

**From:** James Hrabosky <james.hrabosky@bc3.edu>  
**Sent:** Monday, March 9, 2020 10:49 AM  
**To:** All College Staff <CollegeStaff@bc3.edu>  
**Subject:** Coronavirus Travel Update

Good morning.

BC3 has been closely monitoring coronavirus and providing updates.

A chronological communication and response timeline is available here:  
<https://bc3.edu/services/coronavirus-2019.html>.

National and international professional associations are beginning to cancel events. Companies such as Amazon, Google, Apple and Microsoft are also halting domestic and international travel for employees.

At this point, we are not restricting domestic travel. If you have college-related travel already planned, please check to see if your event is still scheduled. If you need to or would like to cancel, contact Amanda Fleming in College Services at ext. 8343 or by email at [Amanda.Fleming@bc3.edu](mailto:Amanda.Fleming@bc3.edu).

The College continues to monitor guidance from the CDC and PA Department and Health and will share updates.

If you have any questions, please contact me directly.

James A. Hrabosky  
Vice President for Administration and Finance  
Butler County Community College  
P. O. Box 1203  
Butler, PA 16003-1203  
PH: (724) 287-8711, Ext. 8459  
E-mail: [James.Hrabosky@bc3.edu](mailto:James.Hrabosky@bc3.edu)