

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**May 15, 2019**

**Lawson Board Room, Main Campus**

- Members Present** Ken DeFurio, William DiCuccio, Kim Geyer, Joe Kubit, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nancy Staible, Joe Taylor
- Members Absent** Gordon Marburger, Bruce Mazzoni
- Also Present** Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Ruth Purcell, Belinda Richardson, Julie Sheptak, Case Willoughby, Steve Ferris-*Butler Eagle*
- Call to Order** Mr. Kubit called the meeting to order at 4:30 p.m.
- Agenda** Mr. DeFurio moved to approve the agenda. Motion Carried.
- Minutes** The Minutes of the April 17, 2019, Regular Board Meeting were approved as prepared.
- Introduction of Guests** Jess Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the April Operating and Capital Funds Budget Summaries as well as the enrollment comparison reports for summer and fall 2018 and 2019.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:  
College Activities  
-Dr. Neupauer announced the Commissioners reappointed the following trustees to another six-year term: Ken DeFurio, Joe Kubit, Jennifer Pullar, Glenn Miller and Carmine Scotece.  
-Dr. Neupauer thanked Mr. DeFurio for an outstanding keynote speech at the Nurses Pinning ceremony on May 9.  
-The largest graduating class of the decade will participate in the Commencement ceremony this evening, with 320 students marching and 599 graduating.  
-Our graduation rate is currently 28 percent, with the national average at 18 percent. Congratulations to Dr. Willoughby and his staff for their great work in increasing our graduation rate.

-The Main Campus is well-groomed for all of the May activities. Much work is done behind the scenes to ensure safety and security.

-A 90<sup>th</sup> birthday celebration was held for Bob Heaton in the Heaton Family Learning Commons on April 20. His daughter hosted the event.

-The Annual Employee Recognition Dinner was held on April 25.

-A candidates' debate was held in the Succop Theater on May 2.

State and Federal Activities

-The community college presidents are lobbying for an increase in both operating and public safety funding as the trend is to decrease this funding.

**Executive**

No report.

**Finance**

Mr. McDowell reported a meeting was held today to review auditing proposals, review the IT audit report and discuss the proposed 2019-20 budget.

Motion-Auditing Services

Mr. McDowell moved to approve the appointment of Maher Duessel, CPAs as the auditor for Butler County Community College and the Butler County Community College Education Foundation, Inc. for the fiscal years ending 2019, 2020 and 2021, totaling \$144,809. Motion Carried.

**Facilities**

No report. Mr. McCafferty complimented the Operations staff on how nice the campus looks.

**Executive Session**

An Executive Session was held from 4:45-5:33 p.m. to discuss personnel matters.

**Personnel**

Ms. Pullar reported the committee met today to review a proposed change to the Refund Policy.

Resolution 19-09 Refund Policy

Ms. Pullar moved to adopt the revised Refund Policy as presented. Motion Carried.

**Academic Assessment**

Ms. Staible reported the committee met on May 3, to hear the results of the five-year reviews of three programs – Psychology, Technical Trades-HVAC Option, Technical Trades-Cosmetology Management. The faculty and deans reviewed program strengths, recommendations for improvement, enrollment and graduation rates and job outlooks. The committee agreed to recommend the continuation of these programs.

**Quality Assessment**

Ms. Staible reported the committee has been meeting regularly to develop a succession plan for the trustees and the executive committee of the board. A draft will be shared with the board at the June meeting, with a vote on the document at the September meeting.

**Foundation**

Ruth Purcell reported on the following:

- Scholarship applications are open until July 1. Application numbers are down at bit at this point.
- Thank-you to Jim Hrabosky for purchasing the software to streamline scholarship targeting.
- Many gifts have been received in memory of Sarah Kasunic. The total is currently \$6,300.
- The Foundation golf outing is scheduled for Friday, August 2. Please remember to register.

**Alumni Council**

No report.

**Old Business**

No report.

**New Business**

Motion 2019-20 Officer Nominations

- |            |  |
|------------|--|
| Chair      | Mr. Kubit  |
| Vice Chair | Mr. Miller nominated by Ms. Pullar. Mr. Miller declined.<br>Dr. DiCuccio nominated by Mr. Miller. Dr. DiCuccio accepted. |
| Treasurer  | Mr. McDowell   |
| Secretary  | Ms. Pullar   |

Ms. Paserba moved the nominations be closed. Motion Carried. The election of officers will be held at the June meeting.

The June meeting will be held at BC3 @ Cranberry. A tour of the renovated building will begin at 11:00 a.m.

Dr. Neupauer introduced Dr. Steve Tyrell, President of North Country Community College in Saranac Lake, NY. Dr. Tyrell is the keynote speaker at Commencement this evening.

**Adjournment**

The meeting adjourned at 5:50 p.m.

Jennifer R. Pullar  
Secretary