



**WORKFORCE DEVELOPMENT TRAINING
PART-TIME INSTRUCTOR POSITION ANNOUNCEMENT**

Butler County Community College is currently accepting applications for instructors for various training programs in our Business & Industry Department. Those individuals who are interested in developing courses and programs, while providing professional instruction in the following areas should apply: Certified Public Accountant, Computers in the Workplace, Customer Service, Human Resources, Industrial Safety, International Business Skills, and Leadership and Supervision. Review of applications will begin immediately. Interested candidates should complete the [employment application](#), and submit along with a letter of application, current resume, copy of college/university transcript(s), and names, addresses, and telephone numbers of three professional references. Incomplete application packets and/or any materials regarding this position that is received after the application deadline or closing of the search will not be considered. Any materials submitted will be the property of the College. A separate application must be completed for each position for which you are applying. Electronic and faxed documents are not acceptable. Applicants currently employed by Butler County Community College must authorize in writing that all college/university transcript(s) on file in his/her personnel file located in the Human Resources Office may be copied and attached to his/her application packet by the application deadline. Requests to copy transcripts received after the deadline will be denied. If you have any questions, please contact the Business Training Department at 724-287-8711 extension 8171.

Send to: Ms. Linda M. Dodd
Executive Director of Human Resources/
Equal Opportunity Compliance Officer
Butler County Community College
107 College Drive
Butler, PA 16002

Butler County Community College is an equal opportunity, affirmative action employer.