

**Minutes of Regular Meeting
BCCC Board of Trustees**

**April 18, 2018
Main Campus**

- Members Present** Ken DeFurio, William DiCuccio, Joe Kubit, Jennifer Linn, Gordon Marburger, Bruce Mazzone, Brian McCafferty, Scott McDowell, Gail Paserba, Carmine Scotece, Nancy Staible, Ray Steffler
- Members Absent** Kim Geyer, Glenn Miller, Bruce Russell, Joe Taylor
- Also Present** Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Ruth Purcell, Belinda Richardson, Julie Sheptak, Case Willoughby, Steve Ferris-Butler Eagle, Ryan Saeler-Butler County Radio Network
- Call to Order** Mr. Steffler called the meeting to order at 12:30 p.m.
Mr. Kubit moved to elect Ms. Linn as Secretary in the absence of Mr. Miller.
Motion Carried.
- Agenda** Mr. McDowell moved to approve the agenda. Motion Carried.
- Minutes** Mr. Kubit moved to approve the Minutes of the March 28, 2018, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jess Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the March Operating and Capital Funds Budget Summaries as well as the enrollment comparison reports for spring 2017 and 2018.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
College Activities
-Dr. Neupauer and Commissioner Geyer attended the annual meeting of the PA Commission for Community Colleges on April 9. Dr. Neupauer joined BC3 students at the Capitol building for the annual Lobby Day event on April 10.
-Student Awards Day was held yesterday. There was an excellent turnout by family and friends.
-Spring enrollment is expected to improve because of the late start classes scheduled. Applications for the fall of 2018 are up by 99 when comparing date-to-date with 2017. We are making nice strides with fall enrollment at this point.
-We continue to look into the Town and Gown initiative in downtown Butler. We are working with friends of the College for student housing in Downtown Butler that will create living and learning opportunities for our students.

- The County Commissioners are moving forward with the Master Plan for a unified plan for economic development in Butler.
- An articulation signing will be held at BC3 @ Brockway on April 24, with St. Francis University. St. Francis will accept 98 BC3 credits, in addition to taking 30 St. Francis credits online for a bachelor degree in Organizational Leadership.
- We continue to work with the University of Pittsburgh regarding a collaboration with their Titusville campus. The next meeting is scheduled for April 27.
- There are many activities scheduled for April and May including Commencement, the employee recognition and awards dinner and the Butler High School prom.

Executive No report.

Finance No report.

Facilities Brian Opitz and Steve Newcaster met recently to discuss deferred maintenance projects that need to be addressed.

Executive Session An Executive Session was held from 12:55-1:50 p.m. to discuss personnel matters.

Personnel Ms. Linn reported the committee met this morning. Agenda items included a faculty negotiations update and personnel matters.

Motion-Description of Compensation and Benefits for Administrators and Professional/Technical Employees

Ms. Linn moved to approve the tuition reimbursement change as presented. Motion Carried

Motion-Administrative Manual, Article VI, Section 6.22 Application for Regular Part-time Faculty Status

Ms. Linn moved to approve the revisions as presented. Motion Carried

Academic Assessment Mr. Scotece reported a meeting was held on April 12, to consider the following program reviews:

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| Engineering Technology with CADD | Engineering |
| Early Childhood Education (Pre K-4) | Communications |
| Child Development | Criminology |
| Measurement Science/Metrology Technology | |

The Deans and Faculty are very committed and passionate about their programs and also in working with current and former students. All of the programs reviewed are in solid standing. Ms. Staible noted advisory boards offer a great level of assurance that the programs prepare our students for the workforce. The committee agreed to recommend the continuation of these programs.

Quality Assessment Ms. Staible announced a meeting is scheduled for April 25.

Foundation Ruth Purcell reported on the following:
-The 2018 golf committee met on April 5. The outing is scheduled for August 3.
-Ruth attended the reception at Baglier Buick Mazda where BC3 student artists received first place honors for the four-panel canvas painting they created. The dealership asked art students from BC3, SRU and Associated Artists of Butler County to create art to illustrate “dynamics of fluid motion” for the contest. The winners were awarded \$1,000. Their work will be permanently displayed at the dealership.

Alumni Council The Alumni Council is 20 years old this year. To celebrate, they will host a reception for the Class of 1968 prior to Commencement on May 16.

Old Business No report.

New Business
-April 26 - Employee recognition and awards dinner
-May 10 - Nurses Pinning ceremony
-Contact Mr. Steffler if you are interested in being nominated for an office for 2018-19.

Adjournment Mr. Kubit moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:05 p.m.

Jennifer Linn
Secretary *pro temp*