

**Minutes of Regular Meeting
BCCC Board of Trustees**

**June 20, 2012
Science and Technology Board Room, Main Campus**

- Members Present** William DiCuccio, Jim Ferguson, Jessica Forsythe, Kim Geyer, Grace Hawkins, Jennifer Linn, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Scott McDowell, Dick Rittelmann, Ray Steffler
- Members Absent** Joan Chew, Brian Ellis, Glenn Miller, Don Tylinski
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, Pat Massaro, Nick Neupauer, Bill O'Brien, Ruth Purcell, Julie Sheptak, Jim Eckstein, Dina Fricke, Ed Biller-Butler Eagle, Ken Hawk-Butler Radio Network
- Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.
- Agenda** Ms. Forsythe moved to approve the revised agenda. Motion Carried.
- Minutes** Dr. DiCuccio moved to approve the Minutes of the May 16, 2012, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the May Operating, Capital, Academic Enhancement, Restricted Funds Budget Summaries. He also reviewed the Enrollment Report as of June 20, 2012. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-We continue to wait for word on the state's final budget numbers.
-The community college Presidents are working on restoration of the budget and securing additional capital money.
-The community college Presidents met with the PASSHE Presidents and Chancellor Cavanaugh on June 14. There are many new PASSHE Presidents and two new community college Presidents.
-Ms. Geyer and Mr. Steffler represented community colleges at a meeting of the Governor's Advisory Commission on Post-secondary Education. This is in response to the Governor's request that higher education be represented at these meetings. Public partners and K-12 were represented as well.
-Dr. Neupauer attended a meeting with PDE and Labor & Industry on June 18 to discuss the community college funding process.

College Activities

- The College will be closed July 4 for the Independence Day holiday and September 3 for the Labor Day holiday.
- A Board Work Session is scheduled for June 12 to discuss Cranberry expansion. Another Work Session is scheduled for July 25 to discuss the Master Plan and Strategic Plan.
- Kathy Ditch and Nancy Jean Rose were recipients of the Red Apple Award for Excellence in Teaching at today's annual meeting of the United Way of Butler County.
- The Medical Assistant and Physical Therapy Assistant programs were recently reaccredited.
- Through a grant, Coca-Cola will fund 24 recycling bins for depositing plastic, glass and aluminum.
- BC3 received the Educational Improvement Tax Credit designation for innovative educational programs such as College Within the High School, Dual Enrollment and the Center for Economic Education. Businesses and organizations donate money to BC3 for these programs and receive a tax benefit.
- Meetings with Clarion University and St. Vincent College are scheduled for August and September to discuss Distance Education and articulations.
- BC3 received \$315,000 from PDE to replace the exterior doors on Main Campus. They are very dated with safety and ADA issues. We must match the funds. We are one of four community colleges that received funds for capital improvements.
- The Shaffer Walking Trail project will be paid with funds from the Foundation (Shaffer bequest), proceeds from the bond refinance and restricted capital funds.

Ms. Geyer announced that SB1506 creates a task force to look at how community colleges are funded. This is a good avenue for Trustees to advocate for funding community colleges.

Committee Reports

Executive

Mr. Steffler reported a Board Work Session was held on June 12, to discuss the Cranberry expansion project and the Shaffer Walking Trail. Please refer to the notes provided for details.

Finance

Mr. Mazzoni reported the committee met on June 12 to discuss the annual insurance renewals and budget, as well as the bond issuance and contract negotiations. The 2012-13 budget reflects a less than 1% increase in expenditures, a .9% increase in the operating budget, an increase in employee healthcare contributions, no tuition increase and a \$4/credit increase in fees. This is a very solid, practical budget.

Motion – 2012-13 Budget

Mr. Mazzoni moved to approve the 2012-13 budget as presented by Jim Hrabosky. Motion Carried.

Motion – Insurance Renewals

Mr. Mazzone moved to appoint Arthur J. Gallagher of Pittsburgh, PA; Mitchell Insurance, Inc. of Butler, PA and C.W. Howard Insurance Agency, Inc. of Butler, PA, as brokers for insurance coverage for 2012-13 as presented. Motion Carried.

Resolution 12-08 – Bond Issuance

Mr. Mazzone moved to approve the issuance of new bonds in cooperation with the Pennsylvania State Public School Building Authority as presented. Motion Carried.

The proceeds, estimated at \$350,000, will be used to fund the website redesign and construction of the Shaffer Walking Trail.

Resolution 12-07 – Investment Banking Services

Mr. Mazzone moved to retain the services of Boening & Scattergood of Pittsburgh, PA, for investment banking services contingent upon the Board's final action on any new debt issuance. Motion Carried.

