

**Minutes of Regular Meeting
BCCC Board of Trustees**

January 15, 2014

Ray D. Steffler Board Room, Main Campus

- Members Present** Joan Chew, William DiCuccio, Jessica Forsythe, Kim Geyer, Paul Harris, Grace Hawkins, Bruce Mazzoni, Scott McDowell, Glenn Miller, Dick Rittelmann, Nancy Staible
- Members Absent** Jim Ferguson, Jennifer Linn, Gordon Marburger, Bill McCarrier, Ray Steffler
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Case Willoughby, Renee Piovesan, Kate Malongowski-*Butler Eagle*
- Call To Order** Dr. DiCuccio called the meeting to order at 12:35 p.m.
- Agenda** Mr. Mazzoni moved to approve the agenda. Motion Carried.
- Minutes** Mr. Mazzoni moved to approve the Minutes of the December 4, 2013, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the December Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries. He also reviewed the spring 2014 enrollment report as of January 13, 2014. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-Dr. Neupauer attended a Presidents' meeting in Hershey on January 9-10. We are doing well with our spring enrollment as compared to the other community colleges.
-The annual ACCT National Legislative Summit is scheduled in Washington, DC, on February 10-13. Mrs. Hawkins, Mr. Steffler and Dr. Neupauer will attend. They will meet with staff members of Senators Casey and Toomey.
-Dr. Neupauer is scheduled to testify before the House Appropriations committee on February 20.
College Activities
-Dr. Neupauer read the following statement regarding BC3's role in the Kaufman House project:

The potential to train students in a high priority occupation like Hospitality Management fits with the mission of the College and, particularly, the Perkins grant we receive. Perkins is a federal grant designated for the enhancement of occupational programs like our Hospitality Management program. We have used this grant for labs, equipment, technology, etc. The College's interest in this project is for an internship site for our credit Hospitality Management program and a training location for our non-credit programs. Additional contributions, if needed could be made via our Foundation, existing equipment from our Hospitality program and student fees from our non-credit programs offered at the Kaufman House. All of our contributions would be used to enhance our credit and non-credit programs for our students. Our message has been consistent throughout – no ongoing costs and nothing from our operating budget.

-Applications are up 4.7 percent. This is an increase in headcount of one percent.

-Two presentations were submitted and accepted by AACC for the annual conference in Washington, DC, in April. Dr. Francie Spigelmyer and Rosemary Keasey will make a presentation. Bill O'Brien and Ruth Purcell will lead a discussion on the LindenPointe initiative as well.

-Dr. Neupauer wrote a blog for Fourth Dimension Partners regarding our role in customer service.

-Mr. Bob Hunter and Ms. Nancy Hunter Mycka have agreed to serve as campaign co-chairs.

- A Facilities committee meeting will be held following the board meeting today to discuss student housing research that was recently conducted.

Committee Reports

Executive

No report.

Finance

No report.

Facilities

Mr. Rittelmann reported interviews will be conducted with five architectural firms for renovation of the Library. A decision will be made by the end of the month. The Executive committee will be asked to approve the selection, with ratification by the full board at the next meeting in March. The committee's scoring method will determine a cost-per-quality point which equals the highest value for the College, not the best price.

Cranberry's addition to and upgrade of lab space as well as the Lawrence Crossing building will be discussed at today's Facilities committee meeting.

Personnel

No report.

Academic Assessment No report.

Quality Assessment No report.

Delegate Reports

Foundation

Ruth Purcell reported the Campaign Steering committee will meet on 1/21 to review donor recognition policies and to identify key donors.

Alumni Council

Mr. Miller reported there will be a new fund-raising event in place of the Pioneer golf outing in 2014. A total of \$25,000 was transferred from the Pioneer Golf outing account to the Alumni Legacy scholarship fund.

Old Business

No report.

New Business

Dr. DiCuccio reminded Trustees to read the Divisional Activity Reports provided prior to each board meeting. Also, please complete the Statement of Financial Interest and return it to Linda Dodd by 2/07.

Adjournment

Mr. Mazzoni moved to adjourn the meeting. Motion Carried. The meeting adjourned at 12:55 p.m.



Jessica Forsythe
Secretary