

**Minutes of Regular Meeting
BCCC Board of Trustees**

**April 20, 2011
Science and Technology Building Board Room**

- Members Present** Joan Chew, William DiCuccio, Jessica Forsythe, Grace Hawkins, Bruce Mazzoni, Bill McCarrier, Dale Pinkerton, Dick Rittelmann, Robert Smith, Ray Steffler
- Members Absent** Brian Ellis, Gordon Marburger, Glenn Miller, Eric Schultz, Don Tylinski
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, John Kearney, Pat Massaro, Nick Neupauer, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Travis McDougal, Renee Piovesan, Amy Anthony, Sandy Pontius-*Butler Eagle*
- Call To Order** Mr. Steffler called the meeting to order at 12:35 p.m.
- Agenda** Mr. McCarrier moved to approve the revised agenda. Motion Carried.
- Minutes** Dr. DiCuccio moved to approve the Minutes of the March 16, 2011, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the March Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State Activities
-Dr. Neupauer has been asked to serve on the Northeast Region Awards Committee for ACCT.
-Dr. Neupauer will attend a Middle States Town Hall meeting at Harrisburg Area Community College on 4/21.
-Budgetary "what-ifs" continue.
College Activities
-The College will be closed on April 22 & 24 for the Easter holiday.
-An Open House was held on March 19, with 219 applications received. Thank-you to all of the staff who worked the Open House.
-We are on target for submission of the Middle States Periodic Review Report.
-Commencement is scheduled for May 17, with 320 qualified graduates.
-Gene Collier is the keynote speaker at Commencement.
-Summer credit enrollment is up 5.4% over the same time last year. Total summer enrollment is up 1.5%.
-BC3 will be the staging area for the August 12, Jeep Parade and Cruise in Downtown Butler as part of the Bantam Jeep Heritage Festival.
-Please review the High School Programming newsletter. It is a very successful program that could go away due to state budget cuts.

Committee Reports

Executive

No report.

Finance

Mr. Mazzoni reported that the Committee met on April 12, to discuss bond refinancing. Jim Hrabosky intends to retire the debt and use the proceeds to upgrade the College's student software system. Refinancing represents a minimum two percent savings if we move forward.

Facilities

No report.

Personnel

No report.

Academic Assessment

Mrs. Hawkins reported that an Academic Assessment Committee meeting was held on April 14, to review three new programs – Paramedic, Photography and Homeland Security. It was agreed to recommend the addition of these programs to the curriculum at Butler County Community College.

Action Items

Motion-Photography Program, Associate of Applied Science Degree

Mrs. Hawkins moved to approve the addition of the Photography Program, Associate of Applied Science Degree to the curriculum at Butler County Community College. Motion Carried.

Motion-Homeland Security Program, Associate of Applied Science Degree

Mrs. Hawkins moved to approve the addition of the Motion-Homeland Security Program, Associate of Applied Science Degree to the curriculum at Butler County Community College. Motion Carried.

Motion-Homeland Security Program, Certificate of Applied Science Degree

Mrs. Hawkins moved to approve the addition of the Homeland Security Program, Certificate of Applied Science Degree to the curriculum at Butler County Community College. Motion Carried.

Motion-Paramedic Program, Associate of Applied Science Degree

Mrs. Hawkins moved to approve the addition of the Paramedic Program, Associate of Applied Science Degree to the curriculum at Butler County Community College. Motion Carried.

Motion-Paramedic Program, Certificate of Applied Science Degree

Mrs. Hawkins moved to approve the addition of the Paramedic Program, Certificate of Applied Science Degree to the curriculum at Butler County Community College. Motion Carried.

Delegate Reports

Foundation

Ms. Chew and Ruth Purcell reported on the following:

-Farmers Bank is the new title sponsor of the Foundation golf outing.

-New scholarships are being developed.

-The scholarship application process is now available online. There are 80 privately held scholarships with \$130,000 awarded annually.

- An endowed scholarship in honor of Alva Hill was established with Burt Hill staff committing \$11,000.
- Contributions to the Lois Robertson scholarship continue, with a pledge from Greg Mason to match contributions up to \$1,000.
- Ms. Chew commented on Doris Rose's contributions to Butler County Community College.
- The Conservancy Committee met three times this spring.
- Wedding sales at the Conservancy are at 62 for 2011 and seven for 2012.
- The annual Bridal Event will be held on April 23, at the Conservancy.
- PA Distance Learning used the Conservancy for student testing in March and is scheduled to return in April.
- The annual Alumni golf outing is scheduled for 5/20.
- Butler AM Rotary is sponsoring a Jazz Festival on 8/21 at the Conservancy.
- The annual Foundation golf outing is scheduled for 8/29.

Old Business

No report.

New Business

- Please contact Mr. Steffler if you are interested in being nominated as a board officer.
- Mr. Steffler congratulated Dr. Smith on the announcement of his upcoming retirement.

Adjournment

Mrs. Hawkins moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:25p.m.

Jessica Forsythe
Secretary