

**Minutes of Regular Meeting
BCCC Board of Trustees**

May 15, 2024

Lawson Board Room, Main Campus

Members Present	Ken DeFurio, William DiCuccio, Kim Geyer, Joe Kubit, Robi Lombardo, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Joe Taylor,
Members Absent	Vicki Hinterberger, Nadine Tripodi
Also Present	Megan Coval, Tina Fleegeer, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Cheryl Cavaliero, Mike Hnath, Kristen Schooley, Irina Bucur- <i>Butler Eagle</i>
Call to Order	Mr. Kubit called the meeting to order at 2:30 p.m.
Agenda	Ms. Pullar moved to accept the revised agenda. Motion Carried.
Minutes	-The minutes of the April 17, 2024, regular board meeting were accepted as presented. -The minutes of the May 1, 2024, special board meeting were accepted as presented.
Introduction of Guests	Jess Matonak introduced the guests.
Executive Session	An Executive Session was held from 2:34-3:02 p.m. to discuss personnel matters.
Treasurer's Report	Jim Hrabosky reviewed the April 2024 Operating, Capital and Restricted Funds Budget Summaries. He also presented enrollment comparison reports for summer 2023 and 2024. The Treasurer's Report was accepted as presented.
Public Comment	None
President's Report	Dr. Neupauer reported on the following: <u>State and Federal Activities</u> -The Council of Presidents is working with legislators on the state budget. The presidents are asking for an eight percent increase. <u>College Activities</u> -This is a big night for the College. The 56 th Commencement ceremony was returned to the Field House. The Class of 2024 is made up of over 500 graduates, with 210 walking this evening. Professor David Huseman is the keynote speaker. -Plans for BC3 @ Lawrence Crossing and BC3 @ LindenPointe are moving in a positive direction. A meeting is scheduled next week in New Castle.

-The draft of the MSCHE Self-Study is being finalized. The chair of the visiting team is Dr. Randy VanWagoner, President of Mohawk Valley Community College in Utica, NY.

-The annual Nurses' Pinning ceremony was held on May 9, with a record 98 graduates.

-On May 16, Megan Coval assumes the duties of Interim President of BC3. Dr. Neupauer pledged to the board and the College to serve as a resource for her.

-Dr. Belinda Richardson was recently recognized as an Outstanding Alumni by the Child and Family Development Program of the University of Akron.

Executive

No report.

Finance

No report.

Facilities

Mr. Miller reported the committee met on April 24, to discuss potential real estate opportunities in Lawrence County. Mr. Miller also complimented the Operations staff for the beautiful grounds in anticipation of Commencement.

Personnel

Ms. Pullar reported the committee met this morning to discuss personnel matters and the following proposed policy.

Resolution 24-04 – Military Tuition Assistance Policy

Ms. Pullar moved to adopt the Military Tuition Assistance Policy as follows:

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded.

To comply with the new Department of Defense policy, Butler County Community College will return any unearned TA funds on a prorated basis through at least the 60% portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending. These funds are returned to the military Service branch.

Instances when a Service member stops attending due to a military service obligation, the College will work with the affected Service member to identify solutions that will not result in student debt for the returned portion.

Motion Carried.

Academic Assessment Dr. Russell reported the committee met on April 25, to discuss the five-year reviews of the following programs as well as updates:

1. Park and Recreation Management presented by Chris Calhoun, Professor, Education and Behavioral Sciences Division, Program Director PKRM

2. Early Childhood Education presented by Stephanie Long, Assistant Professor, Education and Behavioral Sciences Division, Program Coordinator Early Childhood Development & Child Development and Family Studies

Both were outstanding presentations. Each faculty member began their presentations with a brief introduction and shared their role in the program review process. They shared details comparing the initial review conducted five years ago and shared changes that were reflected in the current review. They provided highlights and accomplishments of students, faculty, and shared success stories. They also shared their recommendations for the future. At the end of each presentation the Academic Assessment Committee engaged them in a Q & A.

Academic Program Update

Academic Deans, Faculty and Dr. Richardson have been actively engaged in discussion regarding the state of program offerings (degree and certificate) in each of their divisions. This has included a deeper examination of areas such as (a) enrollment history from fall 2017-2023, b) specific current student enrollment, (c) program curriculum requirements, and (d) faculty staffing concerns. This work will continue throughout the upcoming academic year.

MSCHE Self-Study Update

- We have set dates for the Team Chair preliminary visit in fall semester. That visit will be Oct 27-29, 2024.
- We have set dates for the self-study onsite visit in spring semester. That visit will be March 23-26, 2025.
- Dr. Ryan Hartnett is our MSCHE VP liaison.
- Dr. Randall VanWagoner, President of Mohawk Valley Community College is our visiting Team Chair.
- Committees continue to work through all seven standards.

Quality Assessment No report.

Foundation

Megan Coval reported on the following:

-Nurses Pinning: The Foundation invited Nursing scholarship donors to the Nurses Pinning Ceremony held at Main Campus on May 9, 2024. This year 13 of the graduating nurses received a scholarship and donors and recipients were given the opportunity to meet beforehand in the Steffler Board Room. Over 20 donors and guests attended. Each graduating nurse also received a mug and gift bag from the Alumni Association.

-PA Auditor General Visits BC3: On Tuesday, April 16th, Pennsylvania Auditor General Timothy DeFoor visited BC3. Mr. DeFoor, a community college graduate himself, touted new opportunities in the Auditor General's office available to individuals with an associate's degree. He took a tour of BC3's campus and afterward met with several students in our accounting, IT, and business programs.

-April Rentals & Events: In April, events and rentals brought approximately 3,400 individuals to campus, nearly double the amount for an average month. This is,

in part, due to a large event held by Congressman Mike Kelly, and serves as a further example of BC3's work to bring the community to the college.

Alumni Council

No report.

Old Business

None

New Business

Motion – 2024-2025 Officer Nominations

Mr. Kubit presented the slate of candidates for each office of the Board:

Chair	Joe Kubit
Vice-Chair	William DiCuccio
Secretary	Glenn Miller
Treasurer	Scott McDowell

There were no nominations from the floor. Ms. Paserba moved that the nominations be closed. Motion Carried. The election of officers will be held at the June board meeting.

Adjournment

The meeting adjourned at 3:35 p.m.

Glenn T. Miller
Secretary