



## BUTLER COUNTY COMMUNITY COLLEGE

### MASSAGE THERAPY PROGRAM COVER PAGE

AUGUST 2022

Thank you for applying to the BC3 Massage Therapy (MT) Program for the Fall 2022 class! To be considered for admission into the Massage Therapy Program, a complete application packet must be submitted by **Friday, July 15, 2022**.

Successful completion of this program may potentially lead to professional licensure. Licensure may be global or state-specific. This program meets requirements for the state of Pennsylvania. Requirements for other states may vary:

<http://bc3.edu/professional-licensure>

**A complete application packet will consist of:**

1. BC3 Application for Admission (even if previously completed) and MT Application
2. A \$25.00 one-time, non-refundable application fee. Current and returning BC3 students **do not** pay the application fee.
3. Official high school transcript (required) & GED/HiSET test scores (if applicable) if not sent previously.
4. Official college transcript from institutions attended other than BC3 (if applicable) if not sent previously.

If you have additional questions, feel free to call the Admissions Office at 724-284-8501 or email us at [admissions@bc3.edu](mailto:admissions@bc3.edu).

**Only complete application packets will be considered for admission. It is the student's responsibility to submit all required documentation and confirm its receipt. Application packets may be dropped off in person to the Admissions Office during business hours or mailed to:**

Butler County Community College  
Attn: Admissions Office  
P.O. Box 1203  
Butler, PA 16003-1203

# Application for Admission

Please complete the following information as accurately as possible. This information is required for admission.

BC3 USE ONLY

ID \_\_\_\_\_

TEST SESSION \_\_\_\_\_

Student ID# (if known): \_\_\_\_\_

Your Social Security number is required for financial aid eligibility, scholarships, veterans benefits, and IRS tax reporting purposes. To protect your privacy, it will not be used as your student identification number. You will be given a BC3 student ID number for identification.

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name : \_\_\_\_\_  
Last First Middle

List any previous last names: \_\_\_\_\_ Chosen first name: \_\_\_\_\_  
Please attach proof of name change.

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County of Residence: \_\_\_\_\_

I acknowledge that I have lived in the state of Pennsylvania for the past 12 months

Home Phone Number: ( ) \_\_\_\_\_ Cell Phone Number: ( ) \_\_\_\_\_

Gender: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

In order to better serve our student population, we ask that you consider providing the following information. Your decision to answer these questions will in no way effect your admission status. All statistical data reported to state and federal agencies will not include personal identifiers.

Do you consider yourself to be Hispanic / Latino/a/x?  YES  NO  I prefer not to answer

In addition, select one or more of the following racial categories to describe yourself:

American Indian / Alaskan Native  Asian  Black / African American  Native Hawaiian / Other Pacific Islander  White  I prefer not to answer

Personal E-mail Address \_\_\_\_\_

Be sure to activate your MyBC3 e-mail account. Once accepted as a BC3 student, the College will communicate with you through your student e-mail address.

Program code for which you are applying: 050/314D  
(See codes on page 4)

Program of Study: Massage Therapy

What is your college experience?

- I took one or more courses for credit while still in high school.
- I am new to college. I've never taken college courses for credit.
- I previously submitted an application to BC3, but did not enroll.
- I was previously enrolled at BC3 and took one or more credit courses.
- I am/was enrolled at another college or university and want to transfer to enroll as a BC3 student.
- I am currently enrolled at another college or university and want to take BC3 credits as a guest student.

What is your intended term of enrollment?  
(Please circle one)

- |               |                  |                   |
|---------------|------------------|-------------------|
| FALL (August) | SPRING (January) | SUMMER (May/June) |
| 2021          | 2022             | 2022              |
| <b>2022</b>   | 2023             | 2023              |
| 2023          |                  |                   |

What is your educational goal?

Take courses or earn a degree at BC3 and...

- Start a career
- Transfer to another college or university
- Earn credits while enrolled at another college or university
- Get a jump start on college while still in high school
- Uncertain

If you selected General Studies (100A), designate your specific area of interest:

- General
- Undecided
- Science and Technology
- Pre-Massage Therapy
- Pre-Medical Assistant

If you selected Health Care Science (210), designate your specific area of interest:

- Pre-Physical Therapist Assistant
- Pre-Practical Nursing
- Pre-Registered Nursing

Do you need to take placement tests? (Check all that apply)

Students may be exempt from placement testing upon review of the following information:

- English course at BC3 or another college passed with a grade "C" or higher
- Math course at BC3 or another college passed with a grade "C" or higher
- AP English Language & Composition – Exam Score: \_\_\_\_\_
- AP Math Statistics or Calculus AB/BC – Exam Score: \_\_\_\_\_
- ACT English Score \_\_\_\_\_  SAT EBRW Score \_\_\_\_\_
- ACT Math Score \_\_\_\_\_  SAT Math Score \_\_\_\_\_

How many credit hours do you intend to take?

