

**Minutes of Regular Meeting
BCCC Board of Trustees**

May 18, 2016

Lawson Board Room, Main Campus

- Members Present** William DiCuccio, Kim Geyer, Grace Hawkins, Joe Kubit, Jennifer Linn, Gordon Marburger, Bruce Mazzoni, Brian McCafferty, Scott McDowell, Glenn Miller, Steve Newcaster, Sarah Peart-Forbes, Carmine Scotece, Nancy Staible, Ray Steffler
- Members Absent** Gail Paserba
- Also Present** Linda Dodd, Jim Hrabosky, Jess Matonak, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Bruce Russell, Julie Sheptak, Case Willoughby, Paula Crider, Dr. Wil Del Pilar, Amanda Spadaro-*Butler Eagle*
- Call To Order** Mr. Steffler called the meeting to order at 4:40 p.m.
- Agenda** Mr. Mazzoni moved to approve the revised agenda. Motion Carried.
- Minutes** Ms. Staible moved to approve the Minutes of the April 20, 2016, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Matonak introduced today's guests.
Mr. Steffler introduced Dr. Wil Del Pilar, Acting Deputy Secretary of Postsecondary and Higher Education at the Pennsylvania Department of Education. Dr. Del Pilar is the keynote speaker at Commencement this evening. Dr. Del Pilar said he is happy about PDE's partnership with the 14 community colleges regarding access and workforce development initiatives.
- Treasurer's Report** Jim Hrabosky reviewed the April Operating, Capital and Restricted Funds Budget Summaries as well as the summer 2015 vs. summer 2016 enrollment comparison report.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-\$324,000 in funding was received from the state.
-2014-15 Brockway funding was received today.
-It looks good for 2015-16 Brockway funding, with an additional \$100,000.
College Activities
-A record number of students are receiving degrees this evening.
-Commissioner Geyer will introduce graduate Maizee Zacccone, PA's 2016 Coca-Cola New Century Scholar.
-Dr. Dawn DePasquale is the Alumni speaker.

- There was record attendance at the Employee Recognition Dinner on 4/28.
- The Nurses Pinning ceremony was held on 5/12. It was an exceptional event.
- Dr. Neupauer is working on a reset for the College, based on upcoming retirements. This is an opportunity to look at where we want to go with the institution vs. just filling openings.
- New strategic plan methodology is being developed.
- Ms. Patty Annear was hired as the Dean of Nursing & Allied Health. She is doing a great job.
- A national search is in process for the Dean of Business position. Interviews will be held in June. The successful candidate will begin at the start of the academic year. Ms. Ann McCandless continues to serve as Interim Dean through June.
- The week of May 9 was busy on the main campus. There were approximately 3,500 visitors participating in the annual Stock Market Game, a Drafting competition and the Butler High School prom.

Committee Reports

Executive

No report.

Finance

Mr. McDowell reported the committee met on April 20 to discuss BC3 @ Brockway, the simulated city on the Public Safety grounds and the 2016-17 proposed budget. The committee will meet again on May 31 to review the proposed 2016-17 budget before presenting it to the board for adoption in June.

Facilities

Mr. Miller thanked Brian Opitz and the Operations staff for how nice the campus looks for all of the spring events.

Personnel

No report.

Academic Assessment

No report.

Quality Assessment

Ms. Staible reported the committee met briefly via email recently to discuss the Trustee self-evaluation process. An evaluation is not conducted every year. She announced there will be an evaluation done next year.

Foundation

Ruth Purcell reported the following:

-At the May 12 meeting, the Foundation approved the spending rate of 5.10 percent for donor-endowed scholarships with an administrative fee of .40% for a total of 5.5 percent. As of May 17, the value of the endowment was \$3.5 million.

-Pioneer Proud Campaign gifts & pledges currently total \$6.84 million. The campaign will officially conclude on June 30, 2016. Campaign costs total approximately \$150,000. The Alumni Association is making a \$10,000 gift to the Heaton Family Learning Commons. A reading area will be named for the Association.

Alumni Council

No report.

Old Business No report.

New Business Action Items

Motion 2016-17 Officer Nominations

Mr. Steffler presented the slate of candidates for each office as follows:

Chair	Ray Steffler
Vice-Chair	vacant
Secretary	Bruce Mazzone
Treasurer	Scott McDowell

Mr. McCafferty nominated Mr. Miller for the office of Vice-Chair. Mr. Miller accepted the nomination. Mr. Steffler moved that nominations be closed. Motion Carried. Mr. Miller's name will be added to the ballot for officer elections at the June meeting.

Ellucian Software Agreement

Mr. McCafferty moved to approve entering into a five-year Software General Terms and Conditions Agreement and an Enhancement and Support Services Agreement with Ellucian. The agreements are pending review from the College's Solicitor. The fee for each fiscal year is as follows:

2016-17	\$181,453
2017-18	\$190,306
2018-19	\$199,594
2019-20	\$209,338
2020-21	\$219,559

Motion Carried.

Informational Items

6/15/16	Board meeting at BC3 @ Lawrence Crossing with the Diane DeCarbo dedication at 11:00 a.m.
8/15/16	Foundation golf outing at Olde Stonewall

Executive Session An Executive Session was held from 5:15-6:00 p.m. to discuss personnel-related issues.

Adjournment Mr. Mazzone moved to adjourn the meeting. Motion Carried. The meeting adjourned at 6:00 p.m.


Bruce Mazzone
Secretary

