

**Minutes of Regular Meeting
BCCC Board of Trustees**

May 13, 2020

Lawson Board Room, Main Campus/Conference Call

Member Present	Joe Kubit
Members Present via Conference Call	Ken DeFurio, William DiCuccio, Kim Geyer, Vicki Hinterberger, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nancy Staible, Joe Taylor, Nadine Tripodi
Also Present	Tina Fleeger, Jim Hrabosky, Nick Neupauer, Brian Opitz, Julie Sheptak
Also Present via Conference Call	Jess Matonak, Ruth Purcell, Belinda Richardson, Case Willoughby, Erika Nail Travis Timmons
Call to Order	Mr. Kubit called the meeting to order at 12:30 p.m.
Agenda	Mr. Taylor moved to approve the agenda. Motion Carried.
Minutes	The minutes of the April 15, 2020, board meeting were approved as prepared.
Introduction of Guests	Dr. Neupauer called roll.
Treasurer's Report	Jim Hrabosky reviewed the April Operating and Capital Funds Budget Summaries as well as the enrollment comparison reports for summer 2019 and 2020 and fall 2019 and 2020.
Public Comment	None
President's Report	Dr. Neupauer reported on the following: <u>State and Federal Activities</u> -We are still evaluating the CARES Act fund distribution of \$940,000. Students who have completed the Free Application for Federal Student Aid (FAFSA) form and meet Title IV eligibility will receive \$450 in first wave of disbursement. This amounts to approximately \$660,000. There is \$280,000 for disbursement in the second wave for students who have not completed the FAFSA form, but do so by May 31. Dr. Willoughby and Jim Hrabosky have done much work on this. -State funding of \$918,000 for BC3 @ Brockway is due to be received soon. -Community colleges are planning for the next academic year and the presidents stress the urgency of receiving at least level funding from the state. -Lobbying is being done for the CARES Act funding that is going to the Governor be distributed to the community colleges.

College Activities

-Summer enrollment is quite remarkable. We are still enrolling summer students.

-The treasurer's report Jim presented is a solid financial report, even in this unique time. It represents a strategic focus on the fall.

-Today would have been Commencement. We are planning for a unique Commencement experience targeted for August 1. More information will be forthcoming, including trustee participation.

-Ruth Purcell is leading an effort on a "Community Recovery Task Force." More information will follow.

-The College is lock-step with the area school districts for a work model through May 31, with critical essential staff only reporting to campus. The College will soon distribute a new model to rollout on June 1. It takes into consideration the yellow re-opening phase for Butler County and all of our additional locations. It will adhere to state guidelines and will strategically reintroduce in-person staffing beyond the essential category at BC3 locations. This does not change the summer remote course offerings for our faculty and students.

-We are still working on options for a fall re-opening. We paid particular attention to see PDE Secretary Rivera's statement Monday about a "traditional" fall opening for 500 school districts. An opening that incorporates the precautions needed in the new COVID-19 world. It is in our best interest to investigate various options, although a decision is necessary on or around June 15.

-In a recent student survey in which 600 participated, the students conveyed satisfaction with how BC3 handled the issues associated with COVID-19 as it relates to students, safety and providing resources to students to support the transition to remote instruction.

Executive

No report.

Finance

Mr. McDowell reported a meeting will be held soon. Kudos to Dr. Neupauer, Jim Hrabosky and the Finance dept. for running numerous what-ifs related to the budget. Their efforts are appreciated. Mr. Taylor concurred.

Facilities

-Mr. Miller reported the committee did not meet, however, he asked Brian Opitz to provide some updates.

- Four of five signed contracts have been received for work on the South Campus Project. The fifth contract is in process.
- Site work can begin as there is no need for contractors to be in the buildings.
- A virtual pre-construction meeting is scheduled.
- Phase II of the project is not moving forward at this time. Brian and Jim Hrabosky are working on finalizing this.
- Simon Roofing is back on site and completing work.

- We are using existing space to accommodate the Nursing program. It will be completed by the end of June.
- Facilities are in good shape. We are well ahead of the curve in bringing staff and students back.

Personnel No report.

Academic Assessment No report.

Quality Assessment No report

Foundation Ruth Purcell reported on the following:

- The Foundation board met via conference call on April 9, to do a first reading of the proposed change to the bylaws, removing term limits. We hope to welcome new members in June.
- The scholarship application process is open and available online. More than 120 scholarships are available to students. To date 350 applications have been submitted.
- The annual golf outing at Olde Stonewall is on schedule for August 7. The outing’s 25th anniversary acknowledgement is being delayed until next year. Sponsors will be contacted next week. The outing is limited to 100 golfers instead of the normal 120 per Olde Stonewall. There are currently 90 golfers registered.
- Ruth is working with Millie Pinkerton and Karen Diehl on a scholarship in Dale Pinkerton’s name for our Youth Leadership program.
- The Foundation participated in an opportunity to provide meals for staff at Butler Hospital.

Alumni Council No report.

Old Business No report.

New Business Motion – 2020-2021 Officer Nominations
 Mr. Miller moved to nominate the slate of officers as presented:

Chair	Joe Kubit, Esq.
Vice-Chair	William DiCuccio, M.D.
Secretary	Jennifer Pullar, Esq.
Treasurer	Scott McDowell

No other nominations were made from the floor. Motion Carried.

Executive Session An Executive session was held from 1:15-1:25 p.m. to discuss personnel matters.

Adjournment The meeting adjourned at 1:25 p.m.

Jennifer Pullar, Secretary