



REGISTERED NURSING (RN) INFORMATION PACKET  
BC3 @ BROCKWAY

AUGUST 2023 CLINICAL START

Thank you for your interest in the BC3 Registered Nursing (RN) Program offered at BC3 @ Brockway! To be considered for admission into the 2023 Registered Nursing Program cohort, a complete application packet must be received or postmarked on or before **Monday, October 31, 2022.**

A complete application packet will consist of:

1. Application for Admission - even if you have applied previously to BC3
2. \$25.00 application fee – only if you have not applied previously to BC3
3. Official transcripts in a sealed envelope or sent electronically from the school via a third-party service. Transcripts required:
  - High school
  - If not a high school graduate: High school equivalency diploma (GED®/HiSET® test scores) and a high school transcript
  - All colleges/universities attended aside from BC3
4. Disclaimer Statement and Transcript/Science Reference Page
5. Early Acceptance Page \*\*

**\*\*Please read carefully – fill out and turn in if you meet the requirements**

**Only complete application packets will be considered in the review process. It is the student's responsibility to submit their application packet by the deadline of **October 31, 2022.** Applications may be dropped off in person at BC3 @ Brockway during business hours or USPS mailed to:**

Butler County Community College  
Attn: Admissions Office  
P.O. Box 1203  
Butler, PA 16003-1203

# Application for Admission

Please complete the following information as accurately as possible. This information is required for admission.

BC3 USE ONLY

ID \_\_\_\_\_

TEST SESSION \_\_\_\_\_

Student ID# (if known): \_\_\_\_\_

Your Social Security number is required for financial aid eligibility, scholarships, veterans benefits, and IRS tax reporting purposes. To protect your privacy, it will not be used as your student identification number. You will be given a BC3 student ID number for identification.

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name : \_\_\_\_\_  
Last First Middle

List any previous last names: \_\_\_\_\_ Chosen first name: \_\_\_\_\_  
Please attach proof of name change.

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County of Residence: \_\_\_\_\_

I acknowledge that I have lived in the state of Pennsylvania for the past 12 months

Home Phone Number: ( ) \_\_\_\_\_ Cell Phone Number: ( ) \_\_\_\_\_

Gender: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

In order to better serve our student population, we ask that you consider providing the following information. Your decision to answer these questions will in no way effect your admission status. All statistical data reported to state and federal agencies will not include personal identifiers.

Do you consider yourself to be Hispanic / Latino/a/x?  YES  NO  I prefer not to answer

In addition, select one or more of the following racial categories to describe yourself:

American Indian / Alaskan Native  Asian  Black / African American  Native Hawaiian / Other Pacific Islander  White  I prefer not to answer

Personal E-mail Address \_\_\_\_\_

Be sure to activate your MyBC3 e-mail account. Once accepted as a BC3 student, the College will communicate with you through your student e-mail address.

Program code for which you are applying: 208  
(See codes on page 4)

Program of Study: Nursing

What is your college experience?

- I took one or more courses for credit while still in high school.
- I am new to college. I've never taken college courses for credit.
- I previously submitted an application to BC3, but did not enroll.
- I was previously enrolled at BC3 and took one or more credit courses.
- I am/was enrolled at another college or university and want to transfer to enroll as a BC3 student.
- I am currently enrolled at another college or university and want to take BC3 credits as a guest student.

What is your intended term of enrollment?  
(Please circle one)

- |               |                  |                   |
|---------------|------------------|-------------------|
| FALL (August) | SPRING (January) | SUMMER (May/June) |
| 2021          | 2022             | 2022              |
| 2022          | 2023             | 2023              |
| <b>2023</b>   |                  |                   |

What is your educational goal?

Take courses or earn a degree at BC3 and...

- Start a career
- Transfer to another college or university
- Earn credits while enrolled at another college or university
- Get a jump start on college while still in high school
- Uncertain

If you selected General Studies (100A), designate your specific area of interest:

- General
- Undecided
- Science and Technology
- Pre-Massage Therapy
- Pre-Medical Assistant

If you selected Health Care Science (210), designate your specific area of interest:

- Pre-Physical Therapist Assistant
- Pre-Practical Nursing
- Pre-Registered Nursing

Do you need to take placement tests? (Check all that apply)

Students may be exempt from placement testing upon review of the following information:

- English course at BC3 or another college passed with a grade "C" or higher
- Math course at BC3 or another college passed with a grade "C" or higher
- AP English Language & Composition – Exam Score: \_\_\_\_\_
- AP Math Statistics or Calculus AB/BC – Exam Score: \_\_\_\_\_
- ACT English Score \_\_\_\_\_  SAT EBRW Score \_\_\_\_\_
- ACT Math Score \_\_\_\_\_  SAT Math Score \_\_\_\_\_

How many credit hours do you intend to take?

