

Minutes of Regular Meeting  
BCCC Board of Trustees

February 17, 2010  
Science & Technology Building Board Room

- Members Present** Joan Chew, Jessica Forsythe, Gordon Marburger, Gene Marcink, Glenn Miller, Dale Pinkerton, Eric Schultz, Bob Smith, Ray Steffler
- Members Absent** William DiCuccio, Brian Ellis, Grace Hawkins, Bruce Mazzoni, Bill McCarrier, Dick Rittelmann, Don Tylinski
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, John Kearney, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Kate Ihlenfeld, Renee Piovesan, Megan Duncan-*Butler Eagle*, Jason Robinson-*The Cube*
- Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.
- Agenda** Ms. Chew moved to approve the revised agenda to include the addition of Action Items. Motion Carried.
- Minutes** Dr. Smith moved to approve the Minutes of the January 20, 2010, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the January Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:  
**State Activities**  
-The Community College National Legislative Summit was cancelled due to the weather on February 8-10. It will be rescheduled.  
-Dr. Neupauer met with Representative Kathy Dahlkemper on 2/16.  
-The Governor has flat lined the proposed community college budget. Capital funding is still unknown.  
**College Activities**  
-The LindenPointe groundbreaking is scheduled for 4/28 at 11:00 am. A bus will be provided for Trustees, Foundation board members and invited staff. It will leave campus at 9:30 a.m.  
-To date, the Financial Aid Office has awarded over \$10 million in federal and state aid for 2009-10.  
-Dr. Neupauer will chair the Middle States accreditation visit at Jamestown Community College in Jamestown, NY.  
-Kudos to the Operations staff for their work during the recent weather events.  
-The Marcellus Shale Advisory Board will meet for the first time on 2/26 to work on curriculum development for Marcellus Shale workforce needs.

-Spring enrollment is at 4,124 credit students. This is a 13.4% increase in headcount and an 18.3% increase in credit count. The average increase at PA community colleges is 8.9% in headcount and 12.6% in credit count. Enrollment in Mercer County is up 44%.

-Information on the Zimride Ride Share program since its inception in 2008:

434 active users	23,000 gallons of gas saved
27,512 trips taken	\$316,000 saved
575,000 miles saved	

## Committee Reports

### Executive

Mr. Steffler reported that the Committee met on 2/15 with the Executive Committee of the Foundation Board of Directors to discuss Marcellus Shale opportunities, The Conservancy and execution of loan documents from First National Bank of PA.

### Finance

Mr. Schultz reported that Jim Hrabosky and his staff have been working on the 2009-10 rebudget, a profit & loss report for the off-campus sites and the establishment of a sinking fund for consideration at the March board meeting. The following resolution is presented at the request of our solicitor to further clarify the LindenPointe Lease Agreement that was approved at the 1/20/10 board meeting.

#### Action Item

Resolution 10-11, LindenPointe Lease/Loan Agreement

Mr. Schultz moved to approve the LindenPointe Lease/Loan Agreement as presented. Motion Carried.

Mr. Schultz also reported that the Finance and Facilities Committees were asked to consider a bid award for construction at the Public Safety Training Facility. Twelve bids were received. The lowest bid of \$70,000 was rejected as it was submitted after the deadline. The following bid was the second-lowest. Grant funds will pay for the project.

#### Action Item

Resolution 10-10, Award of General Construction Bid for Public Safety Training Facility

Mr. Schultz moved to award the bid of \$76,360 to Mazzei Construction of Allison Park, PA. Mazzei Construction submitted the lowest responsible bid. Motion Carried.

## Executive Session

An Executive Session was held from 12:50-1:15 p.m. to discuss personnel-related issues.

### Facilities

No report.

### Personnel

Dr. Neupauer reported that a Board Work Session was held on 2/01. Agenda items included an update on the 2009-10 Presidential Goals, updated Mission, Vision & Goals, the 2010-15 Strategic Plan, a financial update and a review of our approach to strategic communication.

Dr. Smith reported that the Committee met with the President's Compensation Committee on 2/16. Agenda items included consideration of the action items below and a discussion of personnel matters.

#### Action Item

Motion, Presidential Executive Employment Agreement

Dr. Smith moved to approve the Executive Employment Agreement to retain Dr. Nicholas C. Neupauer as President of Butler County Community College, effective 7/01/10. Motion Carried.

Action Item

Resolution 10-09, Amendment to TIAA-CREF Retirement Fund Provisions  
Dr. Smith moved to approve making the additional options presented available for the accumulation of retirement savings. Motion Carried.

Action Item

Motion, Mission, Vision and Goals  
Dr. Smith moved to approve the Mission, Vision and Goals as presented. Motion Carried.

Action Item

Motion, Strategic Initiatives  
Dr. Smith moved to approve the 2010-15 Strategic Initiatives as presented. Motion Carried.

Action Item

Motion, Environmental Mission Statement  
Dr. Smith moved to approve the Environmental Mission Statement as presented. Motion Carried.

**Academic Assessment**

Ms. Chew reported that the committee met on 2/16 to review the Elementary and Secondary Education Degree programs and to consider adding the new Social Work Degree program to the curriculum. The committee agreed to recommend the continuation of the Elementary and Secondary Education Associate in Arts Degree programs.

Action Item

Motion, Social Work Associate in Arts Degree Program  
Ms. Chew moved to approve the addition of the Social Work Associate in Arts Degree program to the curriculum at Butler County Community College. Motion Carried.

**Delegate Reports Foundation**

Ms. Chew and Ruth Purcell reported on the following:

- Completed and approved form 990.
- The closing with First National Bank on the LindenPointe project will be on 2/28.
- The LindenPointe groundbreaking will be held on 4/28..
- The Pioneer golf outing at St. Jude Golf Club will be held on 5/07.
- The Foundation golf outing will be held at the Butler Country Club on 8/23.
- The Heritage School Winter Workshops begin on 2/26 at The Conservancy.
- There are 42 weddings booked at The Conservancy in 2010. A Bridal and Event Open House will be held there on 4/03.
- The Butler A.M. Rotary will host a Jazz Festival fund raiser at The Conservancy on 8/22.
- An Extreme Croquet fund raiser for The Conservancy will be held on 6/25.
- Congratulations to Ryan Stauffer and his wife on the birth of their son, Roan.

**Alumni Assoc.**

Mr. Miller reported on the following:

- The 2010 Pioneer Golf Outing is scheduled for 5/7, at St. Jude Golf Course.
- To date, there are 57 Lifetime Members of the Alumni Association, which generated \$28,500 for the Association. You do not have to be an alum to join.

**Old Business**

No report.

**New Business**

-Mr. Steffler reported that an ad-hoc committee will be formed with members of the Foundation Board of Directors to develop a new operating agreement for The Conservancy.

-Mr. Steffler established a one-time scholarship in memory of the three Seneca Valley students who recently died in an automobile accident. All are welcome to contribute to the scholarship.

**Adjournment**

Ms. Chew moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:35 p.m.



Jessica Forsythe  
Secretary