

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**April 17, 2019**

**Ray D. Steffler Board Room, Main Campus**

**Members Present** Ken DeFurio, William DiCuccio, Joe Kubit, Gordon Marburger, Bruce Mazzoni, Brian McCafferty, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nancy Staible, Joe Taylor

**Members Absent** Kim Geyer, Scott McDowell

**Also Present** Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Ruth Purcell, Belinda Richardson, Julie Sheptak, Case Willoughby, Steve Ferris-*Butler Eagle*

**Call to Order** Mr. Kubit called the meeting to order at 12:35 p.m.

**Agenda** Mr. Miller moved to approve the agenda. Motion Carried.

**Minutes** The Minutes of the March 20, 2019, Regular Board Meeting were approved as prepared.

**Introduction of Guests** Jess Matonak introduced today's guests.

**Treasurer's Report** Jim Hrabosky reviewed the March Operating and Capital Funds Budget Summaries as well as the enrollment comparison reports for summer and fall 2018 and 2019.

**Public Comment** None

**President's Report** Dr. Neupauer reported on the following:  
College Activities  
-The College will be closed on April 19, 2019, in observance of the Easter holiday.  
-The Butler County Growth Collaborative was publically launched on March 29.  
-We continue to move forward with the BC3 @ Armstrong expansion.  
-Thank-you to the members of the Quality Assessment committee for their work on succession planning.  
-A press event is scheduled for May 22, at the Pittsburgh Butler Regional Airport, to announce our aviation program partnership with the Community College of Beaver County.  
-SRU awarded 49 scholarships, totaling \$98,000, to BC3 transfer students. This is the highest amount of awards as compared to other PA community colleges.

- An Apprenticeship Summit is scheduled for this evening in Founders Hall. Up to 200 attendees are expected.
- Student Awards Day was held on April 16, in Founders Hall.
- The Nurses Pinning ceremony is scheduled for May 9, in the Succop Theater.
- Commencement is scheduled for May 15. Details will be sent to Trustees about their participation in this event.
- The application for funds to construct the Victor K. Phillips Nursing and Allied Health building was submitted to the PA Dept. of Education.
- The College received a state grant last week for \$108,000 for opiate awareness work. To date, 140 people have attended the Hope is Dope classes.

State and Federal Activities

- Dr. Neupauer met with staff members of Senators Casey and Toomey and Representative Kelly on April 4, in Washington, DC, as part of a business leaders' gathering. Topics of discussion were Pell grants and workforce development.
- Commissioner Geyer and Mr. Kubit joined Dr. Neupauer at the annual PA Community College Student Lobby Day in Harrisburg on April 9.

**Executive**

No report.

**Finance**

A meeting will be scheduled in the next month to discuss the 2019-20 preliminary budget.

**Facilities**

The BC3 @ Cranberry re-opening event was held on April 11. Kudos to the Cranberry team for their patience during the renovation. Work on the South Campus project started today with survey work.

**Executive Session**

An Executive Session was held from 1:00-1:30 p.m. to discuss personnel matters.

**Personnel**

Ms. Pullar reported the committee met today to review the following action items:

Resolution 19-08 Animals on Campus Policy

Ms. Pullar moved to adopts the Animals on Campus Policy as presented.  
Motion Carried.

Motion-Advancement in Rank

Ms. Pullar moved that the following Faculty members be promoted:

- Deborah Kruger to Assistant Professor
- Lindsay Lanigan to Assistant Professor
- Travis Timmons to Assistant Professor
- Stephen Mayfield to Associate Professor
- Jennifer Sarabok to Associate Professor

Motion Carried.

**Academic Assessment** A meeting is scheduled for May 3.

**Quality Assessment** A meeting was held today to continue discussion about succession planning for the Trustees, Executive Committee and President. A draft of the plans for Trustee and Executive Committee succession has been created, but it is still a work in progress. The committee spoke with Commissioner Geyer, Mr. Kubit and Dr. Neupauer about the drafts. Adoption of the plans will require changes to the Bylaws. The plans will be presented to the board for input at the June meeting.

**Foundation** Ruth Purcell reported on the following:  
-Scholarship applications are open until July 1.  
-The annual Childrens Creative Learning Center art show was a great success.  
-The student art show is currently in the Phillips Gallery.  
-Tiffany Humber, a BC3 graduate, spoke at the recent BC3 @ Cranberry re-opening. She went on to graduate from the University of Pittsburgh and was also a Fulbright Scholar.

**Alumni Council** - The Alumni Council agreed to move \$5,000 from the Bowling for Scholars account to the Nursing and Allied Health initiative. The Council pledged to contribute the same amount for the next three-five years.  
-Consider people to nominate for the Distinguished Alumni award. The Oak Hills Dinner is scheduled for October 12.

**Old Business** No report.

**New Business** No report.

**Adjournment** The meeting adjourned at 1:40 p.m.

Jennifer R. Pullar  
Secretary