- Full Time - 12+ credits
- Part Time - 1-11 credits

Where do you intend to take the majority of your classes?

- BC3 Main Campus (Butler)
- BC3 @ Armstrong (Ford City)
- BC3 @ Brockway (Brockway)
- BC3 @ Cranberry (Cranberry Township)
- BC3 @ Lawrence Crossing (New Castle)
- BC3 @ LindenPointe (Hermitage)
- Online (Internet)

Are you a U.S. citizen? YES / NO **If no, please complete :**  I am a permanent resident  
 Circle One Permanent resident card #: \_\_\_\_\_

Are you or have you ever been a service member of the United States military? YES / NO  
 Circle One  Other type of VISA: \_\_\_\_\_  
 Country of citizenship: \_\_\_\_\_  
 \*Must produce documents for photocopy

Will you be a high school graduate before starting at BC3? YES / NO **High School Graduation Year:** \_\_\_\_\_  
 Circle One If you did not or will not graduate from high school, did you obtain a GED or HiSET High School Equivalency Diploma? YES / NO  
 Circle One

Name of high school: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

List all colleges, business or technical schools attended:

Name of School * Please include <i>College in High School</i> institutions.	
1.	3.
2.	4.

Why did you choose BC3? (Pick one)  Academic programs  Close to home  Day care  
 Affordability  Convenient schedule  Undecided major

How do you plan to fund your education? (Check all that apply)  EZ Payment Plan  Financial Aid  Scholarships  Self-Pay

Do you have an interest in competitive student athletics (NJCAA)? YES / NO  
 Circle One

If Yes, check all that apply:

Baseball (Men's)  Basketball (Men's and Women's)  Golf (Men's and Women's)  Softball (Women's)  Volleyball (Women's)

I understand that BC3 reserves the right to use photographs and video taken in the classroom and/or on campus for educational and promotional purposes of BC3 and its programs.

I certify that the above information is true and correct to the best of my knowledge.

Your Signature : \_\_\_\_\_ Date : \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### Nondiscrimination Policy

Butler County Community College is committed to providing equal opportunity in admissions and treatment of students, in educational programs for students, in employment opportunities and in governance of the College, without regard to race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law.

The College shall ensure (1) that it does not discriminate against an employee or applicant for employment or another person because of race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, or gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law; (2) that it does not subject students to unlawful discrimination in the admission process, take any action, direct or indirect, to segregate students in a classroom or course, or subject students to different or separate treatment in, nor restrict the enjoyment by a student of, a service, facility, activity or program at the College on the basis of race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, or gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law; and (3) that it does not discriminate in the employment of administrators on the basis of race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, or gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law and that its governance structure includes diverse membership broadly representative of the public interest as may be required by law or regulation.

There shall be no retaliation against any applicant, employee, or student for filing a harassment or discrimination complaint, or assisting, testifying, or participating in the investigation of such a complaint. Any applicant, employee, or student reporting sexual or other harassment or discrimination will also be protected from reprisals or retaliation by the College, any supervisors, and/or co-workers as a result of such complaint(s).

The College is committed to be in compliance with the Pennsylvania Human Relations Act (43 P. S. §§ 951-962.2) and the Pennsylvania Fair Educational Opportunities Act (24 P. S. § 5001-5009). Employment and educational opportunities at Butler County Community College are available to all as required by Title VI, Title VII, Title IX, as well as the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act, as amended by the Violence Against Women Act (VAWA), and Article XX-J of the Pennsylvania Public School Code, Section 504 of the Rehabilitation Act, the Pennsylvania Fair Educational Opportunities Act, the Pennsylvania Human Relations Act, and all applicable laws and regulations.

For information regarding equal education and employment opportunity including services, activities and facilities that are usable and accessible to disabled persons, contact the Executive Director of Human Resources/Equal Opportunity Compliance Officer, Butler County Community College by telephone at (724) 287-8711, Ext. 8353, or in writing at 107 College Drive, Butler, PA 16002. If an applicant, employee, or student is physically or mentally disabled, he/she may request accommodations, academic adjustments, or auxiliary aids or services. Information on the College's services for disabled students may be obtained from the Coordinator of Access and Disability Resources at Ext. 8327. Employees or applicants should contact the Executive Director of Human Resources/Equal Opportunity Compliance Officer at Ext. 8353 for more information.

For information regarding the College's Complaint Procedure, visit our website at <https://bc3.edu/directory/human-resources/pdf/Civil-Rights-and-Sexual-Misconduct.pdf> or contact the Executive Director of Human Resources/Equal Opportunity Compliance Officer, Butler County Community College by telephone at Ext. 8353 or in writing at the above address.

