

**Minutes of Regular Meeting
BCCC Board of Trustees**

January 20, 2016

Ray D. Steffler Board Room, Main Campus

- Members Present** Kim Geyer, Grace Hawkins, Joe Kubit, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Steve Newcaster, Gail Paserba, Sarah Peart-Forbes, Carmine Scotece, Ray Steffler
- Members Absent** William DiCuccio, Jennifer Linn, Bruce Mazzoni, Nancy Staible
- Also Present** Linda Dodd, Jim Hrabosky, Pat Massaro, Jess Matonak, Nick Neupauer, Bill O’Brien, Brian Opitz, Ruth Purcell, Bruce Russell, Julie Sheptak, Case Willoughby, Amanda Spadaro-*Butler Eagle*
- Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.
Mr. Steffler appointed Mr. Miller as Secretary in Mr. Mazzoni’s absence.
Mr. Steffler introduced Joe Kubit, Esq. as the newest member of the Board of Trustees. Mr. Kubit replaces Ms. Geyer.
- Agenda** Ms. Paserba moved to approve the agenda. Motion Carried.
- Minutes** Ms. Paserba moved to approve the Minutes of the December 2, 2015, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Matonak introduced today’s guests.
- Treasurer's Report** Jim Hrabosky reviewed the December Operating, Capital and Restricted Funds Budget Summaries as well as the spring 2015 vs. spring 2016 enrollment comparison report. Jim reported we will receive \$3.9 million in state operating support on January 21. We received state capital funds for July 1-December 31, 2015, last week. Our county support was received on January 12. The Budget Summaries were accepted as presented.
- Public Comment** None
- President’s Report** Dr. Neupauer reported on the following:
State and Federal Activities
-Dr. Neupauer attended a Presidents’ meeting in Hershey on January 4-5.
College Activities
-We are riding the momentum of being named the #1 community college in the state. Jess Matonak is doing a great job getting the word out through signage and social media. Ruth Purcell is sharing this information with donors.
-On January 19, Dr. Neupauer and western PA community college presidents met with member presidents of the Association of Independent Colleges and Universities in Pennsylvania to discuss collaborations.

- The Middle States visiting team will be on-campus on March 20-23. The Self-Study Report is currently being printed.
- Victory Media once again designated BC3 as a Military Friendly College.
- Work continues on the Heaton Family Learning Commons.
- We are moving forward with a new strategic plan.
- BC3 is experiencing a number of retirements and interims at this time.
- Discussions with the Lake Erie College of Osteopathic Medicine are moving forward in a positive way.
- Although funds have been received from the state, the budget issue is not yet resolved. Dr. Neupauer has every confidence it will be soon.
- Thank-you to the Trustees who attended the social on Friday evening. It was a nice event.

Committee Reports

Executive

No report.

Finance

No report.

Facilities

Mr. Miller and Mr. Newcaster reported the committee met on January 13, to hear an update on the Heaton Family Learning Commons. A stairway change order is necessary per Butler Township code review. The stairway material is being changed from wood to a structural steel/cold form hybrid. This change does not impact the architectural design, but it does increase the cost by \$44,814. Any fee over \$20,000 needs Trustee approval. The College will approach the architect to cover \$7,000 of the change order which was an engineering fee and was to be provided by the design architect.

Motion-Change Order, Heaton Family Learning Commons Atrium Stairway

Mr. Miller moved to approve the change order for additional general construction work in order to meet applicable building code. This proposal was reviewed by the College's construction manager who indicated the associated cost is in line with current market pricing. Change Order for Perry Construction not to exceed \$44,814.00. Motion Carried.

Personnel

No report.

Academic Assessment

No report.

Quality Assessment

Mr. Steffler reported the Quality Assessment and Personnel committees plan to meet to discuss a Trustee mentoring program.

Foundation

Ruth Purcell reported the following:

- We are nearing the end of the Pioneer Proud campaign with \$6.5 million pledged/received, with \$2 million dedicated to the Heaton Family Learning Commons.
- The Florida event, hosted by the Hunter family, is scheduled for March 9, in Bonita Springs.

- A celebration is scheduled for August 19, to acknowledge the completion of the Heaton Family Learning Commons.
- Donors of over \$1,500 to the Pioneer Proud will have their name included on the donor wall in the Heaton Family Learning Commons.
- The Foundation board met on January 14, and approved the Memorandum of Understanding between the Foundation and College for payments to assist with Heaton Family Learning Commons funding.

Alumni Council

- Mr. Miller acknowledged Mr. Kubit and Mr. Newcaster as recipients of the BC3 Distinguished Alumni recognition.
- The 2016 Bowling for Scholars event is scheduled for November 11.

Old Business

Mr. Steffler thanked Pat Massaro for his service to BC3. He brought much to the College regarding safety and security. Pat retires this month.

New Business

Vision Statement-Motion

Mr. Kubit moved to approve the Vision Statement as presented: "Creating opportunities; changing lives for a better future." Motion Carried.

Memorandum of Understanding-Motion

Mr. Miller moved to approve the Memorandum of Understanding between the Butler County Community College and the Butler County Community College Education Foundation, Inc. in the form attached hereto. Motion Carried.

Adjournment

Ms. Paserba moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:25 p.m.



Glenn Miller
Secretary *pro temp*

