

**Minutes of Regular Meeting
BCCC Board of Trustees**

**October 15, 2014
BC3 Main Campus**

- Members Present** Joan Chew, William DiCuccio, Jim Ferguson, Kim Geyer, Grace Hawkins, Gordon Marburger, Bill McCarrier, Glenn Miller, Gail Paserba, Ray Steffler
- Members Absent** Paul Harris, Jennifer Linn, Bruce Mazzoni, Scott McDowell, Dick Rittelmann, Nancy Staible
- Also Present** Linda Dodd, Jim Hrabosky, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Julie Sheptak, Francie Spigelmyer, Case Willoughby, Jessica Matonak, Renee Piovesan, Kate Malongowski-*Butler Eagle*
- Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.
- Ms. Geyer moved to appoint Mrs. Hawkins as the Secretary for today's meeting. Motion Carried.
- Agenda** Ms. Geyer moved to approve the agenda. Motion Carried.
- Minutes** Ms. Hawkins moved to approve the Minutes of the September 17, 2014, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the September Operating, Capital and Restricted Funds Budget Summaries as well as the 2013 vs. 2014 enrollment comparison report. The Budget Summaries were accepted as presented. Jim reviewed a new document, the trial balance sheet, which will be provided to the trustees on a quarterly basis.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-Dr. Neupauer and a few staff members met with Secretary of Labor and Industry, Julia Hearthway, on September 18.
-BC3 and Luzerne County Community College are working with the Susquehanna Valley Community Education Project. The organization intends to facilitate the establishment of a Susquehanna Valley Community College by laying the groundwork and completing the requirements set forth by the Pennsylvania Department of Education.

-Thank-you to Mr. Ferguson and Ms. Staible for attending the annual All-Trustee Assembly in Harrisburg on September 25-26. Mr. Ferguson complimented Dr. Neupauer on an excellent presentation at the gathering. After conversing with other trustees, Mr. Ferguson said, "We are lucky to be BC3."

-The annual gathering of the western PA community college trustees will be hosted by BC3 on November 20, at 5:30 p.m. in Founders Hall.

-Dr. Neupauer attended a meeting of the Capital Work Group with PDE on October 10.

College Activities

-The American Scholars Press awarded BC3's publication, Facets, first place with special merit. Congratulations to Eric Pedersen, Nancy Jean Rose and Christine Allen.

-The proposed Energy curriculum passed Faculty Organization on October 14. Thank-you to Dr. Francie Spigelmyer, Bill O'Brien and their staff for great work on the creation of the curriculum.

-The Medical Assistant program recently received reaccreditation.

-The County budget presentation was held on October 2. Thanks to Mr. Mazzoni and Mr. McDowell for attending.

-At the recent NCMPR conference, BC3 was awarded a gold medal for the debt-free marketing campaign. The President's Timeline was also recognized at the conference. Kudos to Jessica Matonak for the electronic timeline.

-For the first time in BC3 history, the golf team won the state championship. They will compete in a national tournament in the spring. Congratulations to coach Bill Miller.

-Thank-you to the Operation staff and the 50th Anniversary committee for their work on the staff BBQ picnic.

-A book that covers the College's 50-year history will be available in the spring.

-We are going forward in developing a Unified Master Plan for Butler County. Five requests for proposals were received. The Community Development Corporation endorses this.

-Kudos to Jake Friel and Jim Hrabosky for their tremendous work in developing the quarterly balance sheet that Jim referenced during the Treasurer's Report. This will be part of the board notebooks going forward.



Committee Reports

Executive

Mr. Steffler reported the Executive and Finance committees met on September 17, and discussed the budget presentation to the County and also a financial opportunity for the College.

With today's board meeting being held in the Public Safety Training Facility, Mr. Steffler thanked the visionaries who saw to it to provide the citizens of Butler County such a fine facility. They are Joan Chew, Larry Slagle, George Smith, John Stokes and Senator Mary Jo White.

Finance

No report.

Facilities

Brian Opitz reported the outdoor classroom at the Children's Creative Learning Center is due to be inspected soon by the Dept. of Public Welfare. Some great

meetings have been held with the Library architects. A request for proposal was issued for Library construction management services. Four responses were received.

Personnel No report.

Academic Assessment No report.

Quality Assessment Ms. Geyer reported a meeting is scheduled for October 22.

Delegate Reports

Foundation

Ruth Purcell reported on the following:

- EITC gifts received total \$45,000. The gifts are from Phoenix Sintered Metals, NexTier Bank and FNB.
- The Foundation agreed to assume leadership on the student housing project.
- Jean Purvis resigned from the Foundation Board of Directors. She will be granted Emeritus status.
- Bob Heaton is on-campus today taping a video that will be shown at the October 18, Legacy Dinner.
- The Pioneer Proud campaign is going well with astounding internal support. Ruth Scott endowed a scholarship in her name. Jane Dollhopf's family established an endowed scholarship in her name.

Alumni Council

- The first annual Bowling for Scholars fund raiser was a very successful event, netting \$6,000. By comparison, the Pioneer golf outing netted \$7,000 in its best year. A total of 50 students participated.
- Steve Newcaster will be recognized as the Distinguished Alumnus at the October 18, Legacy Dinner. Bob Heaton and Ed Shields will be recognized as Honorary Alumni.

Old Business

Please make an effort to attend the Regional Trustee meeting at the main campus on November 20.

Thank-you to Jim Ferguson and Nancy Staible for attending the All-Trustee Assembly in Harrisburg in September.

New Business

Motion 2014-15 Office of Secretary Election

Dr. DiCuccio moved to elect Bruce Mazzoni to serve a Secretary of the Board of Trustees for the remainder of the 2014-15 academic year. Motion Carried.

Adjournment

Ms. Chew moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:17 p.m.


Grace Hawkins
Secretary pro tem