#### BC3 USE ONLY

RE-ADMIT : \_\_\_\_\_

NEW : \_\_\_\_\_ \$25 APP. FEE : \_\_\_\_\_

**BC3 NURSING PROGRAM: OFFICIAL TRANSCRIPT & SCIENCE REFERENCE PAGE**

**\*\*ALL official transcripts must be turned in with your Nursing application other than those from BC3\*\***

<b>ALL APPLICANTS: Name of High School</b>	<b>Dates Attended</b>	<b>Currently Enrolled (yes/no)</b>
1.		
2.		

<b>Name of Colleges Attended (Please list all colleges currently or previously attended)</b>	<b>Dates Attended</b>	<b>Currently Enrolled (yes/no)</b>
1.		
2.		
3.		
4.		

<b>Biology Course Number/Name</b>	<b>Institution where course was taken</b>	<b>Date course completed or In Progress</b>	<b>Laboratory component (yes/no)</b>	<b>Grade earned in course or In Progress</b>

<b>Chemistry Course Number/Name</b>	<b>Institution where course was taken</b>	<b>Date course completed or In Progress</b>	<b>Laboratory component (yes/no)</b>	<b>Grade earned in course or In Progress</b>

**2-Year or 3-Year (Must Choose One)**

- 2-Year Program
- 3-Year Curriculum Plan (for high school students or those with less than 6 college-level credits)

<b>FOR OFFICE USE ONLY</b>
1 – 2YNUR 3YNUR EAP
2 – EAC DNA
3 – CTA DNA
4 – EAPH DNA
5 – PHTA DNA
6 – GCC DNA

Do you have a current, valid Pennsylvania Practical Nursing license? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you or will you be an employee at Penn Highlands Healthcare? Yes \_\_\_\_\_ No \_\_\_\_\_

Will you be applying for the Penn Highlands Healthcare Scholarship Program? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Student Name (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name (Signed)

\_\_\_\_\_  
Phone Number

**REGISTERED NURSING (RN) EARLY ACCEPTANCE PROGRAM**

**\*\*ONLY SUBMIT IF YOU MEET ALL REQUIREMENTS LISTED BELOW\*\***

- **High school seniors are not eligible for early acceptance**
- **All courses listed below must be completed at the time of application submission**
- **Courses cannot be in progress.**

BC3 is pleased to offer an early acceptance seat to students applying to the Registered Nursing (RN) Program if you have:

1. A cumulative GPA of 3.25 or better
2. A Biology with a laboratory component passed with a “C” or better within five years (*August 2017 to present*)
3. A Chemistry with a laboratory component passed with a “C” or better within five years (*August 2017 to present*)
4. Anatomy & Physiology 1 and 2 at college-level passed with a grade of “B” or better in both classes.  
*\*\*Please note: Both Anatomy & Physiology courses must be within five years (August 2017 to present) and be taken at the same institution.*
5. A minimum of **SIX** additional Pre-Nursing general education credits (approx. 2 classes) at the college-level with a grade of “C” or better.
  - College Writing, 3 credits
  - Speech, 3 credits
  - Intermediate Algebra, 3 credits
  - Physical Wellness, 2 credits
  - General Psychology, 3 credits
  - Human Growth and Development, 3 credits
  - General Microbiology, 4 credits
6. A grade of “C” or better in all completed college-level Pre-Nursing general education courses.

**Other Notes:**

- Students who wish to be considered for early acceptance, must declare their intentions by checking the statement at the bottom of this page at the time the application is submitted.
- Early Acceptance students are only eligible to apply for the 2-Year Nursing program option.
- Once the Admissions Office has verified that all criteria are met, the application will be forwarded to the Dean/Assistant Dean of the Shaffer School of Nursing for consideration.
- Students will be notified via their MyBC3 email account of their offer of early acceptance and must respond by the date provided in the email.
- Students who **are not** granted early acceptance will still be considered as part of the normal review process outlined previously.

\_\_\_\_\_ **Yes, please consider me for early acceptance in to the BC3 Registered Nursing (RN) Program. I meet all of the above academic criteria and understand the outlined admission process.**

\_\_\_\_\_  
Student Name (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name (Signed)

\_\_\_\_\_  
Phone Number

**BUTLER COUNTY COMMUNITY COLLEGE  
REGISTERED NURSING (RN) DISCLAIMER STATEMENT**



**Please read and return the following signed and dated statement with your Nursing application**

- I attest that the information in the enclosed Registered Nursing (RN) application packet is true and complete to the best of my ability at the time of submission.
- I have read and understand the requirements to apply to the Registered Nursing (RN) program included in this application.
- I understand that it is my responsibility to submit all required official transcripts/score reports and complete placement testing (if necessary) by the dates established in this document.
- I realize that the Registered Nursing (RN) Program is a selective and competitive program with no guarantee of admission and trust that the Nursing Admission Committee will make the best choices taking into consideration all factors outlined in this document.
- I recognize Registered Nursing (RN) applications for general applicants that are received or post marked after **Monday, October 31, 2022** will not be considered for admission to the Fall 2023 cohort.
- I understand that I will be notified via MyBC3 student email address regarding my Nursing admission decision no later than **Tuesday, February 14, 2023.**

Questions should be directed to the BC3 Admissions Office at 724-284-8501 or [admissions@bc3.edu](mailto:admissions@bc3.edu).