- Full Time - 12+ credits
- Part Time - 1-11 credits

Where do you intend to take the majority of your classes?

- BC3 Main Campus (Butler)
- BC3 @ Armstrong (Ford City)
- BC3 @ Brockway (Brockway)
- BC3 @ Cranberry (Cranberry Township)
- BC3 @ Lawrence Crossing (New Castle)
- BC3 @ LindenPointe (Hermitage)
- Online (Internet)

Are you a U.S. citizen? YES / NO **If no, please complete :**  I am a permanent resident  
 Circle One Permanent resident card #: \_\_\_\_\_

Are you or have you ever been a service member of the United States military? YES / NO  
 Circle One  Other type of VISA: \_\_\_\_\_  
 Country of citizenship: \_\_\_\_\_  
 \*Must produce documents for photocopy

Will you be a high school graduate before starting at BC3? YES / NO **High School Graduation Year:** \_\_\_\_\_  
 Circle One If you did not or will not graduate from high school, did you obtain a GED or HiSET High School Equivalency Diploma? YES / NO  
 Circle One

Name of high school: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

List all colleges, business or technical schools attended:

Name of School * Please include <i>College in High School</i> institutions.	
1.	3.
2.	4.

Why did you choose BC3? (Pick one)  Academic programs  Close to home  Day care  
 Affordability  Convenient schedule  Undecided major

How do you plan to fund your education? (Check all that apply)  EZ Payment Plan  Financial Aid  Scholarships  Self-Pay

Do you have an interest in competitive student athletics (NJCAA)? YES / NO  
 Circle One

If Yes, check all that apply:

Baseball (Men's)  Basketball (Men's and Women's)  Golf (Men's and Women's)  Softball (Women's)  Volleyball (Women's)

I understand that BC3 reserves the right to use photographs and video taken in the classroom and/or on campus for educational and promotional purposes of BC3 and its programs.

I certify that the above information is true and correct to the best of my knowledge.

Your Signature : \_\_\_\_\_ Date : \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### Nondiscrimination Policy

Butler County Community College is committed to providing equal opportunity in admissions and treatment of students, in educational programs for students, in employment opportunities and in governance of the College, without regard to race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law.

The College shall ensure (1) that it does not discriminate against an employee or applicant for employment or another person because of race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, or gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law; (2) that it does not subject students to unlawful discrimination in the admission process, take any action, direct or indirect, to segregate students in a classroom or course, or subject students to different or separate treatment in, nor restrict the enjoyment by a student of, a service, facility, activity or program at the College on the basis of race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, or gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law; and (3) that it does not discriminate in the employment of administrators on the basis of race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, or gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law and that its governance structure includes diverse membership broadly representative of the public interest as may be required by law or regulation.

There shall be no retaliation against any applicant, employee, or student for filing a harassment or discrimination complaint, or assisting, testifying, or participating in the investigation of such a complaint. Any applicant, employee, or student reporting sexual or other harassment or discrimination will also be protected from reprisals or retaliation by the College, any supervisors, and/or co-workers as a result of such complaint(s).

The College is committed to be in compliance with the Pennsylvania Human Relations Act (43 P. S. §§ 951-962.2) and the Pennsylvania Fair Educational Opportunities Act (24 P. S. § 5001-5009). Employment and educational opportunities at Butler County Community College are available to all as required by Title VI, Title VII, Title IX, as well as the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act, as amended by the Violence Against Women Act (VAWA), and Article XX-J of the Pennsylvania Public School Code, Section 504 of the Rehabilitation Act, the Pennsylvania Fair Educational Opportunities Act, the Pennsylvania Human Relations Act, and all applicable laws and regulations.

For information regarding equal education and employment opportunity including services, activities and facilities that are usable and accessible to disabled persons, contact the Executive Director of Human Resources/Equal Opportunity Compliance Officer, Butler County Community College by telephone at (724) 287-8711, Ext. 8353, or in writing at 107 College Drive, Butler, PA 16002. If an applicant, employee, or student is physically or mentally disabled, he/she may request accommodations, academic adjustments, or auxiliary aids or services. Information on the College's services for disabled students may be obtained from the Coordinator of Access and Disability Resources at Ext. 8327. Employees or applicants should contact the Executive Director of Human Resources/Equal Opportunity Compliance Officer at Ext. 8353 for more information.

