

**Minutes of Special Meeting
BCCC Board of Trustees**

**December 20, 2017
Main Campus**

Members Present Joe Kubit, Jennifer Linn, Gordon Marburger, Brian McCafferty, Gail Paserba, Bruce Russell, Ray Steffler, Joe Taylor

Members Via Conference Call Ken DeFurio, Bruce Mazzoni, Scott McDowell, Carmine Scotece, Nancy Staible

Members Absent William DiCuccio, Kim Geyer, Glenn Miller

Also Present Jim Hrabosky, Jess Matonak, Nick Neupauer, Julie Sheptak, Case Willoughby and Betsy Krisher of Maher Duessel CPAs (via telephone conference)

Call to Order Mr. Steffler called the meeting to order at 1:00 p.m.

Mr. Taylor moved to appoint Ms. Linn as secretary in the absence of Mr. Miller. Motion Carried.

Agenda Mr. Taylor moved to approve the agenda. Motion Carried.

Motion-Approval to participate in meeting via telephone conference

Ms. Paserba moved to approve the following board members' participation in today's board meeting via telephone conference: Ken DeFurio, Bruce Mazzoni, Scott McDowell, Carmine Scotece, Nancy Staible. Motion Carried.

Finance

Betsy Krisher of Maher Duessel CPAs reviewed the 2016-17 single audit. We received an unmodified result which is the best result possible.

Motion-2016-2017 Audit Report

Mr. Kubit moved to accept the 2016-2017 Audit Report as prepared by Maher Duessel, CPAs. Motion Carried.

Old Business

As a follow-up to the audit, the College is addressing the following:

1. Approval from the Middle States Commission on Higher Education for BC3 @ Armstrong to move from an Instructional Site to an Additional Location, and;
2. Federal Department of Education (DOE) approval to disperse Title IV funds for students at BC3 @ Armstrong. A Substantive Change application was submitted to Middle States for approval. An official response is expected in early January. The President has been in touch with the DOE in response to requests for information on BC3 @ Armstrong.

New Business

-Consideration will be given to moving the December board meetings to the second Wednesday of the month in order to allow Dr. Neupauer and staff to attend the annual Middle States meeting scheduled for the first week of December.

-Western PA community colleges trustees will be invited to a two-day event to be held at the Community College of Allegheny County. The event is the Governance Institute for Student Success. Please mark your calendars for March 12-13, 2018. Details will be provided as the date nears.

-A Board Work Session will be scheduled in January. Agenda items include:

1. The Nursing program in Brockway
2. University of Pittsburgh-Titusville
3. Faculty negotiations

-A convener meeting was held this morning with businesses, agencies and citizens of downtown Butler to discuss models to elevate the downtown area.

Adjournment

Mr. Mazzoni moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:13 p.m.

Jennifer Linn
Secretary *pro tem*