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Student Name (signed)

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Date

---

Student Name (printed)

---

Preferred email address

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Preferred phone number

**BUTLER COUNTY COMMUNITY COLLEGE  
REGISTERED NURSING (RN) APPLICATION CHECKLIST**



**Remove this page and keep for your personal records.**

\_\_\_\_\_ Application for Admission to the Registered Nursing (RN) Program

\_\_\_\_\_ \$25.00 application fee (if applicable)

\_\_\_\_\_ Official transcript and science reference page

- 2.80 cumulative GPA
- Biology with a lab at high school or college-level passed with a “C” or better in the last five years completed by December 31, 2022
- Chemistry with a lab at high school or college-level passed with a “C” or better in the last five years completed by December 31, 2022

\_\_\_\_\_ Official high school transcript in a sealed envelope or sent electronically from the school’s third-party transcript service on behalf the student

\_\_\_\_\_ Official GED®/HiSET® score transcripts (if applicable)

\_\_\_\_\_ Official college or university transcript(s) from all previously attended institutions in a sealed envelope or sent electronically from the school’s third-party transcript service on behalf of the student. **BC3 transcripts are not required.**

\_\_\_\_\_ Disclaimer statement

\_\_\_\_\_ Early acceptance page. **PLEASE READ CAREFULLY; DO NOT SUBMIT IF YOU DO NOT MEET THE OUTLINED REQUIREMENTS.**

## ***Fall 2023: NURSING PROGRAM APPLICATION DOCUMENT***

We are pleased that you are interested in the Butler County Community College (BC3) Registered Nursing (RN) Program. Enclosed is the information you need to complete your application. Applications for the Fall 2023 class will be accepted from **August 1, 2022 to October 31, 2022**. **Prospective students who meet the proposed Early Acceptance criteria at the time of application will be notified of admission earlier than other applicants.**

**Only complete application packets will be considered in the review process. We highly encourage you to make a copy of this information for your personal records prior to submission.**

### **OFFICIAL TRANSCRIPT SUBMISSION REQUIREMENTS/INSTRUCTIONS:**

- **Applicants must submit official transcripts from their high school and from EVERY college/university attended aside from BC3.** Official transcripts are to be in a sealed envelope from the high school and college/university or sent by the institution's electronic transcript service on the student's behalf. We are unable to accept opened envelopes, faxed copies, or those emailed directly by the student. Applicants who completed the high school equivalency tests (GED®/HiSET®) are required to submit an official copy of their scores, as well as an official high school transcript.
- Students enrolled in high school or another college/university during the Fall 2022 semester must submit an official transcript to reflect their courses in progress. **Official college/university transcripts with final Fall 2022 grades must be received by the BC3 Admissions Office no later than **Friday, January 6, 2023**.**
- It is the student's responsibility to request all official transcripts and to verify with the BC3 Admissions Office they have been received on their behalf. **Missing transcripts or official transcripts received after the above-stated deadline will result in an incomplete application, and as such, applicants will not be considered for admission into the Fall 2023 Registered Nursing (RN) Program cohort.**
- Please call the Admissions Office at 724-284-8501 or email [admissions@bc3.edu](mailto:admissions@bc3.edu) if any questions or concerns arise regarding the transcript submission process.

### **PLACEMENT TESTING:**

- An applicant who *has not* completed a college-level English and/or math class with a "C" or better may need to complete placement tests in reading, writing, and math, submit a high school transcript, or SAT/ACT scores that are within the last five years meeting the following cut-offs below to be exempt:
  - **SAT Math:** 500 or better
  - **SAT Evidence-Based Reading and Writing:** 500 or better
  - **ACT Math:** 23 or better
  - **ACT English:** 21 or better
  - **HS Transcript:** 3.00 unweighted GPA or better in last five years to be reviewed for potential exemption in English and math
- **If placement tests are required, they must be completed no later than **December 9, 2022**.** If you have not heard from us and believe you need testing, please email [admissions@bc3.edu](mailto:admissions@bc3.edu).