For information regarding the College's Complaint Procedure, visit our website at <https://bc3.edu/directory/human-resources/pdf/Civil-Rights-and-Sexual-Misconduct.pdf> or contact the Executive Director of Human Resources/Equal Opportunity Compliance Officer, Butler County Community College by telephone at Ext. 8353 or in writing at the above address.

#### BC3 USE ONLY

RE-ADMIT : \_\_\_\_\_

NEW : \_\_\_\_\_ \$25 APP. FEE : \_\_\_\_\_

# 2022-2023 MASSAGE THERAPY PROGRAM APPLICATION

## Institutions Attended: Official Transcript Requirement

ALL official transcripts are required for your Massage Therapy application to be reviewed (except your BC3 transcript). Students who have taken the GED/HiSET exam are required to submit a copy of their test scores as well and take 9+ college-level credits to establish a new GPA.

Name of High School	Dates Attended	Currently Enrolled (yes/no)
1.		
2.		

Name of Colleges Attended (Please list all colleges currently or previously attended including BC3).	Dates Attended	Currently Enrolled (yes/no)
1.		
2.		
3.		

## Biology Requirement

Applicants must have a high school Biology with a lab **OR** BIOL 116: Human Biology, BIOL 101: Biology 1, or BIOL 131: Anatomy & Physiology 1 with a grade of “C” or better within the last **10 years**. Preference is given to applicants who have completed BIOL 131: Anatomy and Physiology 1 as it is a degree requirement. Those with verifiable work experience in the medical field *may be* granted special permission for acceptance on a case-by case basis by Dean/Program Director.

Biology Course Number/Name (Comparable to BIOL 116/BIOL 101/BIOL 131 or high school Biology)	Institution where course was taken	Date course completed	Grade earned in course

## GPA Requirement

Applicants to the Massage Therapy program must have a 2.50 cumulative GPA minimum from high school or college of most recent attendance if 9+ college-level credits were completed there. They must also have a “C” or better in all Massage Therapy workplace certificate or associate degree coursework for acceptance and continuation in the program.

**Developmental and preparatory courses are not factored in to a student’s Massage Therapy GPA.**

**Please check the box below if this statement is true.**

Yes, I have a 2.50 cumulative GPA

**Review the curriculums and indicate which you are interested in at this time. Check one box.**

Massage Therapy, Workplace Certificate – 23 credits providing ability to sit for MBLEx licensure

Technical Trades: Massage Therapy Management Option, A.A.S. – 63 credits with additional semesters of general education and business coursework.

## Application Verification

By signing below, I understand it is my responsibility to submit all official transcripts from high school, as well as official college/university transcripts (if applicable) for institutions attended aside from BC3. I will communicate with the BC3 Admissions Office as necessary regarding my application. I also attest that the information provided is accurate and completed to the best of my ability.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Massage Therapy @ BC3**  
Workplace Certificate  
Associate of Applied Science

**Program Director:** Mrs. Ashlee Esplen, PTA, MS, LMT  
[ashlee.esplen@bc3.edu](mailto:ashlee.esplen@bc3.edu)  
724-287-8711 Ext. 8381

We are pleased you are interested in the Massage Therapy, Workplace Certificate or the Technical Trades: Massage Therapy Management, Associate of Applied Science at Butler County Community College (BC3)! Enclosed is the information you need to complete the application.

Applications for the Fall 2022 class will be reviewed as soon as possible based upon the date of application and on a space available basis. There are 12 seats at the Main Campus in Butler, PA each year.

The Massage Therapy Admissions Committee assumes the responsibility to review the data of all applicants and has the right to select the best-qualified individuals.

Butler County Community College is committed to providing equal opportunity in admissions and treatment of students, in educational programs for students, in employment opportunities and in governance of the College, without regard to race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law.

**Requirements to Apply:**

- High school diploma or successful completion of the GED/HiSET exam. (High school seniors may apply).
- 2.50 cumulative GPA from high school or most recent college experience if 9+ college-level credits completed.
- High School Biology with a lab - OR - College Biology with a lab passed with a “C” or better in the last **10 years**. Acceptable BC3 courses include BIOL 101: Biology 1, BIOL 116: Human Biology, or BIOL 131: Anatomy & Physiology 1.
- “C” or better in ENGL 061: Developmental Integrated Reading and Writing; ENGL 062: Preparatory Integrated Reading and Writing, ENGL 029/030: Developmental or Preparatory Reading; ENGL 034/ENGL 035: Developmental or Preparatory English; ENGL 101 + ENGL 031: College Writing with Reading, Writing, and Reasoning based on placement test scores for enrollment in the Workplace Certificate and A.A.S. program ***if needed.***
- “C” or better in MATH 090: Developmental Algebra or MATH 091: Prep Algebra based on placement test scores for enrollment in the A.A.S. program only ***if needed.***
- Applicants must have a “C” or better in all Massage Therapy requirements for acceptance and continuation in the program.