Facilities

Mr. Rittelmann reported on the options regarding the Cranberry expansion discussed at the Board Work Session. The next step is to secure schematic designs. No money is involved in these designs. The next Board Work Session is scheduled for July 25.

Executive Session

An Executive Session was held from 1:12 to 2:05 p.m. to discuss personnel-related issues.

Personnel

Motion – Amendment of Education Support Professionals, PSEA/NEA Agreement

Dr. DiCuccio moved to approve the Addendum to the Butler County Community College Education Support Professionals, PSEA/NEA Bargaining Unit Agreement effective July 1, 2008, through June 30, 2013, by amending the Agreement for the remaining year of the Agreement and to add one additional year, with the Agreement to expire June 30, 2014. Motion Carried.

Motion – Amendment of Maintenance, Shipping and Receiving Services and Custodial Employees Agreement

Dr. DiCuccio moved to approve the Addendum to the Butler County Community College Maintenance, Shipping and Receiving Services and Custodial Employees Bargaining Unit Agreement effective July 1, 2008, through June 30, 2013, by amending the Agreement for the remaining year of the Agreement and to add one additional year, with the Agreement to expire June 30, 2014. Motion Carried.

Motion – Amendment of Campus Police Officers Agreement

Dr. DiCuccio moved to approve the Addendum to the Butler County Community College Campus Police Officers Bargaining Unit Agreement effective July 1, 2008, through June 30, 2013, by amending the Agreement for the remaining

year of the Agreement to add one additional year, with the Agreement to expire June 30, 2014. Motion Carried.

Motion – Amendment to the Description of Compensation and Benefits for Administrators and Professional/Technical Employees

Dr. DiCuccio moved to approve the Amendment to the Description of Compensation and Benefits for Administrators and Professional/Technical Employees document as presented at the June 20, 2012, Board meeting. Motion Carried.

Motion – 2012-13 and 2013-14 Wage Increased for Administrators and Professional/Technical Employees

Dr. DiCuccio moved to approve a one-time \$2,000 adjustment to base salary for Administrators and Professional/Technical employees and to authorize the President to grant wage increases to Administrators and Professional/Technical employees, effective July 1, 2012, based upon performance review. The total amount of wage dollars after the one-time adjustment for said employees shall not exceed 2.75 percent of the total adjusted 2011-12 salary pool for these positions. Motion Carried.

Dr. DiCuccio further moved to approve a one-time \$675 adjustment for Administrators and Professional/Technical employees and to authorize the President to grant wage increases to said employees, effective July 1, 2013, based upon performance review. The total amount of wage dollars after the one-time adjustment for said employees shall not exceed 1.75 percent of the total adjusted 2012-2013 salary pool for these positions. Motion Carried.

Motion – Rolling of Presidential Executive Employment Agreement

Dr. DiCuccio moved to approve the rolling of Dr. Nicholas C. Neupauer's Executive Employment Agreement as President of Butler County Community College. His appointment as President shall be extended through June 30, 2015. Motion Carried.

Motion – Presidential Executive Employment Agreement

Dr. DiCuccio moved to approve the Addendum to the proposed Executive Employment Agreement for Dr. Nicholas C. Neupauer pending review by the College Solicitor. Motion Carried.

Dr. DiCuccio further moved to approve granting Dr. Neupauer the same wage increase granted to Administrators and Professional/Technical employees effective July 1, 2012. Motion Carried.

**Academic
Assessment**

No report.

**Delegate Reports
Foundation**

Ruth Purcell reported on the following:
-The Alumni Golf Outing netted \$7,532.

-The Foundation Golf Outing is scheduled for August 24. Thank-you to Dr. DiCuccio for his donation of wine to be included in the Trustee gift basket.

Old Business

No report.

New Business

Motion – 2012-13 Election of Officers

Mr. Rittelmann moved to elect the officers who were nominated at the May 16, 2012, board meeting:

Chair	Ray Steffler
Vice-Chair	William DiCuccio
Secretary	Jessica Forsythe
Treasurer	Bruce Mazzone

Motion Carried.

Motion – 2012-13 Board Meeting Dates

Mr. McDowell moved to approve the 2012-13 Board Meeting dates as presented. Motion Carried.

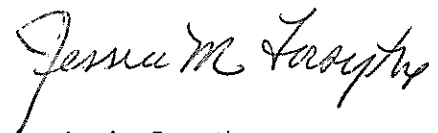
Resolution 12-09 – Car and Helicopter Burn Simulator Bid Award

Mr. Marburger moved to award the bid of \$155,555 to Fireblast 451, Inc. of Corona, CA. The bid includes Option 1: Helicopter Exterior Fuel Spill. Motion Carried.

This equipment will be paid with funds from the Dept. of Justice grant.

Adjournment

Dr. DiCuccio moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:20 p.m.



Jessica Forsythe
Secretary