- An applicant who tests into a developmental or a preparatory class is permitted to re-test once in each subject area. An applicant who retests into a developmental or preparatory course(s) will not be considered for the Fall 2023 Registered Nursing (RN) Program. **All re-tests must be completed by December 9, 2022.**
- An applicant who retests into a developmental or preparatory course(s) will not be considered for admission into the Registered Nursing (RN) Program beginning in Fall 2023 and must take and pass the required course(s) with a “C” or better before future consideration. **Grades in developmental and preparatory coursework are not calculated when determining GPA.**

### **LABORATORY SCIENCE REQUIREMENTS:**

- It is required that applicants have a high school or college-level Biology with lab and Chemistry with a lab both within the past five years passed with a “C” or better.
- **Biology and Chemistry courses completed prior to August 2017 will not be considered. There will be no exceptions made.**
- If using a high school Biology and/or Chemistry course, it is the student’s responsibility to confirm that the courses included a laboratory component and may be asked for further documentation of a hands-on skills lab, either embedded or offered separately, if necessary.
- An entirely online Biology and/or Chemistry course may not meet the hands-on skills lab requirement. Please connect with the Admissions Office or an academic advisor to determine if it is acceptable.
- College-level Anatomy & Physiology 1 and 2 must be completed at the same institution and passed with a “C” or better for transfer purposes.
- College-level Anatomy & Physiology 1, 2, and General Microbiology must be completed within the past five years. If beyond this window, the courses will need to be repeated to use toward Nursing degree requirements.

### **APPLICATION REVIEW PROCESS:**

- Completed application packets will be reviewed by the Nursing Admission Committee beginning in January 2023 (*unless eligible for Early Acceptance*). All grades will be considered through the end of the Fall 2022 semester.
- All applicants must have a 2.80 cumulative Grade Point Average (GPA) minimum for Registered Nursing (RN) Program consideration.
- GPA, lab sciences, and additional academic criteria are considered in the review process. **Successful completion of Pre-Nursing general education courses is strongly considered for those with current or previous college/university experience. Seats available to high school seniors applying for both the 3-year curriculum plan and 2-year program are limited.**

The GPA used will consist of the following:

- High school GPA will be used for applicants with less than twelve 100-level or higher earned college credits.
- BC3 GPA will be used for applicants who have taken twelve or more 100-level or higher earned college credits most recent.

- Other college or university GPA will be used for applicants who have taken twelve or more 100-level or higher earned college credits most recent.
  - A combined GPA will be used for applicants who have twelve or more 100-level or higher college credits, but fewer at the college or university of most recent attendance.
  - Applicants with an extended absence (who have not attended BC3 for five or more years) and who subsequently complete twelve or more 100-level or higher college credits applicable to the Registered Nursing (RN) Program degree requirements at BC3 will have the GPA from the new enrollment period used in lieu of cumulative GPA.
- A student with a high school equivalency diploma (GED®/HiSET® test scores) must take twelve or more 100-level or higher college credits to establish a new GPA.
  - Individuals with less than a 2.80 cumulative GPA as described above do not meet the application criteria.

**ADDITIONAL NOTES/REQUIREMENTS:**

- Applicants must be at least 18 years of age by **September 1, 2023** to be eligible for the clinical component of the Registered Nursing (RN) Program.
- Applicants must have completed 4 units of English, 3 units of Social Studies, 2 units of Math (one must be Algebra) as part of their high school curriculum/graduation requirements.
- A grade of “C” or better is required in all Nursing Program degree requirements for acceptance and continuation in the program.
- Any student utilizing the Academic Forgiveness Policy at BC3 must complete the entire process through the Office of Records and Registration by **January 6, 2023**.
- All college-level classes taken to meet application requirements must be completed by the end of the Fall 2022 semester. Official transcripts must be received by **January 6, 2023**.
- Students will only be considered for the 3-year curriculum plan if they have less than six college-level credits at the time of application review.
- Students will **only** be considered for one program format (3-year or 2-year) and must choose one.
- Students will be notified via their MyBC3 email address regarding their Nursing application decision by **Tuesday, February 14, 2023**. Therefore, it is important that students check their MyBC3 email regularly for pertinent information and updates.

**BUTLER COUNTY COMMUNITY COLLEGE**  
**REQUIRED ABILITIES FOR REGISTERED NURSING (RN) COURSES**

Nursing courses require that students possess the following abilities:

1. Sufficient mobility to transfer and mobilize the non-ambulatory client, to assist an ambulatory client and to perform emergency client care. Must be able to lift and/or support at least 50 pounds. Must be capable of full manual dexterity of upper extremities and unrestricted movement of both lower extremities, neck, shoulders, back and hips to safely carry a newborn and perform activities of daily living for the client unable to do so for himself.
2. Sufficient musculoskeletal control to perform gross and fine motor tasks inherent in required skills; e.g. administration of medications and urinary catheterization.
3. Sufficient visual ability to read records, labels on medication containers, and calibrations on devices used to make physiological measurements; to observe changes in client status; and to observe unsafe environmental conditions.
4. Sufficient hearing ability to interpret messages not solely based on visual cues, to interpret conversation, and to detect sounds that indicate changing client status such as heart tones, breath sounds and blood pressure.
5. Sufficient speech ability to convey oral messages to assigned clients and to other health team members.
6. Sufficient emotional stability to accurately perceive situations influencing the care of assigned clients and to make unimpaired observations and judgments regarding care of assigned clients.

