

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**September 21, 2011  
Science and Technology Building Board Room**

**Members Present** Joan Chew, William DiCuccio, Jessica Forsythe, Kim Geyer, Grace Hawkins, Gordon Marburger, Bruce Mazzone, Bill McCarrier, Glenn Miller, Dale Pinkerton, Ray Steffler

**Members Absent** Brian Ellis, Jim Ferguson, Dick Rittelmann, Robert Smith, Don Tylinski

**Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, Nick Neupauer, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Autumn Rote, Mark Zorn, Ken Hawk-Butler Radio Network, Sandy Pontius-Butler *Eagle*

**Call To Order** Mr. Steffler called the meeting to order at 12:35 p.m. Mr. Steffler welcomed Ms. Kim Geyer to the Board of Trustees.

**Agenda** Mr. McCarrier moved to approve the revised agenda. Motion Carried.

**Minutes** Mr. McCarrier moved to approve the Minutes of the June 22, 2011, Regular Board Meeting. Motion Carried.

Ms. Chew moved to approve the Minutes of the July 6, 2011, Special Board Meeting. Motion Carried

**Introduction of Guests** Susan Changnon introduced today's guests.

**Treasurer's Report** Jim Hrabosky reviewed the June and August Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Reports. The Budget Summaries were accepted as presented.

**Public Comment** None

**President's Report** Dr. Neupauer reported on the following:

**State Activities**

-Dr. Neupauer will attend a Presidents' meeting in Hershey on September 22.  
-Ms. Geyer, Mr. Steffler and Dr. Neupauer will attend the annual All-Trustee Assembly in Hershey on September 23.

**College Activities**

-Dr. Neupauer welcomed Autumn Rote and Mark Zorn, the new Presidents of the Secretarial/Clerical and Faculty Bargaining Units respectively.  
-Phase I of the signage project is complete with five new signs placed on the Main Campus. There are three phases to the project.

- Part of the Strategic Plan is educating international students. These students require housing. The College is currently exploring a feasibility study to measure interest in housing on the Main Campus. Student housing is also included in the Master Plan.
- Meetings were held in September with representatives from Indonesia, the Middle East and China to discuss their students coming to BC3.
- The Financial Aid Dept. reports that \$4.1 million was distributed to BC3 students in the fall semester. After paying for tuition, fees and books, much of the remaining money goes back into the community.
- Ruth Purcell and Francie Spigelmyer are working on bringing a financial literacy component to the BC3 curriculum.
- The Foundation is working on a feasibility study for a major gifts campaign.
- The Communications and Marketing Dept. received an NCMPR award for poster and outdoor advertising billboards.

## **Committee Reports**

### **Executive**

Mr. Steffler reported that the committee met on August 31, to discuss educational opportunities in underserved areas and the four-day work week pilot program.

### **Finance**

No report.

### **Facilities**

Ms. Forsythe reported that the committee met on September 9, to discuss student housing, a proposed walking/running trail on the Main Campus, non-mandated capital funds, planning software and architectural firms currently hired by BC3.

### **Personnel**

Mr. Marburger reported that the committee met on September 15, to discuss proposed policies regarding rollerblading on the campus and cellular telephone & tablet devices usage by students and employees while on the campus.

### **Academic Assessment**

No report.

## **Delegate Reports**

### **Foundation**

Ruth Purcell reported on the following:

- The Foundation Board met on September 8, and approved a major gifts campaign feasibility study.
- Gifts in memory of Lois Robertson total \$4,181. Thank-you to Greg Mason for his efforts in helping to raise this money.
- The Conservancy deed transfer was completed on August 25.
- The Foundation golf outing netted \$42,622 or 20% more than in 2010. Several new events were added for the day including a million dollar shot.

### **Alumni Association**

- Mr. Miller welcomed Ms. Geyer to the Board of Trustees.
- The Oak Hills Legacy Dinner is scheduled for October 15.

**Old Business**

No report.

**New Business**

Mr. Steffler reported that Brian Opitz will host a walking tour of the Main Campus for the Facilities Committee. That date will be forthcoming.

**Adjournment**

Dr. DiCuccio moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:20 p.m.



Jessica Forsythe  
Secretary