

**Minutes of Regular Meeting
BCCC Board of Trustees**

**May 21, 2014
Lawson Board Room, Main Campus**

- Members Present** Joan Chew, William DiCuccio, Jim Ferguson, Jessica Forsythe, Kim Geyer, Paul Harris, Grace Hawkins, Gordon Marburger, Bill McCarrier, Scott McDowell, Glenn Miller, Dick Rittelmann, Nancy Staible, Ray Steffler
- Members Absent** Jennifer Linn, Bruce Mazzoni
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Case Willoughby, Kate Malongowski-*Butler Eagle*, Akasha Chamberlain-*Pittsburgh Tribune Review*
- Call To Order** Mr. Steffler called the meeting to order at 4:30 p.m.
- Agenda** Mrs. Hawkins moved to approve the revised agenda to include the addition of action items. Motion Carried.
- Minutes** Dr. DiCuccio moved to approve the Minutes of the April 16, 2014, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the April Operating, Capital and Restricted Funds Budget Summaries. He also reviewed the 2013 vs. 2014 enrollment comparison report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-ACCT is sponsoring a Governance Leadership Institute in Washington, DC, on August 4-6. Please let Julie know if you're interested in attending.
-Drs. Neupauer and Spigelmyer will participate in a planning committee meeting on May 30, with PA State System of Higher Education representatives.
- College Activities**
-The College will be closed on May 23 and 26, in observance of the Memorial Day holiday.
-Dr. Neupauer joined the board of the Community Colleges of Appalachia. This is a voluntary association of public community colleges serving the common interests of member colleges and their communities.

- Drs. Neupauer and Spigelmyer, along with Mr. Steffler, attended the Nurses Pinning Ceremony on May 15.
- A Trustee work session is scheduled for June 25, from 4:30-7:30 on the main campus.
- A suggestion came from the Quality Assessment committee to schedule a Trustee tour the Public Safety Training Facility. The October board meeting will be held at the Facility and a tour will be provided at that time.
- The 46th annual Commencement ceremony is scheduled for May 21.

Committee Reports

Executive

Mr. Steffler commented on the Nurses Pinning Ceremony on May 15. It was a very nice event.

Finance

No report.

Facilities

Mr. Rittelmann reported the committee met on May 9 and 21, with the following action:

Motion-Stantec Reimbursement for Services

Mr. Rittelmann moved to approve the College reimbursing Stantec for preliminary services performed by it in an amount not to exceed \$5,000, subject to receipt and review of an invoice to be submitted by Stantec. Motion Carried by a vote of nine for and four against. (Against - Chew, DiCuccio, Geyer and Staible).

Resolution 14-08 John A. Beck, Jr. Library Renovation Architectural and Engineering Contract

Mr. Rittelmann moved to approve the contract submitted by Renaissance III Architects of Pittsburgh, PA, for architectural and engineering services for renovation of the John A. Beck Library. Motion Carried pending approval of the College's Solicitor.

Motion-Science and Technology Building Refurbishment

Mr. Rittelmann moved to approve the bid from Innovative Plastering Concepts of Irwin, PA, for \$123,036 for refurbishment of the Science and Technology Building. Innovative Plastering Concepts submitted the lowest responsible bid. Motion Carried.

Resolution 14-10 Children's Creative Learning Center Bid Award

Mr. Rittelmann moved to approve the bid from Troy Jay Construction of Slippery Rock, PA, for \$491,460 for construction of a natural outdoor education center and utility relocation at the site of the Children's Creative Learning Center. Motion Carried.

Executive Session

An Executive Session was held from 5:00-5:17 p.m. to discuss personnel-related issues.

Personnel

Dr. DiCuccio reported the committee met on May 21, to discuss the proposed Board Self-Assessment Policy and personnel matters.

Academic Assessment

Dr. Spigelmyer reported the committee met on May 13, to discuss the Paramedic degree and certificate credit programs. The committee discussed struggles with enrollment, student retention and costly accreditation. BC3's Nursing and Allied Health Division, Academic Affairs Division and Faculty Organization approved the discontinuance of the program. The Academic Assessment committee concurs and recommends the discontinuance as well.

Motion-Discontinuance of Paramedic Program

Mrs. Hawkins moved to approve the discontinuance of the Paramedic degree and certificate credit programs from the curriculum of Butler County Community College. Motion Carried.

Quality Assessment

Ms. Staible reported the committee met on May 13. Topics of discussion included:

1. Dr. Fogarty's April visit in preparation for the Middle States reaccreditation;
2. Compliance issues – areas for improvement;
3. Reevaluation of the Mission and Vision statements, making them reflective of the continuity of all of the sites;
4. Goals and objectives setting, with self-assessment being the first goal of the board.

Resolution 14-07 Board Self-Assessment Policy

Dr. DiCuccio moved to adopt the Board Self-Assessment Policy as presented. Motion Carried.

Delegate Reports

Foundation

Ruth Purcell reported on the following:

-The Foundation is creating a task force to work with the Facilities committee of the Trustees on the student housing project.

-The BC3 Education Foundation sent a check to the College for \$151,507 for fall 2013 and spring 2014 scholarships. Approximately 30 percent of this amount is unrestricted.

-The major gifts campaign is currently in the quiet phase. It is moving along very well. Approximately 40 percent of staff members have made a contribution or a commitment to the campaign.

Alumni Council

Mr. Miller reported that all of tonight's graduates will receive a letter indicating they are now BC3 alums.

-Please keep in mind potential nominees for the Distinguished Alumni award.

-A Bowling for Scholars event is scheduled for September 16.

Old Business

No report.

New Business

Motion 2014-15 Officer Nominations

Mr. Miller moved to approve the following nominees:

Chair	Ray Steffler
Vice-Chair	William DiCuccio
Secretary	Jessica Forsythe
Treasurer	Scott McDowell

There were no nominations from the floor. Nominations are closed. Motion Carried. The nominees will be elected at the June 18 board meeting.

Dr. Neupauer reported the RFI meeting for student housing proposals will be held on June 26 at BC3 @ Cranberry. The time will be announced at a later date.

Adjournment

Mr. Miller moved to adjourn the meeting. Motion Carried. The meeting adjourned at 5:50 p.m.



Jessica Forsythe
Secretary