If you would like to further discuss this information related to a disability prior to making application to the Registered Nursing (RN) Program, please feel free to consult with Jennifer Loue, Assistant Director of Student Access and Success, by making an appointment using [www.calendly.com/jennifer-loue](http://www.calendly.com/jennifer-loue) or emailing [jennifer.loue@bc3.edu](mailto:jennifer.loue@bc3.edu)

*Requests for reasonable accommodations (such as prescribed medications, assistive devices, etc.) which may enable the student to perform the abilities required in the program with accommodation will be considered on a case-by-case basis. Appropriate documentation from a qualified professional or physician substantiating the need for such accommodation must be submitted to the Dean/Assistant Dean of the Shaffer School of Nursing for consideration. Any information submitted shall be considered confidential and may be shared only with those who have a need to know. A request for accommodation does not necessarily guarantee the student will be able to enter and/or continue in the program. The Dean/Assistant Dean will consult with the Assistant Director of Student Access and Success and/or the Executive Director of Human Resources/Equal Opportunity Compliance Officer if necessary and will notify the student of any action that must be taken in regard to the request.*

Revised: 7/22

2/06, 5/15, 6/16, 6/17, 6/18, 7/19, 7/20, 7/21 Reviewed by Assistant Director of Student Access and Success  
7/22 Approved by Executive Director of Human Resources/Equal Opportunity Compliance Officer

**BUTLER COUNTY COMMUNITY COLLEGE**  
**Registered Nursing (RN) Program**  
**INFORMATION FOR GENERAL APPLICANT STUDENTS**

Admission to the Registered Nursing Program is both competitive and selective. A special application packet, available from the Admissions Office or on the BC3 website ([www.bc3.edu/admission/healthcare](http://www.bc3.edu/admission/healthcare)), is required of all prospective students. Applications are accepted beginning August 1, 2022 through October 31, 2022 for potential August 2023 enrollment in the Registered Nursing (RN) Program.

All applicants are considered equally without regard to race, color, religious creed, ancestry, national origin, handicap or disability, use of a service animal due to disability, age, sex, sexual orientation, gender identity or expression, perceived gender identity, genetic information, veteran status, marital status, family status, or other classification protected by applicable law.

**\*\*However, please note that Nursing students must be 18 years of age prior to the start of their first clinical experience.**

Pennsylvania law prohibits the State Board of Nursing from issuing a license to anyone who has been convicted of a crime with variable criteria according to Act 53 of 2020. This law allows for candidates with a criminal conviction to consider an occupation or profession that requires licensure.

With regard to the consideration of criminal convictions, Act 53:

- Prohibits Bureau of Professional and Occupational Affairs (BPOA) licensing boards and commissions from denying licensure based on considerations of “good moral character,” “crimes of moral turpitude,” or “ethical or honest practice.”
- Requires each board and commission to develop and publish a schedule of criminal offenses that may constitute grounds to deny, suspend or revoke a license. The list must also identify which crimes are likely to pose a barrier to licensure because they are considered to be offenses “directly related” to the occupation/profession.
- Provides for an “individualized assessment” of each license applicant using objective, detailed criteria that includes rehabilitation and public safety.
- Provides a process for individuals who have criminal convictions to request a “preliminary determination” as to whether a particular conviction will be a bar to licensure. This new tool will enable people with criminal convictions to find out if their convictions would prevent them from getting a license – before enrolling in a training or educational program, before investing significant time and resources, and before formally applying for licensure.

Students are encouraged to complete the request for preliminary determination from the State licensing board. This request once submitted will be reviewed by the PA State Licensure board and returned to the applicant within 45 days. This should be completed prior to or the first semester of the registered nursing program to inform the candidate of their eligibility. Information regarding Act 53 of 2020 can be found at the following website: <https://www.dos.pa.gov/ProfessionalLicensing/Pages/ACT-53-2020.aspx>

The BC3 Nursing Admission Committee assumes the responsibility to review the data of all applicants and has the right to offer admission to the best qualified individuals.

**Special enrollment requirements UPON ACCEPTANCE include the following:**

1. Complete required:
  - Act 34/151 Criminal Record Check through PA State Police
  - Child Abuse History Clearance through the PA Department of Welfare
  - FBI Background Check prior to beginning NURS 101 and again if re-admitted to the program

Clearance results must be in compliance with PA State Board of Nursing regulations, Act 169 Older Adult Protective Services Act, and Act 34/151. A student who fails to obtain the requisite Act 169 and Act 34/151 clearances will be unable to attend the required clinical experiences and meet course objectives.

