



Call for Instructors

Do you or someone you know have a unique talent or ability that they would like to share with other adult learners? If so, please consider offering a new course Spring 2019. We are always looking for enthusiastic and well trained professional people to deliver course content and develop classes. Employment with the Lifelong Learning Program at Butler County Community College is part-time, temporary and based on contractual agreements. Non-credit Lifelong Learning Instructors are needed at Main Campus Butler, PA; in many subject areas. Below please find a list of courses that need instructors. Reporting the Director of Lifelong Learning at the Main Campus, our instructors must be highly trained professionals with the proper credentials for their area of expertise. **Please mark your application clearly with intended topic, and campus location.** If you have questions, please contact the Director of Lifelong Learning at 724-287-8711 ext. 8504

Qualified instructors wanted for Butler County Community College's Lifelong Learning Program, Main Campus, for the following courses: Real Estate Practices and Real Estate Fundamentals, Current technologies and computer applications including, but not limited to Microsoft Office Excel, Word, and iPad/Android Tablets. In addition, we are also seeking instructors for Baking, Cake Decorating, American Sign Language, Spanish Language, American Sign Language, Sewing for Beginnings, Quilting, Gardening, Backyard Bee Keeping and Bonsai. If you are a qualified craftsman, highly skilled, trained, or educated in these or other areas and have an idea for a class for the Lifelong Learning Program, please complete an application at <http://www.bc3.edu/directory/human-resources/pdf/Application.pdf> and contact Paul Lucas, Director of Lifelong Learning at Butler County Community College. **Deadline for course submissions is Friday, September 14, 2018.** Courses will begin Spring semester 2019, January – June.

Review of applications will begin immediately. Interested candidates should complete the [employment application](#), and submit along with a letter of application, current resume, copy of college/university transcript(s), and names, addresses, and telephone numbers of three professional references. Incomplete application packets and/or any materials regarding this position that is received after the application deadline or closing of the search will not be considered. Any materials submitted will be the property of the College. A separate application must be completed for each position for which you are applying. Please be sure to mark on your applications the type of course you wish to teach and at which campus location you are most interested in teaching. Applicants currently employed by Butler County Community College must authorize in writing that all college/university transcript(s) on file in his/her personnel file located in the Human Resources Office may be copied and attached to his/her application packet by the application deadline. Requests to copy transcripts received after the deadline will be denied. If you have any questions, please contact the Human Resources Office for more information.

Send to: Butler County Community College
Attention: Paul Lucas, Director of Lifelong Learning
107 College Drive
Butler, PA 16002-1203

Butler County Community College is an equal opportunity, affirmative action employer.