

**Minutes of Regular Meeting
BCCC Board of Trustees**

**June 18, 2014
BC3 @ Lawrence Crossing**

- Members Present** William DiCuccio, Jim Ferguson, Jessica Forsythe, Kim Geyer, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Scott McDowell, Dick Rittelmann, Nancy Staible, Ray Steffler
- Members Absent** Joan Chew, Paul Harris, Grace Hawkins, Jennifer Linn, Glenn Miller
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Brayden Darnell, Tina Fleeger, Kate Malongowski-*Butler Eagle*
- Call To Order** Mr. Steffler called the meeting to order at 12:40 p.m.
- Agenda** Ms. Forsythe moved to approve the revised agenda to include the addition of action items. Motion Carried.
- Minutes** Mr. Ferguson moved to approve the Minutes of the May 21, 2014, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the May Operating, Capital and Restricted Funds Budget Summaries. He also reviewed the 2013 vs. 2014 enrollment comparison report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-A budget shortfall is predicted by the state. The community college Presidents are contacting members of the PA House of Representatives about this concern.
-Drs. Neupauer and Spigelmyer met with members of the PA State System of Higher Education May 30, to plan for a joint meeting in the fall.
- College Activities**
-The College will be closed on Monday, September 1, in observance of the Labor Day holiday.
-Cabinet members toured Delaware and Montgomery County Community Colleges on June 4 & 5.
-Dr. Neupauer spoke at the PA Business Council's Business/Education Partnership Summit in Camp Hill on June 11.

-Dr. Neupauer and Bill O'Brien spoke to the Susquehanna Education Council on June 12, about their interest in establishing a community college.
-A meeting of local colleges and universities was held on June 17, to discuss the institutions offering bachelor and graduate degrees on the main campus. Twenty-three guests participated in the meeting.
-Contact the President's Office if you are interested in attending the Governor's Leadership Institute on August 4-6.
-A Trustee work session is scheduled for June 25. Agenda items include bylaw review, mission & vision review, strategic plan process and student housing.
-Dr. Neupauer and other BC3 representatives attended a meeting with David Ho of American Scholars on June 18. Mr. Ho brings international students to the U.S. They discussed the idea of some of the students attending BC3.

Committee Reports

Executive

Mr. Steffler announced the passing of Mr. Brian Magill on June 28. Mr. Magill was a member of the Board of Trustees from 2001-07.

Finance

Mr. Mazzoni reported the committee met on June 9 and discussed the following:

- 2014-15 budget
- Insurance renewals
- 2014-15 tuition policy
- Financing for the Beck Library
- Student housing update
- Case Willoughby presented an overview of items that were purchased with student fee funds by allowing students to participate in the selection process.

Motion-2014-15 Budget

Mr. Mazzoni moved to accept the 2014-15 budget as presented.
Motion Carried.

Motion-Insurance Renewals

Mr. McDowell moved to appoint Arthur J. Gallagher, Mitchell Insurance, Inc. and C.W. Howard Insurance Agency, Inc. as brokers for insurance coverage as presented for 2014-15. Motion Carried.

Resolution 14-11 Tuition Policy for Academic Year 2014-15

Mr. Rittelmann moved to approve the tuition policy for academic year 2014-15 as presented. Motion Carried.

Resolution 14-12 2014 Note/Farmers National Bank

Mr. Mazzoni moved to approve the issuance by Carrolltown Borough Municipal Authority of its Tax-Exempt Revenue Note, Series of 2014 issued for the benefit of Butler County Community College; approving a Commitment Letter for the 2014 Note from The Farmers National Bank of Emlenton; authorizing and directing execution of a financing agreement to secure the 2014 note; authorizing incidental action. Motion Carried.

Facilities

There is no committee report, however, Mr. Rittelmann asked Brian Opitz to report on facilities projects in process:

- Science & Technology building exterior refurbishment
- Childrens Creative Learning Center playground
- Underground utility project
- Renovation of Business Learning Center labs
- Library renovation meetings with the architect

Executive Session

An Executive Session was held from 1:30-1:45 p.m. to discuss personnel-related issues.

Personnel

Dr. DiCuccio reported the committee met on June 18, to discuss personnel matters.

Motion-Rolling of Presidential Executive Employment Agreement

Dr. DiCuccio moved to approve the rolling of Dr. Nicholas C. Neupauer's agreement as President of Butler County Community College. His appointment shall be extended through June 30, 2018. Motion Carried.

Motion-Amendment to the Description of Compensation and Benefits for Administrators and Professional/Technical Employees

Dr. DiCuccio moved to amend the document as presented. Motion Carried.

Motion-2014-15 Wage Increases for Administrators and Professional/Technical Employees

Dr. DiCuccio moved to authorize the President to grant wage increases, effective July 1, 2014, based upon performance review. The total amount of wage dollars shall not exceed three percent of the total 2013-14 salary pool for these positions. Motion Carried.

Academic Assessment No report.

Quality Assessment No report.

Delegate Reports

Foundation

Ruth Purcell reported on the following:

- Meetings with prospective campaign leadership givers are underway.
- Employee participation in the campaign is at 50%.
- Online scholarship applications are available until July 1. To date, 300 applications have been received.

Alumni Council

No report.

Old Business

Mr. Steffler reminded the Trustees of the Work Session scheduled for June 25 and the ACCT Governance Leadership Institute in Washington, DC, on August 4.

New Business

Motion 2014-15 Board Meeting Dates

Mr. Rittelmann moved to approve the board meeting dates as presented.
Motion Carried.

Motion 2014-15 Officer Election

Mr. Ferguson moved to elect the officers who were nominated at the
May 21, 2014, board meeting:

Chair	Ray Steffler
Vice-Chair	William DiCuccio
Secretary	Jessica Forsythe
Treasurer	Scott McDowell

Motion Carried.

Adjournment

Ms. Geyer moved to adjourn the meeting. Motion Carried. The meeting
adjourned at 2:05 p.m.



William A. DiCuccio
Vice-Chair