

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**January 18, 2012**

**Science & Technology Building Board Room, Main Campus**

**Members Present** Joan Chew, William DiCuccio, Jim Ferguson, Jessica Forsythe, Grace Hawkins, Jennifer Linn, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Glenn Miller, Dick Rittelmann, Ray Steffler, Don Tylinski

**Members Absent** Brian Ellis, Kim Geyer

**Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Amy Anthony, Ken Hawk-Butler Radio Network, Sandy Pontius-*Butler Eagle*

**Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.

**Agenda** Ms. Chew moved to approve the revised agenda to include an action item. Motion Carried.

Mr. Steffler introduced and welcomed Ms. Jennifer Linn to the Board of Trustees. She replaces Commissioner McCarrier. Commissioner McCarrier will now represent the Butler County Commissioners on the Board of Trustees.

**Minutes** Mrs. Hawkins moved to approve the Minutes of the December 7, 2011, Regular Board Meeting. Motion Carried.

Dr. DiCuccio moved to approve the Minutes of the January 4, 2012, Special Board Meeting. Motion Carried.

**Introduction of Guests** Susan Changnon introduced today's guests.

**Treasurer's Report** Jim Hrabosky reviewed the December Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Report as of January 18, 2012. The Budget Summaries were accepted as presented.

**Public Comment** None

**President's Report** Dr. Neupauer reported on the following:  
**State Activities**  
-The PA community college presidents met in Hershey on January 9-10. Discussion involved budget cuts. Although community colleges were not affected, other colleges and universities in the state were.

-Dr. Neupauer will attend the National Legislative Summit in Washington, DC, on February 13-16.

**College Activities**

- The spring semester began on January 17.
- Much activity is in process with the Library renovation, walking/running trail, Foundation feasibility study for a capital campaign, student housing RFP and the work of the Cranberry expansion committee.
- Faculty negotiations are going well.
- A part-time faculty orientation was held on January 6, with 84 in attendance. Congratulations to Dr. Spigelmyer and her staff for a successful event.
- BC3 is the recipient of a Paragon Award in Communications and Marketing for Banners and Outdoor Billboards. Congratulations to Susan Changnon and her staff. The award will be presented in San Francisco in March.

**Executive Session**

An Executive Session was held from 12:45 to 1:00 p.m. to discuss personnel and real estate issues.

Action

**Motion - Property Purchase**

Mr. Rittelmann moved to authorize the Vice President for Administration and Finance to execute a Standard Agreement for the Sale of Real Estate for the purchase of real estate located at 278 Old Plank Road, Butler, PA 16002, between the owner and the Butler County Community College in the amount of \$350,000, pending approval by the College Solicitor. The Vice-President for Administration and Finance is also authorized to execute such other agreements, certificates or documents which, in the opinion of legal counsel for the College and the officers executing such agreements, certificates or documents, are necessary or appropriate to effect the purchase of the property. Motion Carried.

**Committee Reports**

**Executive**

No report.

**Finance**

No report.

**Facilities**

No report.

**Personnel**

Dr. DiCuccio reported that the committee met on January 11, to hear an update on the current faculty negotiations. The meeting was informational only.

**Academic Assessment**

Dr. Spigelmyer reported that the committee met on January 4, to hear the five-year review of the Communications and Marketing Management programs. The committee recommends the continuation of both programs.

**Delegate Reports**

**Foundation**

Ruth Purcell reported on the following:

- Giving for calendar year 2011 increased by 22% over giving in 2010, with 100% participation by President's Cabinet, 89% participation by the Board of Trustees and 94% participation by the Foundation Board of Directors.

-Rien Construction, Dave Harris of DPH Architecture, Ruth Purcell and Brian Opitz did a walkthrough of LindenPointe on January 11, to assess the building at the end of the one-year contractor warranty period. Nothing significant was noted.

-New Foundation board membership recommendations are being considered.

Mr. Miller reported on the following Alumni activities:

-Alumni Council members made personal telephone calls in December to donors to the College to thank them for their gifts of support.

-Mike Franko will be the Alumni Commencement speaker at the May 15, ceremony.

-The Pioneer golf outing is scheduled for June 8.

-Please consider names for the Distinguished Alumni Award.

-The Legacy Scholarship fund is at the \$14,000 level and awarded annually.

**Old Business**

No report.

**New Business**

Action

Motion-Vehicle Purchase

Dr. DiCuccio moved to approve the Pennsylvania Department of General Services contract purchase of a 2012 GMC Savana 10-passenger van from Penske Buick GMC Trucks, Inc. of Shillington, PA, at the price of \$24,478. This purchase is being made through the COSTARS Program. Motion Carried

Mr. Hrabosky explained that because this is a unique vehicle, it is not available locally. Purchasing the van through the COSTARS Program represents a savings of \$10,000 off the sticker price. The van will be used by Athletics, Operations and the Parks and Recreation program.

**Adjournment**

Mr. Rittelmann moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:15 p.m.



Jessica Forsythe  
Secretary