

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**May 17, 2017  
BC3 Main Campus**

<b>Members Present</b>	William DiCuccio, Kim Geyer, Joe Kubit, Jennifer Linn, Gordon Marburger, Brian McCafferty, Scott McDowell, Steve Newcaster, Gail Paserba, Sarah Peart-Forbes, Carmine Scotece, Nancy Staible, Ray Steffler
<b>Members Absent</b>	Grace Hawkins, Bruce Mazzoni, Glenn Miller
<b>Also Present</b>	Linda Dodd, Jim Hrabosky, Jessica Matonak, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Bruce Russell, Julie Sheptak, Case Willoughby, Paula Crider, Ryan Saeler-Butler Radio Network
<b>Call to Order</b>	Mr. Steffler called the meeting to order at 4:30 p.m.
<b>Agenda</b>	Mr. McCafferty moved to approve the revised agenda. Motion Carried.
<b>Minutes</b>	Mr. Kubit moved to approve the Minutes of the April 19, 2017, Regular Board Meeting. Motion Carried.
<b>Introduction of Guests</b>	Jessica Matonak introduced today's guests.
<b>Treasurer's Report</b>	Jim Hrabosky reviewed the April Operating, Capital and Restricted Funds Budget Summaries as well as the enrollment comparison reports for summer 2016 and 2017.
<b>Public Comment</b>	None
<b>President's Report</b>	Dr. Neupauer reported on the following: <b><u>College Activities</u></b> -The College will be closed on May 26 and 29 in observance of the Memorial Day holiday. -About 600 students are graduating this semester. This is the largest number of applicants in recent memory. -Strategic Plan feedback has been received. The Strategic Plan will be discussed at the May 31, board work session. -The Pioneer softball team won the NJCAA region championship. This was a great year for our athletic teams. -Our apprenticeship program with Oberg Industries has been recommended to the Dept. of Labor as a model program. -The Middle States follow-up visit went very well. Thank-you to the faculty and Dr. Russell.

-Dr. Belinda Richardson was hired for the VPAA position. She currently serves as an assistant dean at Cuyahoga Community College. Dr. Richardson will begin after the July 4, holiday.

-Dr. Bruce Russell will attempt to retire for the third time in June. Many thanks to Bruce for his service.

-Bill O'Brien retires on May 19, after 35 years of service. Bill spoke about his time at BC3. He complimented the staff, Mr. Steffler, the trustees and Dr. Neupauer's great leadership. Mr. Steffler thanked Bill for his service.

#### **State and Federal Activities**

-We are waiting for news on the state budget. The community colleges are hoping for level funding.

### **Executive**

#### **Motion-2017-18 Officer Nominations**

Mr. Steffler moved to accept the following nominees:

Chair	Ray Steffler
Vice-Chair	Joe Kubit
Secretary	Glenn Miller
Treasurer	Scott McDowell

There are no nominations from the floor. Nominations are closed. Motion Carried. The nominees will be elected at the June 21, board meeting.

### **Finance**

Mr. McDowell reported the committee met on May 9, and discussed the following:

- o postage transfers
- o management letter update from the last audit
- o pension analysis
- o 2017-18 preliminary budget
- o software extension agreement
- o dining and vending services contract
- o Lenape Technical School

#### **Motion-Software Extension Agreement**

Mr. McDowell moved to approve entering into an Application Subscription Program Extension Agreement with TouchNet for a term of three years as presented. Motion Carried.

#### **Resolution 17-12 Dining and Vending Services Contract Award**

Mr. McDowell moved to award the dining and vending services contract to CRH Catering Company, Inc. of Connellsville, PA, for the period of July 1, 2017-June 30, 2024. Motion Carried

#### **Resolution 17-13 Lenape Technical School Agreement**

Ms. Staible moved to approve a one-year renewal of the current space and use agreement between the College and Lenape Technical School as presented. Motion Carried.

**Facilities** Brian Opitz gave an update on the Childrens Creative Learning Center demolition and construction project. The project is off to a good start, being two weeks ahead of schedule.

**Personnel** No report.

**Academic Assessment** A meeting is scheduled for June 12.

**Quality Assessment** Ms. Staible thanked Mr. Scotece for representing the committee in a meeting with members of the Middle States Small Team that visited campus in April.

**Foundation** Ruth Purcell reported the following:  
-The Varischetti Foundation will make an annual gift of \$30,000 to be given to students (in the form of scholarships) who attend BC3@Brockway. The funds will be used for front-ended, needs-based/merit scholarships. This is an approach typically used by private colleges and universities. The award will be based on GPA and income is factored in.  
-The Peoples Natural Gas project, "Eat, Drink, Give" donated \$1 for every drink purchased in the Logan Café during the spring semester. There were 1,303 drinks sold at the Logan Café.

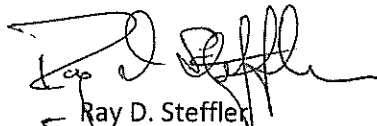
**Alumni Council** Ruth Purcell reported the following:  
-The Alumni Association's 20<sup>th</sup> anniversary event held on May 4, was a great success.  
-The Alumni Association agreed to acknowledge Glenn Miller, Lucille Shapiro, Kathy Sommers and Ray Steffler for their roles in starting the alumni program and their continued support for 20 years by creating new scholarships in their names.  
-Dr. Neupauer announced Lucille Shapiro and Ray Steffler will be the 2017 Distinguished Alumni. They will be recognized at the Oak Hills Dinner scheduled for October 14.

**Old Business** No report.

**New Business** Jess Matonak showed four one-minute videos, highlighting each academic division. The videos will be used in social media, posted on the web site and used for online advertising.

**Executive Session** An Executive Session was held from 5:25-5:45 p.m. to discuss real estate and personnel-related issues.

**Adjournment** Ms. Paserba moved to adjourn the meeting. Motion Carried. The meeting adjourned at 5:45 p.m.

  
Ray D. Steffler  
Chairman