2. Have a satisfactory annual physical examination, tuberculin skin test, immunizations, and negative urine drug screen. Students must have the physical and emotional ability to provide all aspects of safe nursing care. A list of required nursing abilities is available with the admission packet.
3. Provide evidence of successful completion of the American Heart Association cardiopulmonary resuscitation (CPR) for the healthcare provider course.
4. Provide proof of health insurance coverage.
5. Malpractice liability insurance is paid as part of the BC3 tuition/fee structure for all Nursing students.
6. Purchase required uniforms.
7. Assume all responsibilities for transportation to and from clinical agencies to which they are assigned for clinical practice.
8. Be available for variations in clinical hours and locations.

**The Dean/Assistant Dean of the Shaffer School of Nursing will meet with accepted Nursing students at a mandatory information session to further explain the process for obtaining the necessary health and clearance requirements indicated above upon acceptance.**

LPNs and individuals with prior nursing education and/or experience may be eligible for advanced standing. A separate application packet will be available March 1, 2023 with priority consideration given to those who apply on or before May 5, 2023. Additional information may be obtained by contacting the Admissions Office at 724-284-8501 or [admissions@bc3.edu](mailto:admissions@bc3.edu).

The most current information is listed above. The College reserves the right to amend requirements at any time.

**Butler County Community College**  
**Curriculum Planner**  
**NURSING No. 208**  
**Associate in Applied Science Degree**

The Nursing Program at Butler County Community College is a two-year academically based program that prepares the graduate to provide and manage direct care to individual clients and their families; and to function as an effective member of the health care team. The graduate is also educated to be a contributing member of the discipline of nursing, committed to professional growth, continuous learning, and self-development. Graduates are eligible to take the licensing examination for registered nurses (NCLEX-RN). The program prepares the graduate for employment as a registered professional nurse in a variety of community-based health care settings including hospitals, long-term care facilities, and other comparable agencies. Successful completion of this program may potentially lead to professional licensure. Licensure may be global, national, or state-specific. This program meets requirements for the State of Pennsylvania. Requirements for other states may vary.

Successful completion of this program may potentially lead to professional licensure/certification. Licensure/certification may be global, national, or state-specific. This program meets requirements for the State of Pennsylvania. Requirements for other states may vary.

Program - Minimum 70 Credits

**First Semester**

	Nursing I: Introduction to Nursing Care	NURS 101	8
	Pharmacology for Nurses I	NURS 141	1
+a	Physical Wellness	PHED 125	2
+a	General Psychology	PSYC 201	3
+a	Human Anatomy and Physiology I	BIOL 131	<u>4</u>
			18

**Second Semester**

*	Nursing II: Nursing Care of Patients Throughout the Lifespan	NURS 102	9
*	Pharmacology for Nurses II	NURS 142	1
+*b	Human Growth and Development	PSYC 203	3
+*b	Human Anatomy and Physiology II	BIOL 132	<u>4</u>
			17

**Third Semester**

*	Nursing III: Nursing Care of Patients with Acute Health Problems	NURS 103	9
*	Pharmacology for Nurses III	NURS 143	1
+*c	College Writing	ENGL 101	3
+*c	General Microbiology	BIOL 201	<u>4</u>
			17

**Fourth Semester**

*f	Nursing IV: Nursing Care of Patients with Complex Health Problems	NURS 104	8
*f	Pharmacology for Nurses IV	NURS 144	1
*	Nursing V: Transition to Practice	NURS 105	3
+*d, e	Intermediate Algebra	MATH 100	3
+d	Speech	COMM 201	<u>3</u>
			18

The student is encouraged to use the curriculum planner to keep track of courses taken and those still needed. In some cases, one or more courses will be taken in a different order than indicated on the planner, but prerequisites must be observed.

- \* Indicates course has a prerequisite.
- a Must be taken before or with NURS 101 (Nursing I)
- b Must be taken before or with NURS 102 (Nursing II)
- c Must be taken before or with NURS 103 (Nursing III)
- d Must be taken before or with NURS 104 (Nursing IV)
- e College Algebra (Math 101) or higher may be substituted.
- f Must be taken before NURS 105 (Nursing V)
- + Courses that can be taken in advance of acceptance into the Nursing Program.

