



## Call for Instructors Fall 2021 BC3 @ LindenPointe Lifelong Learning Instructors

Do you or someone you know have a unique talent or ability that they would like to share with other adult learners? If so, please consider offering a new course Fall 2021. We are always looking for enthusiastic and well-trained, professional people to deliver course content and develop classes. Employment with the Lifelong Learning Program at Butler County Community College is part-time, temporary, and based on contractual agreements. Non-credit Lifelong Learning Instructors are needed at BC3 @ LindenPointe in Mercer Co., PA in many subject areas. Below please find a list of courses that need instructors. Reporting to the Director at BC3 @ LindenPointe, our instructors must be highly trained professionals with the proper credentials for their area of expertise. **Please mark your application clearly with intended topic and campus location.** If you have questions, please contact the Director of Lifelong Learning at 724-287-8711 ext. 8504.

Qualified instructors wanted for Butler County Community College's Lifelong Learning Program at BC3 @ LindenPointe for the following courses: **Current Technologies, Computer Applications, QuickBooks, Microsoft Office Excel, Word, PowerPoint, and Publisher; Guided Meditation; Home organizing and/or decorating; Floral Design; How to start a small business; Using your Smartphone; Cake decorating; Meals for single living; Voice Lessons for Singing; Online Fitness Classes; Instant Pot Cooking; Language classes; At-home wine tasting; How to Host Zoom meetings, Gardening; and Palette painting/wine glass painting.** If you are a qualified craftsman, highly skilled, trained, or educated in these or other areas and have an idea for a class for the Lifelong Learning Program, please complete an application at [www.BC3.edu](http://www.BC3.edu) and contact Paul Lucas, Director of Lifelong Learning at Butler County Community College. **Deadline for course submissions is Monday, March 15, 2021.** Courses will begin Fall semester 2021, September - December.

Review of applications will begin immediately. Interested candidates should complete the [employment application](#), and submit along with a letter of application, current resume, [copy](#) of college/university transcript(s), and names, addresses, telephone numbers of three professional references, and updated background clearances. Incomplete application packets and/or any materials regarding this position that is received after the application deadline or closing of the search will not be considered. Any materials submitted will be the property of the College. A separate application must be completed for each position for which you are applying. Please be sure to mark on your applications the type of course you wish to teach and at which campus location you are most interested in teaching. Applicants currently employed by Butler County Community College must authorize in writing that all college/university transcript(s) on file in his/her personnel file located in the Human Resources Office may be copied and attached to his/her application packet by the application deadline. Requests to copy transcripts received after the deadline will be denied. If you have any questions, please contact the Human Resources Office for more information.

Send to:

Butler County Community College  
ATTN: Paul Lucas, Director of Lifelong Learning  
107 College Drive  
Butler, PA 16002

Butler County Community College is an equal opportunity, affirmative action employer.