courses taken and those still needed. In some cases one or more courses will be taken in a different order than indicated on the planner, but prerequisites must be observed.