**Upon Acceptance:**

- Successful completion of the American Heart Association BLS CPR for the Healthcare Professional
- Act 34, PA State Police Criminal History Clearance. All accepted students will receive clearance forms and they must be obtained before the start of fall classes.

**Upon Completion:**

- Students will have completed 630 clock hours of curriculum content that includes anatomy and physiology, pathology, treatment techniques, protocols following the standards of massage practice, ethics, communication skills, and business practice.

- BC3 is designated as an assigned school for Nationally Certified Massage Therapist and Bodyworks (NCBTMB).
- Completion of the program qualifies the graduate to sit for the Massage and Bodywork Licensing Exam (MBLEx).
- Completion of the program will also provide the educational requirement needed for graduates to later pursue the advanced credential certification through NCBTMB.
- Because certification and licensing requirements vary from state-to-state, students who plan to relocate after graduation are encouraged to verify these requirements in states other than Pennsylvania.

### **Overview of Occupation:**

Massage Therapy is used as a means of treating painful ailments, decompressing tired and overworked muscles, reducing stress, rehabilitating sports injuries and promoting general health. Licensed Massage Therapists can specialize in many different types of massage, called modalities. Usually, the type of massage given depends on the client's needs and the client's physical condition. Therapists often specialize in several modalities.

### **Working Conditions:**

Licensed Massage Therapists work in an array private and public settings such as chiropractic offices, studios, hospitals, nursing homes, and fitness centers. Most massages are given in dimly lit settings. Because of the physical nature of the work and the time needed in between sessions, Licensed Massage Therapists typically give massages less than 40 hours a week. Before beginning a session, therapists conduct an informal interview with the client to find out about the person's medical history and desired results from the massage. This allows the therapists a chance to discuss which techniques could be beneficial to the client and which could be harmful.

### **Where Graduates Work:**

Licensed Massage Therapists held about 144,600 jobs in 2020 with an average salary of \$20.97 per hour or \$43,620 per year in 2020. Massage therapists work in an array of settings, such as spas, franchised clinics, physicians' offices, hotels, and fitness centers. Some massage therapists also travel to clients' homes or offices to give a massage. Employment is concentrated in metropolitan areas, as well as, destination and resort locales.

### **Job Outlook:**

Employment for Licensed Massage Therapists is expected to increase faster than average over the next decade at 32% (much faster than average) as more people learn about the benefits of massage therapy. Referrals will continue to be an important source of work along with networking. Joining a state or local chapter of a professional association can help build strong contact and further increase the likelihood of steady work.

### **Additional Information:**

Associated Bodywork & Massage Professionals (ABMP), 25188 Genesee Trail Road, Suite 200, Golden, CO 80401  
Phone: 800-458-2267 Website: <https://www.abmp.com/>

Federation of State Massage Therapy Boards (FSMTB), 10801 Mastin Boulevard, Suite 420, Overland Park, KS 66210  
Phone: 913-681-0380 Website: [www.fsmtb.org](http://www.fsmtb.org)

Pennsylvania State Board of Massage Therapy, P.O. Box 2649, Harrisburg, PA 17105-2649  
Phone: 717-783-7155  
Website: <http://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/MassageTherapy/Pages/default.aspx>

### **Resource:**

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*,  
<https://www.bls.gov/ooh/healthcare/massage-therapists.htm>. Last modified Wednesday, September 8, 2021.

**BUTLER COUNTY COMMUNITY COLLEGE**  
Curriculum Planner

**MESSAGE THERAPY PROGRAM No. 050**  
Workplace Certificate of Achievement

The Massage Therapy Program at Butler County Community College is an academically-based program that prepares the graduate for employment as a massage therapist. The Program focuses on massage theory, techniques, and practice.

Successful completion of this program may potentially lead to professional licensure/certification. Licensure/certification may be global, national, or state-specific. This program meets requirements for the State of Pennsylvania. Requirements for other states may vary.

