



**CAMPUS POLICE OFFICER
POSITION ANNOUNCEMENT**

Butler County Community College (BC3) is currently accepting applications for a Campus Police Officer. This is a regular full-time position that will begin immediately. Hours may vary based on need. Evening and weekend hours will be required. Must be available to work on call, a variety of shifts including weekends, and when the College is closed.

BC3 is nestled in the rolling hills of Western Pennsylvania and only 45 minutes from the cultural life of Pittsburgh. BC3 is a vibrant comprehensive community college serving eight (8) counties with six (6) locations and nearly 4,000 credit students. Built on the former Oak Hills Golf Course and a farm, BC3 has a beautiful main campus on 329 wooded acres with a central Oak Grove. BC3 employs approximately 1,250 full- and part-time employees. BC3 has 55 career and transfer programs, with unique programs such as Measurement Science/Metrology, Massage Therapy, Robotics, Electronics, Nanofabrication Technology, Park and Recreation Management, and Criminology. BC3 offers over 100 courses in online and distance education. In addition to degree programs, BC3 has a public safety training facility at its main campus that serves 15,000 students annually for business training, industrial safety training, and public safety – fire, EMS, Hazmat, and police training. The impact of BC3 as an economic engine bolsters the regional economy and continues to contribute substantially to the regional workforce. With a focus on student success, faculty, and staff describe BC3 as a special place with a caring and collegial atmosphere that is unusual in today's higher education landscape. BC3 was named the #1 community college in Pennsylvania by Schools.com for the third consecutive ranking. To learn more about BC3, please visit www.bc3.edu.

The Campus Police Officers are members of the Butler County Community College Campus Police Department, which serves and protects the college community. Reporting to the Director of Campus Police and Security, the Officer is responsible for: maintaining security and safety of persons and property; identifying potential security and safety hazards; being observant and responding to potential criminal activity on campus; maintaining good public relations by assisting others as a source of information and direction; controlling and regulating traffic and parking; investigating all criminal, safety, and traffic incidents; collecting and preservation of evidence; conducting investigations; responding to and assisting in all medical emergencies; assisting in evacuation of buildings; providing security escorts; and enforcing Pennsylvania laws and Butler County Community College policies. A combination of experience and graduation from high school or equivalent is required. Act 120 Training or equivalent training that will be recognized by the Pennsylvania Department of Education for Campus Police Officers. Must be 21 years of age or older. Medical Training: must meet the minimum standard set by the Department of Education. Must possess and maintain a valid Pennsylvania driver's license with a safe driving record. Favorable background check; physical and psychological evaluation; and drug screening required prior to employment.

Review of applications will begin immediately. Interested candidates should complete the [employment application](#), and submit along with a letter of application, current resume, copy of college/university transcript(s), and names, addresses, and telephone numbers of three professional references. Incomplete application packets and/or any materials regarding this position that is received after the application deadline or closing of the search will not be considered. Any materials submitted will be the property of the College. A separate application must be completed for each position for which you are applying. Applicants currently employed by Butler County Community College must authorize in writing that all college/university transcript(s) on file in his/her personnel file located in the Human Resources Office may be copied and attached to his/her application packet by the application deadline. Requests to copy transcripts received after the deadline will be denied. If you have any questions, please contact the Human Resources Office for more information.

Send to:

Ms. Christina M. Fleeger
Interim Executive Director of Human Resources/
Equal Opportunity Compliance Officer

Butler County Community
College 107 College Drive
Butler, PA 16002

Butler County Community College is an equal opportunity, affirmative action employer.