

**Minutes of Regular Meeting
BCCC Board of Trustees**

**June 22, 2011
Science and Technology Building Board Room**

- Members Present** Joan Chew, William DiCuccio, Jessica Forsythe, Grace Hawkins, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Dale Pinkerton, Dick Rittelmann, Robert Smith, Ray Steffler, Don Tylinski
- Members Absent** Brian Ellis, Glenn Miller
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, John Kearney, Pat Massaro, Nick Neupauer, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Renee Piovesan, Autumn Rote, Sandy Pontius-Butler Eagle
- Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.
- Agenda** Ms. Chew moved to approve the revised agenda. Motion Carried.
- Minutes** Mr. McCarrier moved to approve the Minutes of the May 24, 2011, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the May Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State Activities
-Budget discussions continue regarding community colleges.
-Dr. Neupauer received a letter of appreciation from the PA Dept. of Conservation & Natural Resources for Chris Calhoun's assistance during the recent search and rescue operations for missing fisherman John Latulippe. College equipment was used in this effort.
College Activities
-The College will be closed on 7/04/11 for the Independence Day holiday and on 9/05/11 for the Labor Day holiday.
-The next board meeting is scheduled for 9/22/11.
-For the fourth consecutive year, *New Castle News* readers voted BC3 as the Best Education in Lawrence County.
-From 9/01/10 to 5/15/11, the BC3 web site had 2,326,000 hits.
-Drs. Neupauer and Smith and Commissioner Pinkerton are participating in a Celebrity Lunch Auction. Proceeds benefit the celebrity's charity of choice, The Chamber scholarship fund and the Cranberry Township Community Chest 100th Anniversary Monument to Scouting. Bidding on eBay runs from 6/30-7/10.

-Dr. Neupauer thanked Renee Piovesan, outgoing President of the BC3 Educational Support Professionals, for her work in that capacity. He acknowledged her behind the scenes work in helping to solve critical issues for the Bargaining Unit.

-Dr. Neupauer welcomed Autumn Rote, the new President of the BC3 Educational Support Professionals.

-Dr. Neupauer announced that today is Dr. John Kearney's last board meeting. He retires on 6/30/11. Dr. Kearney has been crucial to BC3's success since his hire in 1999. We wish Dr. Kearney all the best.

Executive Session

An Executive Session was held from 12:50-1:50 p.m. to discuss personnel-related issues.

Committee Reports

Executive

No report.

Finance

Mr. Mazzoni reported that the committee met on 6/16/11 to discuss the 2011-12 auditing service, insurance renewals and budget.

Action Item

2011-12 Budget

Mr. Mazzoni moved to approve the 2011-12 budget as presented by Jim Hrabosky. Motion Carried.

Action Item

2011-12 Insurance Renewals

Mr. Mazzoni moved to appoint The Gleason Agency of Johnstown and Mitchell Insurance, Inc. of Butler as brokers for insurance coverage as presented, totaling \$197,719. Motion Carried.

Action Item

Auditing Services

Mr. Mazzoni moved to approve the appointment of Maher Duessel, CPAs as Butler County Community College's auditor through the fiscal year ending 2014, for a fee of \$131,200. Motion Carried

Action Item

Resolution 11-03, 2011-12 Tuition Policy

Ms. Chew moved to adopt the 2011-12 tuition rate as presented:

Effective 7/01/11, tuition will be charged at the rate of \$88 per credit hour (for less than 12 credits and greater than 17 credits taken) for Butler County residents. Butler County residents taking 12-17 credits will be charged a flat, full-time rate of \$1,320. Non-sponsored Pennsylvania residents will be charged at the rate of \$176 per credit hour (for less than 12 credits and greater than 17 credits taken). Non-sponsored Pennsylvania residents taking 12-17 credits will be charged a flat, full-time rate of \$2,640. Out of state residents will be charged at the rate of \$264 per credit hour (for less than 12 credits and greater than 17 credits taken). Out of state residents taking 12-17 credits will be charged a flat, full-time rate of \$3,960. Fees for other services will continue to be set by the Administration. Motion Carried.

Facilities

No report.

Personnel

Dr. Smith reported that the committee met on 6/16/11 to discuss:

- 2011-12 wage increases for Administrators and Professional/Technical employees
- An amendment to the Description of Compensation and Benefits for Administrators and Professional/Technical employees related to medical employee contributions.
- Rolling of the Presidential Executive Employment Agreement through 6/30/14.

Action Item

2011-12 Wage Increase for Administrators and Professional/Technical Employees

Dr. Smith moved to authorize the President to grant wage increases to Administrators and Professional/Technical employees, effective 7/01/11, based upon performance review. The total amount of wage dollars for said employees shall not exceed 3.80 percent of the total 2010-11 salary pool for these positions. Motion Carried. Dr. Smith noted that the actual increase averages 2.07% due to the increase in healthcare coverage contributions by these employees.

Action Item

Amendment to the Description of Compensation and Benefits for Administrators and Professional/Technical Employees

Dr. Smith moved to approve the Amendment to the Description of Compensation and Benefits for Administrators and Professional/Technical Employees document as presented. Motion Carried.

Action Item

Rolling of Presidential Executive Employment Agreement

Dr. Smith moved to approve the rolling of Dr. Nicholas C. Neupauer's Executive Employment Agreement as President of Butler County Community College. His appointment as President shall be extended through 6/30/14. No other action will be taken. Motion Carried.

Academic Assessment

No report.

Delegate Reports Foundation

Ms. Chew reported on the following:

- The board met on 5/19 and authorized the sale of the Anthony Thieme painting gifted to the Foundation from the Mary Phillips estate.
- The Finance Committee met with Amy Phillips of PNC. She updated the committee on investment performance.
- John Cupps, golf outing chair, asked members of the Board of Trustees and Foundation to make a personal gift to support the golf outing.
- The Pioneer golf outing netted \$7,500 for the Alumni Association.
- An Alumni direct mail appeal in support of the General Scholarship Fund will be mailed the end of June.
- To date, over 200 online scholarship applications have been received.
- Received 111 reservations for the BC3 Night @ Pullman Park on 8/0/11.
- Michelle Jamieson was a guest on Dave Malarkey's radio show, "It's Your Turn," on WISR on 6/07/11 to promote BC3 scholarships.
- The wedding season is underway at the Conservancy.
- Summer Family Programs at the Conservancy will be conducted by Ryan Stauffer.
- Ed Wadding and Lisa Campbell are finalizing plans for the Butler AM Rotary Jazz Festival to be held 8/21/11 at the Conservancy.
- 7/21/11 Foundation/Trustee picnic at the Conservancy.

Old Business

No report.

New Business

Action Item

2011-12 Officer Elections

Mr. Rittelmann moved to elect the officers that were nominated at the 5/24/11, board meeting.

Chair	Ray Steffler
Vice-Chair	William DiCuccio
Secretary	Jessica Forsythe
Treasurer	Bruce Mazzoni

Motion Carried.


Action Item

2011-12 Board Meeting Dates

Mr. Marburger moved to approve the 2011-12 board meeting dates as presented. Motion Carried.

Adjournment

Ms. Chew moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:10 p.m.



Jessica Forsythe
Secretary