

**Minutes of Regular Meeting
BCCC Board of Trustees**

September 21, 2022

Ray D. Steffler Board Room, Main Campus

Members Present	Ken DeFurio, William DiCuccio, Kim Geyer, Vicki Hinterberger, Gordon Marburger (via telephone), Brian McCafferty, Scott McDowell, Glenn Miller, Bruce Russell, Joe Taylor, Nadine Tripodi
Members Absent	Joe Kubit, Robi Lombardo, Gail Paserba, Jennifer Pullar, Carmine Scotece
Also Present	Megan Coval, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Julie Sheptak, Cheryl Cavaliero, Mike Hnath, Jacqueline Kunkel, Amy Pignatore, Marcia Ringeisen, Melinda Ripper, Nichol Zaginaylo
Call to Order	Dr. DiCuccio called the meeting to order at 12:30 p.m.
Introduction of Guests	Jess Matonak introduced the guests.
Agenda	The agenda was accepted as presented.
Minutes	The minutes of the June 15, 2022, board meeting were approved as written.
Executive Session	An executive session was held from 12:32-1:33 p.m. to discuss personnel-related matters.
Treasurer's Report	Jim Hrabosky reviewed the June and August Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries as well as the enrollment comparison reports for fall 2021-2022. The Treasurer's Report was accepted as presented.
Public Comment	Dr. DiCuccio clarified if a guest wants to speak at a board meeting, he/she needs to pre-register by contacting the President's office.
President's Report	Dr. Neupauer reported on the following: <u>Local, State and Federal Activities</u> -Dr. Neupauer is chair of the Capital Work Group of the PA Commission for Community Colleges. The group assigns dollars for community college projects. Much time has been spent scoring applications from the 15 community colleges. <u>College Activities</u> -The school year is off to a good start. -Dr. Richardson, Dr. Willoughby and Tina Fleeger are absent today as they are participating in Title IX training. -The Accreditation Council for Business Schools and Programs will visit campus for an accreditation visit this fall.

- BC3 received two more number one rankings from Niche.com and Schools.com. That brings the College's total to eight number one rankings since 2015.
- The 2022-2027 Strategic Plan has been printed and distributed to the trustees today.
- We received word that BC3 will receive a bequest from the Sen. Tim Shaffer estate. The College will be forever grateful for this gift.
- Rep. Jeff Pyle passed away on September 15. We could not be in Armstrong County without his work in securing a \$1.75 million contribution.
- Commissioner Geyer and Dr. Neupauer attended a Hope Night event on September 15. Ken Clowes, Community Initiatives Center Assistant, did a great job facilitating the event. About 50 people were in attendance. Commissioner Geyer said how impactful it was that people found the program so effective.
- The women's volleyball team is ranked number two among 97 programs in the NJCAA Division III. Coach Rob Snyder does a great job.
- The golf team is doing very well under Coach Bill Miller. Team member Troy Loughry continues to shoot under par.
- A committee is being formed to look at athletics and explore possibilities.

Executive

No report.

Finance

Mr. McDowell reported the committee met on September 1. Agenda items included a review of the timeline for the 2021-22 audit being conducted by Maher Duessel CPAs, enrollment and faculty negotiations.

There was also a discussion of entering into a five-year software licensing agreement. GEERS II funding will pay for the first year of the contract. In years two-five, payments will be included in the budget. The committee agreed to recommend this to the full board.

Motion, Axiom Elite Software Licensing Agreement

Mr. McDowell moved to enter into a five-year software licensing agreement with BND Inc./Axiom Elite of Wilmington, Delaware at the following cost:

<u>Term</u>	<u>Amount of Annual Cost</u>
Year 1 (2022-2023)	\$31,000
Year 2 (2023-2024)	\$15,000
Year 3 (2024-2025)	\$15,000
Year 4 (2025-2026)	\$15,000
Year 5 (2026-2027)	\$15,000

Motion Carried.

Facilities

Mr. Miller reported the committee met on September 14. Dr. Neupauer and Brian Opitz gave updates on current and recent projects on the Main Campus and at off-campus sites. Brian explained that additional testing and inspection services are needed for the South Campus Project, Phase II. The committee recommended to present this to the full board for approval. Jim Hrabosky presented a proposal for professional design services from DPH Architecture for

exterior improvements on the Science and Technology building. The committee recommended to present this to the full board for approval.

Resolution 22-21 Additional Testing and Inspection Services for the BC3 South Campus Project, Phase II

Mr. Miller moved to approve a proposal submitted by CEC, Inc. of Pittsburgh, PA, in the amount of \$29,000. Motion Carried.

Resolution 22-22 Professional Design Services for the Science and Technology Building Exterior Improvements

Mr. Miller moved to approve a proposal submitted by DPH Architecture, Inc. of Canfield, OH, in an amount not to exceed \$29,000. Motion Carried.

Personnel

Dr. DiCuccio reported the committee met today to discuss personnel matters. There is no action as a result of the meeting.

Academic Assessment

Dr. Russell reported the committee will meet on October 19, at 10:30 a.m.

Quality Assessment

Dr. Russell reported the committee did not meet.

Foundation

Megan Coval reported on the following:

- The Foundation is nearing the \$6.6 million mark in private funds raised. The Foundation board of directors recently voted to contribute \$250,000. Discussions are underway related to donor recognition and the name of spaces in the building.
- As of early September, the Foundation has awarded over \$285,000 in scholarships to 145 students for the 2022-23 academic year. This amount surpasses last year's total of \$235,000.
- The annual golf outing held on August 5, raised approximately \$70,000 (net).
- The Pioneer Pursuit 5K race will be held on the Main Campus on September 24. The race benefits scholarship funds in memory of former students Sara Kasunic and Kaitlyn Kaufman.
- The recent Week of Charitable Giving raised over \$2,500 for the Pioneer Pantry. The funds will be used to provide holiday meal boxes.

Alumni Council

No report.

Old Business

None

New Business

Mr. McCafferty congratulated Dr. Neupauer on being the recipient of the inaugural Stan Kosciuszko Leadership Excellence Award at the Butler Chamber of Commerce Celebrate Dinner on September 7.

Adjournment

The meeting adjourned at 2:05 p.m.

Glenn Miller
Secretary