**BUTLER COUNTY COMMUNITY COLLEGE**  
**Pre-Nursing General Education Courses**

The following courses may be taken prior to potential acceptance in the Registered Nursing (RN) Program. If you are accepted into program, these classes will count toward the 70-credits required for the A.A.S. degree. **You must achieve a grade of “C” or better in these classes for acceptance and continuation in the Registered Nursing (RN) Program. A 2.80 cumulative GPA minimum is required for a student’s application to be considered for review.**

Course Name	Course #	Credits
*College Writing	ENGL-101	3 credits
Speech	COMM-201	3 credits
*Intermediate Algebra	MATH-100	3 credits
Physical Wellness	PHED-125	2 credits
General Psychology	PSYC-201	3 credits
*Human Growth & Development	PSYC-203	3 credits
*Anatomy & Physiology I	BIOL-131	4 credits
*Anatomy & Physiology II	BIOL-132	4 credits
*General Microbiology	BIOL-201	4 credits

**\* Indicates a placement test, SAT/ACT exemption, or pre-requisite is required to enroll**

**As a Reminder...**

- To be considered for admission, students must complete a high school or college-level Biology course with a laboratory component and a Chemistry course with a laboratory component no more than five years before applying to the Registered Nursing (RN) Program. Both courses must be passed with a “C” or better. Please see application for timeframes.
- Students who need a Biology with a lab may take the BIOL 131: A&P I class which is a degree requirement for the Registered Nursing program, or they may choose to take BIOL 116: Human Biology or BIOL 101: Biology I. **However, BIOL 116 and BIOL 101 do not count toward Nursing Program degree requirements.**
- Students who need a Chemistry with a lab should take CHEM 100: Descriptive Chemistry to meet this requirement.

**BUTLER COUNTY COMMUNITY COLLEGE**  
**ESTIMATED NURSING PROGRAM COSTS**

The following costs for the BC3 Nursing Program are only estimates. **These may be changed at any time without prior notice.** Additions may also be made to this list without prior notice. The BC3 Shaffer School of Nursing and Allied Health has no direct control over these costs. See [www.bc3.edu/paying](http://www.bc3.edu/paying) for more information.

<b>Application Fee (New Applicants Only)</b>	\$25.00
<b>Butler County Residents Tuition</b>	\$125.00 per credit
<b>All other Pennsylvania Residents College Tuition</b>	\$228.00 per credit
<b>All Non-Pennsylvania Residents College Tuition</b>	\$328.00 per credit
<b>Comprehensive Fee (All Students)</b>	\$52.00 per credit
<b>Distance Education Fee</b>	\$25.00 per credit
<b>Lab Fee</b>	\$35.00 per <b>course</b>
<b>Malpractice Liability Insurance (per semester)</b>	\$10.00

**ADDITIONAL PROGRAM COSTS**

Pre-Entrance & Annual Physical Assessment	\$800.00--\$1,000.00 + immunizations
Urine Drug Screen (Annually)	\$40.00/per year
Clearances	
• PA State Police (PATCH) Criminal Record Check	\$22.00
• PA Child Abuse History Clearance	\$13.00
• PA Department of Public Welfare (FBI Background Clearance (Fingerprints))	\$23.85
Castle Branch Electronic Document Tracking System	\$142.75 (1 <sup>st</sup> year) \$99.75 (2 <sup>nd</sup> year)
American Heart Association CPR for Healthcare Providers	\$55.00 – 75.00
Student Uniforms (approximately)	
Women's top and pants Set	\$47.00 – 53.00
Men's top and pants	\$53.00 – 59.00
Stethoscope	\$79.00
Student Pocket Organizer	\$13.00
Watch with second hand, white shoes, and white stockings (Variable prices - to be purchased by student off campus)	
Textbooks (approximate and variable)	\$1,048.00 1st year \$310.00 2 <sup>nd</sup> year
HESI Computerized CURRICULUM SUPPORT PACKAGE	\$185.00 per semester
Fundamentals/Medical/Surgical Nursing administered at the end of NURS 101	
Customized: Medical Surgical, Maternity, Pediatric Exam at the end of NURS 102	
Customized: Medical Surgical, Psychiatric Nursing Exam at the end of NURS 103	
Pre-Licensure Readiness Test – HESI E <sup>2</sup> at the end of Nursing 105	
Computerized Nursing Case Studies for Classroom/Clinical Enhancement	
Remediation Support and NCLEX-RN Review Course (included)	
<b>Graduation Fee</b>	\$40.00
<b>NCLEX Exam Fee</b>	\$200.00
<b>State Board Initial Licensure Fee</b>	\$95.00
<b>Temporary Practice Permit Fee</b>	\$70.00
<b>Graduate Pin</b>	\$65.00

A variety of loans, grants, scholarships, and/or other forms of financial aid are available to nursing students who qualify. Please inquire at the Financial Aid Office in the Student Success Center (724) 287-8711 Ext. 8329. 02/16/07, 1/25/08, 5/27/09, 1/31/11, 6/22/11, 1/26/12, 6/13, 6/14,5/15, 6/15, 2/16, 2/17, 6/17, 6/18, 7/19, 6/20, 6/21, 7/21, 7/22