

**Minutes of Regular Meeting
BCCC Board of Trustees**

**March 17, 2021
GoTo Meeting**

- Members Present** Ken DeFurio, William DiCuccio, Kim Geyer, Vicki Hinterberger, Joe Kubit, Robi Lombardo, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Jennifer Pullar, Bruce Russell, Carmine Scotece, Joe Taylor, Nadine Tripodi
- Member Absent** Gail Paserba
- Also Present** Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Ramin Hajave, Travis Timmons, Steve Ferris-*Butler Eagle*
- Call to Order** Mr. Kubit called the meeting to order at 12:30 p.m.
- Introduction of Guests** Dr. Neupauer called roll.
- Agenda** Mr. Lombardo moved to approve the agenda. Motion Carried.
- Minutes** The minutes of the January 20, 2021, board meeting were approved as written. The minutes of the February 19, 2021, special board meeting were approved as written.
- Treasurer's Report** Jim Hrabosky reviewed the February Operating and Capital Funds Budget Summaries as well as the enrollment comparison reports for spring and summer 2020 and 2021. A copy of the Treasurer's Report will be included with the minutes of this meeting.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-The College will receive a third federal stimulus package. We are still trying to evaluate how to utilize those dollars. There appears to be greater flexibility for use of these funds. We are seeking information from the Association of Community College Trustees and the American Association of Community Colleges to determine if we can charge lost tuition revenue from spring 2020, and maybe fall 2020, to Cares III.
-The maximum Pell grant award has been expanded to \$6,595. PHEAA is up to \$2,900.

-We are approved for GEARS II (Governors' Emergency Education Relief Fund) funding and are seeking clarification on how these dollars may be spent. A total of \$5.5 million is coming to the College.

-The state RACP (Redevelopment Assistance Capital Program) grant for Armstrong expansion will be administered through the Armstrong County Industrial Development Council and pass-through to the College.

-The PA Commission's Community College Day and Annual Meeting will be virtual this year and are scheduled for April 15 and 19.

College Activities

-Victory Media has designated BC3 a military friendly college for the sixth time since 2013.

-An articulation was signed with St. Francis University for their online school, Francis Worldwide. They offer discounted tuition and a 64-credit minimum transfer to BC3 students.

-From spring 2020 to spring 2021, 21 new online and hybrid courses were created.

-Summer enrollment is up 3.67 percent as of today and is very much an online environment.

-The pandemic hit community college applications hard. We are encouraged by our fall applications.

-We are doing well with COVID-19 management. Plans are for non-instructional staff to return to work at a greater capacity on July 1, 2021.

-Butler Eagle readers chose BC3 as the best college/university.

Executive

Mr. Kubit reported the committee met on March 3. Real estate and personnel matters were discussed.

Finance

Mr. McDowell reported the committee met on January 26, to discuss the following agenda items:

-a bond update on the Victor K. Phillips Nursing and Allied Health building;

-extension of the bank depository agreement with Farmers National Bank through 2022, with the option to extend through 2024;

-review of potential rebudget options; and

-details of the \$1.75 million RACP grant for BC3 @ Armstrong.

Facilities

Brian Opitz reported Phase I of the South Campus Project is down to the last couple of months of construction. The move into the Operations building is scheduled for the first part of May. The former site will then be demolished. Planning continues for the Victor K. Phillips Nursing and Allied Health building. Brian met recently with Stantec and another meeting is scheduled with Dr. Richardson and Dean Patty Annear to review floor plans. Design of the BC3 @ Armstrong facility is well underway. There is much buzz in the Ford City community about BC3 @ Armstrong.

Personnel

Ms. Pullar reported the committee met today. An action item will come out of the Executive Session.

Academic Assessment

Mr. Scotece reported the committee met on March 4, to discuss the five-year reviews of the History and Hospitality Management programs.

-Faculty and Academic Deans presented the program reviews. The reviews were completed during the fall 2020 semester.

-The faculty presented information regarding the background, curriculum, enrollment, retention, and graduation rates. They shared updates on student assessment and academic performance based on established success criterion. Each presentation including student success stories and recommendations and key priorities moving forward.

-After review, the Academic Assessment Committee supported the recommendation to continue the programs.

Dr. Richardson provided an update on the College’s response to Middle State regarding COVID-19. We responded in full and on time.

General Education – seven of nine competencies have been assessed. We are on-target with our three-year assessment plan. In all areas, we met or exceeded the success criterion in all of the competencies measured.

The College engaged in an analysis of remote instruction. Both quantitative and qualitative data collected from students, faculty and staff were assessed in regard to recent experiences with remote instruction. Remote instruction is welcome, appreciated and needed.

Quality Assessment

Mr. Scotece reported a board self-assessment survey has been created with Dr. Neupauer and Dean Sharla Anke. The survey consists of 42 questions. The timeline for completion is April 21-May 13. It is an excellent instrument. Mr. Scotece thanked Dean Anke and the Institutional Assessment team for their cooperation.

Foundation

-Dr. Neupauer reported he is very impressed with the work in the Foundation after Ruth Purcell and Michelle Jamieson’s retirements. A number of internal meetings have been held as we prepare to conduct the search for the Executive Director position. At this point, Tina Fleeger is working on the job description. Dr. Neupauer is working with the executive committee of the Foundation board next week to discuss the job description and the model going forward. July 1, 2021, is the expected start date for the Executive Director of the BC3 Education Foundation and External Relations.

-Work continues on securing donations for the Victor K. Phillips Nursing and Allied Health building. Brian Opitz is working with Stantec about naming opportunities.

-The Caitlyn Kaufman ’18 Legacy Nursing scholarship has raised \$28,000 to date.

Alumni Council

No report.

Old Business

None

Executive Session

1:19-1:48 p.m.

New Business

Motion - Tenure

Ms. Pullar moved to grant tenure to faculty members Melissa Griffie, Kristine Kenny and Jessica Lasanich.

Motion Carried.

Adjournment

The meeting adjourned at 1:51 p.m.

Jennifer Pullar
Secretary