Minimum 23 Credits

First Semester

* Introduction to Massage Therapy, Theory, Techniques, & Practice	MTPY 101	4
a+ Anatomy and Physiology I	BIOL 131	$\frac{4}{8}$

Second Semester

* Intermediate Massage Therapy, Theory, Techniques, & Practice	MTPY102	5
b+*Anatomy and Physiology II	BIOL 132	4
+ Physical Fitness or Introduction to Yoga	PHED 102/PHED 128	$\frac{1}{10}$

Summer Session

* Advanced Massage Therapy, Theory, Techniques, & Practice	MTPY103	$\frac{5}{5}$
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The Massage Therapy course work must be taken in sequence indicated.

**Program Prerequisites:**

Be certified in CPR in the American Heart Association: Basic Life Support for Health Care Providers or American Red Cross: Basic Life Support for The Professional Rescuer

High School graduate or GED

High School Biology or BIOL 115, BIOL 101 or BIOL 131 with minimum grade of "C" within the last ten years.

\* Course has a prerequisite(s).

+ Course may be taken in advance of acceptance into the Massage Therapy Program, as a General Studies Student.

a Must be taken before or with MTPY 101.

b Must be taken before or with MTPY 102.

The student is encouraged to use the curriculum planner to keep track of courses taken and those still needed. In some cases one or more courses will be taken in a different order than indicated on the planner, but prerequisites must be observed.

Rev.4/02, 10/02, 12/02, 4/03, 2/06, 3/10, 2/2018, 3/2019, 3/2020

Reviewed 3/07, 3/08, 11/08, 2/09, 3/10, 2/11, 2/12, 2/13, 3/14, 2/15, 4/17, 4/18

Academic Affairs: 10/23/2018

Faculty Organization: 11/13/2018

**Butler County Community College**  
Curriculum Planner

**Technical Trades: Massage Therapy Management Option No. 314D**

Associate in Applied Science Degree

This program prepares massage therapists for management careers in the Massage industry. The curriculum enables students to receive credit for their NCMTMB massage certification or completion of the BC3 Massage Therapy Program while being offered theoretical management and marketing skills required to successfully own and/or manage a massage therapy business. Courses provide skill development in all facets of managing a massage business and salesmanship, with emphasis in customer service and communication skills. Typical employment positions are massage/salon/spa owner, massage/salon/spa manager, sales consultant, manufacturer sales representative, or distributor's sales representative. Student must be certified in CPR in the American Heart Association: Basic Life Support for Health Care Providers or American Red Cross: Basic Life Support for The Professional Rescuer

Successful completion of this program may potentially lead to professional licensure/certification. Licensure/certification may be global, national, or state-specific. This program meets requirements for the State of Pennsylvania. Requirements for other states may vary.

**Courses listed in the first/third semester will be scheduled in the fall; second/fourth semester courses will be scheduled in the spring.**  
Program - Minimum 63 Credits

**First Semester**

* Introduction to Massage Therapy, Theory, Techniques, & Practice	MTPY101	4
a Anatomy and Physiology I	BIOL 131	4
Business Mathematics OR Intermediate Algebra or Higher	BUSN 121/MATH 100 MATH _____	3
College Writing	ENG 101	<u>3</u>
		14

**Second Semester**

* Intermediate Massage Therapy, Theory, Techniques, & Practice	MTPY102	5
b*Anatomy and Physiology II	BIOL 132	4
Productivity Applications	COMP 210	3
Physical Fitness or Introduction to Yoga	PHED 102/PHED 128	<u>1</u>
		13

**Summer Session**

* Advanced Massage Therapy, Theory, Techniques, & Practice	MTPY 103	<u>5</u>
		5

**Third Semester**

Speech	COMM 201	3
Advertising	BUSN 134	3
Customer Service	BUSN 127	3
Marketing	BUSN 214	3
Principles of Management	BUSN 123	<u>3</u>
		15

**Fourth Semester**

General Psychology	PSYC 201	3
Internet and Social Media Marketing or Business Elective	BUSN 187 or 124 or 125 or 139 or 203	3
*Survey of Accounting or Financial Accounting	ACCT 110 or ACCT 203	3
Salesmanship	BUSN 113	3
Physical Wellness	PHED 125	2
Business Law	BUSN 102	<u>3</u>
		17

**Program Prerequisites:**

High School graduate or GED.

High School Biology or BIOL 115 or BIOL 101 with minimum grade of "C" within the last ten years.

Massage Therapy courses can only be taken once accepted to the Massage Therapy Program.

a Must be taken before or with MTPY 101.

b Must be taken before or with MTPY 102.

\* Indicates course has a prerequisite

c Business Math must be taken PRIOR to or concurrently with Survey of Accounting.

The student is encouraged to use the curriculum planner to keep track of courses taken and those still needed. In some cases one or more courses will be taken in a different order than indicated on the planner, but prerequisites must be observed.