

**Minutes of Regular Meeting
BCCC Board of Trustees**

**September 15, 2021
GoToMeeting**

- Members Present** Ken DeFurio, William DiCuccio, Kim Geyer, Vicki Hinterberger, Joe Kubit, Robi Lombardo, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nadine Tripodi
- Member Absent** Joe Taylor
- Also Present** Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Madhu Motha, Travis Timmons, Steve Ferris-*Butler Eagle*
- Call to Order** Mr. Kubit called the meeting to order at 12:30 p.m.
Mr. Kubit asked for a moment of silence in memory of Joan Chew, Joel Phillips and Henry Sinopoli.
- Introduction of Guests** Dr. Neupauer introduced the guests.
- Agenda** Mr. McDowell moved to accept the agenda. Motion Carried.
- Minutes** The minutes of the June 16, 2021, board meeting were approved as written.
- Treasurer's Report** Jim Hrabosky reviewed the June and August Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries as well as the enrollment comparison reports for fall 2020 and 2021. The non-credit area did well, exceeding the budgeted amount by \$120,000. There were 16,000 individuals served in 2020-21 as compared to 11,723 served in 2019-20. The biggest bump in non-credit was in public safety. Lifelong Learning numbers went down due to COVID-19, but training and professional education did well.
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-The Council of Presidents held a virtual retreat on August 11 & 12. The community colleges will participate in the PA master plan for higher education. The presidents are keeping a finger on the pulse of America's College Promise Act of 2021.
College Activities
-Dr. Neupauer is hosting the Erie County Council and the president of Erie County Community College on September 16. Commissioner Geyer and President's Cabinet members will attend the meeting.

-Dr. Neupauer said he is very proud of the financials that Jim Hrabosky just reported. We are aware of what is coming when federal funding ends in June 2023.

-Board meetings will be held via GoToMeeting through the end of the year.

-To date, we have had 32 positive cases of COVID-19, with 21 cases currently active and 11 cases resolved. Although we wish the number was zero, faculty staff and students have been outstanding in complying with our Health and Safety Plan.

-BC3 was recently named the 2022 no. 1 best community college in PA by Niche.com. This is the sixth such ranking for BC3. Dr. Neupauer said he is blessed to work with great faculty, staff and students.

-The new LPN program was approved this summer with rollout in spring 2022.

-On September 13, Lisa Campbell testified before the Senate Veterans Affairs & Emergency Preparedness Committee on "Next Generation Firefighters."

-Duquesne University and BC3 recently signed an articulation agreement for a 2+4 Pharm D. program.

-The BC3 @ Armstrong groundbreaking is scheduled for September 24. More state-level representatives have been added to the speakers' list.

-The Victor K. Phillips Nursing and Allied Health Building groundbreaking is scheduled for October 20.

Public Comment

None

Executive

No report.

Finance

Mr. McDowell reported the committee met on September 8, to review/discuss:

- the 2020-21 audit timeline;
- federal grants update;
- Main Campus space utilization study;
- the federal government's free community college initiative;
- BC3's #1 community college ranking;
- county budget presentation on 11/10; and
- Omni CMS license renewal.

Mr. McDowell reminded the trustees they are welcome to call Maher Duessel CPAs if they have any concerns related to the audit.

Motion-OmniUpdate Software Agreement

Jim Hrabosky spoke about OmniUpdate. Their software is the backbone for our web content. We have done business with this company since 2014. The agreement is set to expire and Jim worked with a sales representative regarding pricing. Because the agreement is over \$20,000, board approval is required.

Mr. McDowell moved to approve entering into a three-year Software Service License and Support Agreement with OmniUpdate of Camarillo, California. The

agreement is pending review by the College’s Solicitor. The fee for each fiscal year is as follows:

2021-22	\$23,690
2022-23	\$24,400
2023-24	\$25,133

Motion Carried.

Facilities

Brian Opitz gave a facilities update:

- South Campus Project Phase I construction is wrapping up. COVID extended the project by six-eight weeks.
- South Campus Project Phase II – many in-house meetings have been held with nursing leaders and staff. The project will go out to bid on October 1, and will be brought to the board for approval on December 1. Construction begins in January 2022 and is expected to take 16 months. Once the building is complete, work will commence by our IT, College Services and Operations departments. The project is on-target for a fall 2023 opening.
- It was decided to handle the space utilization study via in-house.
- COVID is taking up much of our time with great cooperation from everyone on the campus and at the off-campus sites. Kudos to everyone for their cooperation. We monitor this daily and are prepared to add mitigation efforts if necessary. Brian meets with the Butler County Emergency Management group weekly. It is a great source of information.
- Everything is in place to break ground at BC3 @ Armstrong.

Personnel

Dr. DiCuccio reported the committee met today to discuss personnel issues with no action forthcoming.

Academic Assessment No report.

Quality Assessment No report.

Foundation

Dr. Neupauer reported on the following:

- Megan Coval begins on September 27.
- The Foundation raised \$115,000 for golf outing; a record amount.
- The Legacy Lunch event for donors and scholarship recipients was cancelled.
- Trustees will receive information soon about the Home for the Holidays fundraiser.

Alumni Council

No report.

Old Business

None

New Business

None

Executive Session An Executive Session was held from 1:24-2:11 p.m. for the purpose of discussing personnel matters.

Adjournment Dr. DiCuccio moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:11 p.m.

Glenn Miller
Secretary