

Safety & Security on Campus

Welcome to one of the safest and most attractive community college campuses in the country. Butler County Community College is home to more than 7000 students each year who participate in educational programs while enjoying the safety and security of a comfortable and relaxed atmosphere.

All the information contained in this brochure is aimed at your safety and welfare. You help maintain your own safety on campus by following all safety and security policies, and by using common sense safety practices such as walking in groups; reporting suspicious activity; locking your vehicle; remaining aware of weather conditions; and by securing your personal items appropriately.

Everyone on campus should be safety conscious and follow safety procedures.

About the College

Butler County Community College, founded in 1965, was the first community college in western Pennsylvania. More than 1,100 full and part-time faculty and staff members are employed at the College. Approximately 14,000 people attend classes and utilize the facilities annually.

The Facilities

Butler County Community College is located on 323 acres just south of the city of Butler. The College's 18 modern buildings are protected by specialized electronic security systems that provide 24-hour coverage.

The College facilities are available for community and student use throughout the year on a regular schedule. The campus is closed overnight and on holidays since students do not reside on campus in dormitories. All students commute to campus either by private vehicle, in a carpool, or via local bus service from Butler.

The Executive Director of Operations oversees the maintenance of a safe physical environment by regularly inspecting campus lighting systems, walkways and roadways, and promptly repairing any defective areas that may affect the safety, health or welfare of students, employees or visitors.

Any member of the campus community is encouraged to report hazardous and unsafe conditions to the Executive Director of Operations, ext. 8286, or the Campus Communication Center, ext. 0.

Security & Safety Services

BCCC's Interim Director of Campus Police & Security is responsible for the College's Campus Police operations and building security. Campus Police Officers are certified by the Commonwealth of Pennsylvania and are empowered to enforce the Pennsylvania Crime Code and the Pennsylvania Motor Vehicle Code. Campus Police are also trained to handle medical emergencies.

The College is served by municipal services including the South Butler Volunteer Fire Department, and the Butler Ambulance Service. These emergency services are located less than three miles from campus and are dispatched through the Butler 9-1-1 Center.

During the day and evening hours, uniformed Police Officers patrol the campus to assist and direct students and visitors. In addition to their routine patrols, Officers may also respond to medical emergencies, escort students and employees to the parking areas, deliver emergency messages on campus, and assist in parking during special events.

The College Operations staff is responsible for building security during off hours when students and visitors are not on the campus. They unlock buildings for classes, conferences, workshops, social and special events.

Special programs are scheduled each semester that may address specific health and safety issues. Contact the Office of Student Life for additional information, ext. 8448.

Policies & Procedures

The Student Handbook contains the policies concerning a number of safety and security related areas including: tobacco, alcoholic beverages, illegal substances, and weapons. These policies, in accordance with federal, state and local laws prohibit the buying, selling, possession, or use of the above items in any form on campus. Employees are subject to the same policies while on campus.

Non-emergencies and emergencies including criminal or suspicious activities on campus should be reported to the Campus Police Department, by dialing ext. 8394 during normal business hours (Monday-Friday 7:00 a.m.-11:00 p.m.). After normal business hours or when the College is closed, all emergency calls should be reported to the Butler 911 Center by dialing 9-9-1-1 from a campus telephone or 9-1-1 from a mobile telephone.

All College personnel are provided with the current edition of the College's "Emergency Procedures" and are ready to assist any student or visitor.

All criminal incidents, vehicle crashes, medical emergencies and safety concerns occurring on campus will be handled by the Campus Police Department.

Getting Help

Campus Police Department: Hours of operation are Monday-Friday 7:00 a.m.-11:00 p.m.

To contact a Police Officer:

Dial ext. 8394 from any campus telephone or by contacting staff in any building.

After normal business hours or when the College is closed, all emergency calls should be reported to the Butler 911 Center by dialing 9-9-1-1 from a campus telephone or 9-1-1 from a mobile telephone.

In the event of a major, life-threatening situation, contact the Butler 911 Center immediately (on-campus dial 9-9-1-1) and provide the operator with the requested information. As soon as possible contact the Campus Police Office by dialing 8394.

Emergency on Campus

Dial 8394

Other Times Dial 9-9-1-1

On-campus telephones are located in offices and labs when the College is open. Emergency telephones are located in the hallways of every building on campus and in each classroom at BC3 @ Cranberry, BC3 @ Lawrence Crossing and BC3 @ LindenPointe.

Emergency Stanchion Locations:

- In front of the Field House
- Pathway to campus at the south parking lot
- Pathway to Science & Technology Building

Stanchions dial automatically to 8394 or to the Butler 911 Center after hours.

Surveillance cameras are installed inside and outside of all of our campuses.

There is an outdoor alarm/public address system at the main campus.

Security and weather matters are also sent to students and staff via the e2campus email notification system. Sign up for BC3 Alerts to be instantly alerted in case of an emergency or weather related delay or cancellation. Visit bc3.edu and click on the weather link to sign up and receive alerts via text message and/or email. Messages will also appear on BC3's homepage, Facebook, and Twitter and be broadcasted on local radio and television stations. A recorded message will be available by calling 724-287-8711.

Cancellations

In the event of class cancellations or campus closing due to inclement weather, or utility problems, announcements will be made through the local media. Students, employees and guests should tune to the local radio stations WBUT (1050 AM), WLER (97.7 FM), or WISR (680

AM) in Butler for specific details. Lawrence County Students, tune to WKST (1280 AM) or WBZY (1200AM). Mercer County students, tune to WWIZ (103.9 FM) and WPIC (790 AM). Brockway students, tune to WZBD/WCPA (102 FM) or WCED (106 FM). Armstrong County students, tune to WTYM (1380 AM). KDKA (1020 AM) radio in Pittsburgh, as well as other Pittsburgh radio and television stations also announce the information; however announcements may be infrequent. Students should opt for email notification as described above.

Crime Statistics

The College's crime statistics as documented through the Pennsylvania State Police Uniform Crime Reporting System are listed below. Complete reports are available upon request from the Office of Campus Police.

Report Year	2013	2014	2015
Theft	4	2	5
Vandalism	0	0	0
Vehicle Accident	0	6	6
Dis. Conduct	5	5	6
Drug Possession	4	12	0
Harassment	6	4	6
DUI/Underage Drinking	1	0	1
Public Intoxication	0	0	2
Liquor Laws	4	1	0
Crim. Mischief	0	1	1
Trespass	0	2	0
Littering	1	0	0
Tobacco Violation	0	0	0
Sex Offense	1	0	0
Hit & Run	7	0	6
Threats	2	0	1
Hunting Violation	0	1	0
Simple Assault	0	1	0

Information as Required by the Uniform Crime Reporting Act (Act 180 of 2004)

Full Time Employees - 215

Credit Students – 3,565

Information regarding our Campus Police Officers can be found on the College's web site by clicking on the College Resources/Campus Police tab.

The Campus Police Department works regularly with federal, state and local law enforcement agencies.

All criminal incidents are reported via the Uniform Crime Reporting Act to the PA Department of Education.

FIREARMS POLICY

Butler County Community College (the "College") strives to maintain a safe and secure environment for members of the student body, faculty, staff, and general public so that they are not unreasonably impeded in their activities by concerns for personal safety. Butler County Community College has made it a policy to prohibit the possession or concealment of any firearms, explosives, or dangerous chemicals on College property. The College recognizes that certain exceptions to this prohibition are necessary. Accordingly, the following exemptions to the Firearms Policy of Butler County Community College are established as follows:

- A. Butler County Community College recognizes the importance of the services provided by the local and state law enforcement agencies. The College also recognizes the authority of law enforcement entities to determine the need to arm officers. Accordingly, law enforcement personnel while on duty and acting in their official capacity are permitted to carry firearms as deemed necessary by their employer for the performance of their duties.
- B. Members of the Butler County Community College Campus Police Department shall be permitted to carry firearms.
- C. Butler County Community College is desirous of cooperating with various law enforcement groups in conducting classes and/or training sessions for such groups on the property owned or licensed for use by Butler County Community College. Accordingly, the possession of firearms on property owned or licensed for use by Butler County Community College will be permitted in the course of law enforcement classes and training sessions provided the following safeguards are met:
 1. The firearms in use shall be capped and locked or temporarily disabled by an alternate mutually acceptable method at all times during the classes.
 2. No live ammunition shall be permitted on the campus of Butler County Community College during training classes. Ammunition must be removed from weapons prior to transporting the disarmed weapon to campus.
 3. The use of blanks in lieu of live ammunition is prohibited.

4. The law enforcement training sessions shall be restricted to the Public Safety Training Classrooms and property owned or licensed for use by Butler County Community College.
5. The law enforcement training sessions conducted shall be restricted to qualified law enforcement entities with its participants being licensed to carry a firearm.
6. Prior to conducting a training class, all participants will be required to sign an acknowledgement of his/her understanding of all rules and regulations of Butler County Community College.
7. Adequate notice must be provided to the Administration of Butler County Community College so as to permit notice to the College Campus Police of the upcoming training session.
8. Non-functional prototypes of firearms may be used in law enforcement training activities. Such training is subject to all of the provisions stated above.
9. Police training devices (including but not limited to flash bang devices and narcotic training devices) are permitted to the extent they are used in conjunction with credit and noncredit course offerings at Butler County Community College.
10. Live ammunition shall be permitted only when used at a College-approved Firing Range, operated under the safety protocols established by Law Enforcement, Military, or the NRA, effective January 14, 2013.
11. According to the EMS & Police Training Standard Operating Procedures, Butler County Community College Campus Police Officers will store and transport ammunition from Main Campus to a College-approved Firing Range and return the same to Main Campus, effective January 14, 2013.
12. All students participating in the Fire Arms Training Program both in the classroom at Butler County Community College and/or on the Firing Range located on 100 Litman Road, Butler, PA will be required to sign a Waiver of Release of All Claims Form recognizing and acknowledging that there are certain risks of personal injury in participating in the Fire Arms Training Program and voluntarily agree to assume the full risk of any accidental injuries sustained as a result of participating in the Fire Arms Training Program and waive, any and all claims against the College and such individuals, for personal injuries sustained arising out of, connected with, or in any way associated with participating in the Fire Arms Training Program both in the classroom at Butler County Community College and/or on the Firing Range located on 100 Litman Road, Butler, PA.

Violation of this policy shall be handled in accordance with the disciplinary procedures set forth in Butler County Community College's policies.

TASER POLICY

Butler County Community College strives to maintain a safe and secure environment for students, faculty, staff, and the general public. To address and/or remove concerns for personal safety, members of the Butler County Community College Campus Police Department

shall be trained, certified, and permitted to carry Tasers as outlined in the Campus Police Standard Operating Procedures. Improper use of a Taser will result in disciplinary action.